



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/9/2022 **VisitType:** Licensing Study **Arrival:** 10:55 AM **Departure:** 2:15 PM

CCLC-38693

The Goddard School of Dacula

1362 Auburn Road Dacula, GA 30019 Gwinnett County
 (770) 682-8260 ddaculaga@goddardschools.com

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/09/2022	Licensing Study	Good Standing	
07/28/2022	Incident Investigation Closure	Good Standing	
03/30/2022	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R	Infants	2	5	C	8	C	NA	NA	Floor Play,Nap,Diapering
Main	B-2R	One Year Olds	2	8	C	12	C	NA	NA	Transitioning
Main	C- 3R	One Year Olds and Two Year Olds	1	6	C	13	C	NA	NA	Lunch
Main	D-4R	Two Year Olds	2	8	C	13	C	NA	NA	Lunch
Main	E- 5R	Two Year Olds	2	13	C	16	C	NA	NA	Lunch,Diapering, Transitioning
Main	F-5L	Four Year Olds and Five Year Olds	2	14	C	22	C	NA	NA	Outside
Main	G- 4L	Four Year Olds	2	14	C	25	C	NA	NA	Nap
Main	H- 3L	Three Year Olds	1	17	C	22	C	NA	NA	Nap
Main	I- 2L	Three Year Olds	1	9	C	21	C	NA	NA	Nap
Main	J-1L	Two Year Olds and Three Year Olds	2	9	C	22	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 174					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 103			Total Capacity @35 sq. ft.: 174			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/ B	84	C
Main	PG/A/Infant	66	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on March 30, 2022. An administrative review was conducted on August 24, 2022.

Plan of Improvement: Developed This Date 08/09/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kelley Juliet, Program Official

Date

Lynn Schnitzer, Consultant

Date



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Findings Report

Date: 8/9/2022 **VisitType:** Licensing Study **Arrival:** 10:55 AM **Departure:** 2:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(9) requires center staff to refrain from engaging in, or allowing children or other adults to engage in, activities that could be detrimental to a child's health or well-being, such as but not limited to, horse play, rough play, wrestling, and picking up a child in a manner that could cause injury. It was determined based on observation that a staff member in classroom E-5R pulled a two-year-old child into a standing position by the arms during the diaper changing process.

POI (Plan of Improvement)

The Center will review requirements with Staff to ensure that appropriate activities are conducted with children.

Correction Deadline: 8/9/2022

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the red and green seats in the "calming area" of classroom D-4R and the red chair back and red sofa seat in classroom H-3L contained tears and exposed foam.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 8/9/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Please ensure that the parents update the following information as needed:

- Parents' work and contact information.
- Parents' work and personal address.
- Emergency contact persons' name and contact information.
- Release to persons' names and address.
- Doctor's name and contact information.
- Allergy/medical information

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the changing table in classroom A-1R contained peeling paint.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 8/9/2022

Technical Assistance

591-1-1-.25(8) - Consultant discussed with director to ensure that the outlet on playground B had protective caps.

Correction Deadline: 8/9/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Playground equipment and materials observed to be clean and in good repair.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the gate between playgrounds A and B had a protruding wire and a gap that measured approximately three and three quarter inches. Further, the gate on the left of playground B contained a gap that measured approximately four inches. The back of the fence on playground B had loose wires along the bottom.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. Per the director, repairs to the gates and fence are scheduled to be completed this week.

Correction Deadline: 8/9/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Bottles were observed to be fully labeled with child's full name.

Comment

Center menu meets USDA guidelines.

Comment

Staff stated that infant feeding forms are updated every ninety days or more often as required.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing pad in classroom A-1R contained tears in the vinyl.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 8/9/2022

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a staff member in classroom A-1R did not wash the child's hands after completing the diaper changing process, a staff member in classroom E-5R did not ensure that a two-year-old child washed their hands after completing the diaper changing process, and a staff member in I-2L did not ensure that a three-year old child washed their hands after toileting.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 8/9/2022

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Consultant observed complete emergency preparedness plan on site.

