



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/20/2022 **VisitType:** Monitoring Visit

Arrival: 1:30 PM

Departure: 2:15 PM

CCLC-1901

Bright Beginnings Early Development Center

101 Wes-Park Drive Perry, GA 31069 Houston County
(478) 988-4177 nsnellgrove@windstream.net

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

Mailing Address

101 Wes Park Drive
Perry, GA 31069

Quality Rated: No

Compliance Zone Designation		
01/20/2022	Monitoring Visit	Good Standing
09/07/2021	Licensing Study	Good Standing
04/19/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	7	C	NA	NA	
Main	B	Infants and One Year Olds	1	6	C	9	C	NA	NA	Floor Play
Main	C	One Year Olds and Two Year Olds	1	8	C	9	C	NA	NA	Free Play
Main	D	Two Year Olds	2	13	C	13	C	NA	NA	Free Play
Main	E	Three Year Olds and Four Year Olds	2	21	C	23	C	32	C	Nap
Total Capacity @35 sq. ft.: 61						Total Capacity @25 sq. ft.: 70				
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 61			Total Capacity @25 sq. ft.: 70				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left	34	C
Main	Right	88	C

Comments

The purpose of this visit was to conduct a Monitoring Visit. This visit was conducted virtually between the Director and Consultant.

An Administrative Review of documents uploaded for a Monitoring Visit was completed on January 21, 2022.

An exit conference via telephone was scheduled for January 21, 2022, at 11:00 am where Consultant discussed the Monitoring Report.

Consultant read Criminal Records Check Script and discussed the meaning of revocation to the Director. Director did understand the definition of revocation.

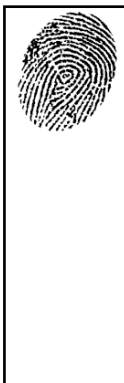
A One Day Letter was left for Director to sign and the Affidavit CBC Training Videos Unit form with instructions on where to find videos.

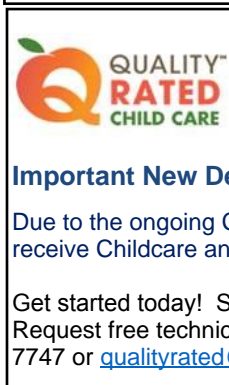
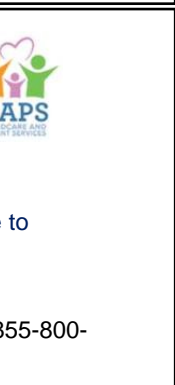
Criminal Records Check videos must be watched, and the Affidavit signed and emailed to the Consultant by Friday January 28, 2022.

Monitoring Report was emailed to Provider on January 21, 2022, requesting Signature.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Please refer to the website, http://www.dec.state.ga.us/CCS/Regulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,</p> <ul style="list-style-type: none">• New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry• New clearance is required at least once every five years• Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance• All staff members are required to have completed at least a national fingerprint based clearance check• Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance• Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee
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	<p>Important New Deadlines:</p> <p>Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.</p> <p>Get started today! Sign up by completing a short online application: https://qualityrated.dec.state.ga.us/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us</p>	
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nicole Snellgrove, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

Date: 1/20/2022 **VisitType:** Monitoring Visit **Arrival:** 1:30 PM **Departure:** 2:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Correction Deadline: 9/7/2021

Corrected on 1/20/2022

.15(2) - Consultant observed this citation to be corrected on this date. All enrolled infants had the current feeding plan completed and on file. Consultant suggested to update the feeding plans every two to three months, in order to have the most current information on the feeding plan.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Hand washing was not observed during the virtual visit. The consultant discussed proper hand washing with staff.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Discipline was not observed during the virtual visit. The Consultant discussed age appropriate discipline with staff.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Please list the entire name of the school on Transportation Records where children will be dropped off and picked up from.

Correction Deadline: 9/17/2021

Corrected on 1/20/2022

.36(3)(a-b) - This citation was observed to be corrected on this date. The consultant observed that all staff members that participate with the transporting of children, had the two (2) hours of state approved Transportation Safety Training.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 01/15/2014

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 2 Date of Hire: 03/19/2018	Met
Staff # 3 Date of Hire: 07/29/2019	Met
Staff # 4 Date of Hire: 12/26/2013	Met
Staff # 5 Date of Hire: 10/08/2021	Met
Staff # 6 Date of Hire: 01/04/2021	Met
Staff # 7 Date of Hire: 09/29/2008	Met
Staff # 8 Date of Hire: 06/08/1998	Met
Staff # 9 Date of Hire: 09/07/2005	Met
Staff # 10 Date of Hire: 11/14/2014	Met
Staff # 11 Date of Hire: 11/20/1995	Met
Staff # 12 Date of Hire: 07/31/2017	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of criminal records checks, that two staff members Criminal Records Check had expired on December 19, 2021 and a new application for a Criminal Records Check was not submitted until January 18, 2022.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center has corrected the citation and both staff members have a current satisfactory criminal records check on file.

Correction Deadline: 1/20/2022

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of criminal records checks, that two staff members Criminal Records Check had expired on December 19, 2021 and a new application for a Criminal Records Check was not submitted until January 18, 2022.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

The center has corrected the citation and both staff members have a current satisfactory criminal records check on file.

Correction Deadline: 1/20/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.