



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/12/2023    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 9:40 AM    **Departure:** 6:10 PM

**CCLC-52441**

**The Goddard School**

4000 S. Bogan Rd. Buford, GA 30519 Gwinnett County  
 (770) 831-2328 bufordga@goddardschools.com

**Regional Consultant**

Lynn Schnitzer

Phone: (678) 717-5720

Fax: (770) 344-5683

lynn.schnitzer@decals.ga.gov

**Mailing Address**

4000 S Bogan Rd  
 Buford, GA 30519

**Quality Rated:** ★ ★ ★

| <b>Compliance Zone Designation</b> |   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|---|---------------|--|
| 01/12/2023                         | Complaint Investigation & Licensing Study | Good Standing |  |
| 01/12/2023                         | Complaint Closure                         | Good Standing |  |
| 12/13/2022                         | Complaint Closure                         | Good Standing |  |

**Ratios/License Capacity**

| <b>Building</b> | <b>Room</b> | <b>Age Group</b>                   | <b>Staff</b> | <b>Children</b> | <b>NC/C</b> | <b>Max 35 SF.</b> | <b>35 SF. Comp.</b> | <b>Max 25 SF.</b> | <b>25 SF. Comp.</b> | <b>Notes</b>           |
|-----------------|-------------|------------------------------------|--------------|-----------------|-------------|-------------------|---------------------|-------------------|---------------------|------------------------|
| Main            | A 1st Left  | Four Year Olds and Five Year Olds  | 2            | 16              | C           | 26                | C                   | NA                | NA                  | Centers, Transitioning |
| Main            | B 2nd Left  | Four Year Olds and Five Year Olds  | 1            | 11              | C           | 22                | C                   | NA                | NA                  | Transitioning, Centers |
| Main            | C 3rd Left  | Three Year Olds and Four Year Olds | 2            | 12              | C           | 22                | C                   | NA                | NA                  | Outside                |
| Main            | D 4th Left  | Three Year Olds                    | 2            | 18              | C           | 22                | C                   | NA                | NA                  | Circle Time, Centers   |
| Main            | E 5th Left  |                                    | 0            | 1               | C           | 23                | C                   | 33                | C                   |                        |
| Main            | F 6th Right | Two Year Olds and Three Year Olds  | 2            | 10              | C           | 17                | C                   | NA                | NA                  | Story                  |
| Main            | G 5th Right | Two Year Olds                      | 2            | 10              | C           | 17                | C                   | NA                | NA                  | Centers                |
| Main            | H 4th Right | One Year Olds and Two Year Olds    | 3            | 13              | C           | 17                | C                   | NA                | NA                  | Free Play              |
| Main            | I 3rd Right | One Year Olds                      | 2            | 8               | C           | 11                | C                   | NA                | NA                  | Circle Time, Diapering |
| Main            | J 2nd Right | One Year Olds                      | 2            | 9               | C           | 11                | C                   | NA                | NA                  | Centers, Diapering     |
| Main            | K 1st Right | Infants and One Year Olds          | 2            | 5               | C           | 18                | C                   | NA                | NA                  | Floor Play, Feeding    |

|                                 |                                 |
|---------------------------------|---------------------------------|
| Total Capacity @35 sq. ft.: 206 | Total Capacity @25 sq. ft.: 247 |
| Total # Children this Date: 113 | Total Capacity @25 sq. ft.: 247 |


| Building | Playground    | Playground Occupancy | Playground Compliance |
|----------|---------------|----------------------|-----------------------|
| Main     | A (inf-2yrs)  | 51                   | C                     |
| Main     | Activity Area | 46                   | C                     |
| Main     | B ( 3-12 yrs) | 135                  | C                     |

**Comments**

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on November 8, 2022.

Plan of Improvement: Developed This Date 01/12/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Tasha McIntosh, Program Official

Date

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Lynn Schnitzer, Consultant

Date



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**(Findings Report)**

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The following information is associated with a Licensing Study Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the blue chair had torn vinyl with exposed foam in classroom B2L and the blue sofa had torn vinyl with exposed foam in classroom D4L.

**POI (Plan of Improvement)**

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 1/12/2023**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Not Evaluated**

**Comment**

Center does not provide swimming activities.

**Children's Records**

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**591-1-1-.08 Children's Records****Technical Assistance****Technical Assistance**

591-1-1-.08 - Please ensure that the parents update the following information as needed:

- Parents' work and contact information.
- Parents' work and personal address.
- Emergency contact persons' name and contact information.
- Release to persons' names and address.
- Doctor's name and contact information.
- Allergy/medical information

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**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Technical Assistance

#### Technical Assistance

591-1-1-.21(3) - Consultant discussed with director that tornado and lock-down drills should be practiced every six months.

**Correction Deadline: 1/17/2023**

#### Comment

Center provided documentation of fire drills conducted monthly in 2022.

### 591-1-1-.27 Posted Notices

Met

#### Comment

Observed all required posted notices.

## Safety

### 591-1-1-.05 Animals

Not Evaluated

#### Comment

Center does not keep animals on premises.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.13 Field Trips(CR)

Not Evaluated

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Not Evaluated

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.30 - Consultant discussed with director that occupied cribs should be spaced twelve inches apart.

#### Comment

Discussed SIDS and infant sleeping position.

## Staff Records

### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Criminal record checks were observed to be complete.

#### Comment

Director provided seven files for employees hired since last visit November 8, 2022

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**591-1-1-.14 First Aid & CPR****Technical Assistance****Technical Assistance**

591-1-1-.14 - Please replace/add missing items in first aid kit.

**Comment**

The consultant observed all staff members hired more than 90-days to have evidence of a current first aid and CPR training card on file.

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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**The following information is associated with a Complaint Investigation Visit:**

|                 |
|-----------------|
| <b>Facility</b> |
|-----------------|

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Correction Deadline: 12/13/2022****Corrected on 1/12/2023****.25(3) - The previous citation was observed to be corrected. Consultant observed the center to be clean and free of debris.**