Comment

Program observed complete emergency drills

591-1-1-.22 Parental Access**Technical Assistance****Technical Assistance**

591-1-1-.22 - Consultant discussed with provider that parents are allowed to enter child care areas any time their child is in attendance.

Correction Deadline: 8/9/2022

591-1-1-.27 Posted Notices**Met****Comment**

Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on review of records that the center did not have evidence of an annual safety check for the vehicle tag #RPB3423.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 8/14/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Technical Assistance

591-1-1-.30(1)(a)3 - Consultant discussed with director to ensure that crib sheets are changed daily.

Correction Deadline: 8/9/2022

Finding

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined that in classroom H-3L thirteen of seventeen mats did not have sheets, in classroom I-2L four of nine mats did not have sheets, and in classroom J-1L three of nine mats did not have sheets. Sheets should cover the entire surface of the cot/mat to provide a barrier between the child's body and the sleeping/resting equipment.

POI (Plan of Improvement)

The Center will ensure that sheets are marked for individual use or washed daily and that marked sheets are washed at least weekly.

Correction Deadline: 8/9/2022

Staff Records

Records Reviewed: 29**Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 01/20/2018

Records Reviewed: 29**Records with Missing/Incomplete Components: 2**

Staff # 2	Met
Date of Hire: 10/30/2017	
Staff # 3	Met
Date of Hire: 09/21/2021	
Staff # 4	Met
Date of Hire: 12/07/2021	
Staff # 5	Met
Date of Hire: 01/24/2022	
Staff # 6	Not Met
Date of Hire: 03/24/2022	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 7	Met
Date of Hire: 06/20/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 06/01/2022	
Staff # 9	Met
Date of Hire: 11/22/2021	
Staff # 10	Met
Date of Hire: 10/22/2019	
Staff # 11	Met
Date of Hire: 10/04/2021	
Staff # 12	Met
Date of Hire: 07/28/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 07/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met
Date of Hire: 02/24/2022	
Staff # 15	Met

Records Reviewed: 29**Records with Missing/Incomplete Components: 2**

Date of Hire: 07/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16

Met

Date of Hire: 06/07/2022

Staff # 17

Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18

Met

Date of Hire: 12/13/2021

Staff # 19

Met

Date of Hire: 10/04/2021

Staff # 20

Met

Date of Hire: 12/06/2021

Staff # 21

Not Met

Date of Hire: 08/13/2015

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 22

Met

Date of Hire: 02/22/2022

Staff # 23

Met

Date of Hire: 03/24/2022

Staff # 24

Met

Date of Hire: 08/02/2021

Staff # 25

Met

Date of Hire: 12/08/2021

Staff # 26

Met

Date of Hire: 11/11/2021

Staff # 27

Met

Date of Hire: 06/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28

Met

Date of Hire: 10/18/2021

Staff # 29

Met

Date of Hire: 08/03/2015

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided ten files for employees hired since last visit March 30, 2022.

Correction Deadline: 3/30/2022

Corrected on 8/9/2022

.09(1)(a) - The previous citation was observed to be corrected. The consultant observed all staff members to have evidence of a comprehensive determination letter on file.

Correction Deadline: 3/30/2022

Corrected on 8/9/2022

.09(1)(c) -The previous citation was observed to be corrected. The consultant observed all staff members to have evidence of a comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR

Not Met

Comment

Complete first aid kits observed in center and on vehicles.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff #21, date of hire August 13, 2015, did not have evidence of a current CPR/first certificate on file. Further, staff #6, date of hire March 24, 2022, staff #22, date of hire February 22, 2022, and staff #23, date of hire March 24, 2022, failed to complete first aid/CPR training within 90 days of their hire date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 9/8/2022

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that staff #6, date of hire March 24, 2002, did not have evidence of health and safety orientation training on file and staff #23, date of hire March 24, 2022, did not complete Health and Safety Orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 9/8/2022

Technical Assistance

591-1-1-.33(4) - Consultant discussed with director that she and the cook have one year from their hire date to complete four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

Correction Deadline: 9/8/2022

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31 - Consultant discussed with director that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months of the enrollment date.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that staff members were clearing the tables, changing diapers, and setting out cots when two-year-old children were eating lunch in classroom E-5R.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 8/9/2022