





Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tamera Knight, Program Official

Date

Lynn Schnitzer, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 8/31/2022 **VisitType:** Monitoring Visit

**Arrival:** 11:45 AM

**Departure:** 12:50 PM

**FR-9900105365**

**Knight, Tamera F**

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County  
(678) 910-9057 rstknight@gmail.com

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**Regional Consultant**

Lynn Schnitzer

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Not Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

290-2-3-.19(2) - Consultant discussed with the provider that pacifier clips should not be used when children were sleeping.

**Correction Deadline: 8/31/2022**

**Finding**

290-2-3-.19(4) requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation that mats were stored with the bedding touching other mats and bedding.

**POI (Plan of Improvement)**

The Home Provider will ensure that the storage of mats and/or cots meets requirements.

**Correction Deadline: 8/31/2022**

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**290-2-3-.07 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Home does not provide swimming activities.

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**Children's Records**

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**Records Reviewed: 4****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

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**290-2-3-.08 Children's Records****Met****Correction Deadline: 9/12/2022****Corrected on 8/31/2022****.08(12) - The previous citation was observed to be corrected. Consultant observed provider to have a signed relationship affidavit for one related child in care.**

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**Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

290-2-3-.11(2)(c) - Consultant discussed with provider to ensure that emergency drills include tornado and lock-down drills every six months.

**Correction Deadline: 9/30/2022****Technical Assistance**

290-2-3-.11(2)(f) - Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detectors were observed as required in the home this date.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

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**290-2-3-.13 Playgrounds(CR)****Met****Correction Deadline: 5/7/2022****Corrected on 8/31/2022****.13(2)(a) - The previous citation was observed to be corrected. The outdoor play area was clean and free from hazards.****Correction Deadline: 4/27/2022**

Corrected on 8/31/2022

.13(2)(d) - The previous citation was observed to be corrected. The fence around the play area measured approximately four feet in height.

## Health and Hygiene

### 290-2-3-.11 Children's Health and Hygiene(CR)

Technical Assistance

#### Technical Assistance

290-2-3-.11(1)(j) - Consultant discussed with provider to ensure that staff wash their hands with liquid soap and warm running water.

Correction Deadline: 8/31/2022

#### Technical Assistance

290-2-3-.11(1)(j) - Consultant discussed with provider to ensure that children's hands are washed with liquid soap and warm running water.

Correction Deadline: 8/31/2022

### 290-2-3-.11 Diapering Areas & Practices(CR)

Met

#### Comment

Proper diapering procedures observed.

### 290-2-3-.11 Medications(CR)

Met

#### Comment

Per the provider no medication is currently dispensed

## Licensure

### 290-2-3-.04 Application Requirements(CR)

Met

#### Comment

The consultant observed the provider to care for three unrelated children for pay and one related child for pay on this date.

## Safety and Discipline

### 290-2-3-.11 Discipline(CR)

Met

#### Comment

Pleasant interactions observed between the provider and children in care.

#### Comment

Age-appropriate discussion and/or redirection observed.

### 290-2-3-.11 Transportation(CR)

Met

#### Comment

The provider does not provide routine transportation.

## Staff Records

### 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit April 27, 2022.

**Comment**

Criminal records checks were observed to be complete.

**290-2-3-.07 First Aid & CPR** **Met**

**Correction Deadline: 5/27/2022**

**Corrected on 8/31/2022**

**.07(8) - The previous citation was observed to be corrected. Consultant observed provider to have current certification in first aid and CPR on file.**

**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**290-2-3-.07 Staff Training** **Met**

**Correction Deadline: 5/27/2022**

**Corrected on 8/31/2022**

**.07(9) - The previous citation was observed to be corrected. Consultant observed documentation of the required ten clock hours of training on file for 2021.**

**Staff:Child Ratios and Supervision**

**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**

Appropriate ratios were observed on this date.

**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.