



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/31/2022 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 10:45 AM

CCLC-32500

Discovery Point #10

2380 Hamilton Mill Parkway Dacula, GA 30019 Gwinnett County
 (770) 614-3556 hmdiscoverypoint@att.net

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

Fax: (770) 344-5683

lynn.schnitzer@dec.al.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/31/2022	Monitoring Visit	Good Standing	
03/11/2022	Complaint Closure	Good Standing	
02/28/2022	Complaint Investigation Follow Up	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants and One Year Olds	3	11	C	19	C	NA	NA	Nap,Diapering,FI or Play
Main	1R	Two Year Olds	2	15	C	22	C	NA	NA	Centers,Art
Main	2L	One Year Olds	1	7	C	16	C	NA	NA	Circle Time
Main	2R	GA PreK	2	17	C	24	C	NA	NA	Centers
Main	3L	One Year Olds	2	9	C	19	C	NA	NA	Free Play
Main	3R	GA PreK	2	20	C	26	C	NA	NA	Centers
Main	4R	Three Year Olds and Four Year Olds	3	22	C	29	C	NA	NA	Centers
Main	5R	GA PreK	2	20	C	36	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 191					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 121			Total Capacity @35 sq. ft.: 191			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A infant/Toddler	20	C
Main	B rear Preschool/ S/A	79	C
Main	C two-threes	74	C

Comments

The purpose of this visit was to conduct a Monitoring visit and to follow up to the previous visit conducted on February 28, 2022. Staff files and background checks were all reviewed. A virtual inspection was conducted on March 31, 2022 with the Director, Cyndi Virgilio. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 03/31/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cyndi Virgilio, Program Official

Date

Lynn Schnitzer, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant observed a variety of equipment and toys throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - Consultant discussed with the director to ensure that light bulbs are replaced promptly and that vents in the bathroom are routinely cleaned to prevent dust from accumulating.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground appeared to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Consultant observed staff following proper diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated knowledge of proper hand washing procedures.

591-1-1-.20 Medications(CR) **Met**

Comment

Per the director, center currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Provider stated knowledge of appropriate disciplinary procedures.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

Consultant observed completed checklists with arrival times, departure times, and first and second vehicle checks documented.

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that three of fourteen emergency medical forms did not include allergies, special medical needs and conditions, and two of fourteen records did not include the name and telephone number of the child's doctor. Further review of records revealed that the center did not have an emergency medical form on file for one of fourteen children that receive school transportation services.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 4/1/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment

Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that several gaps were observed in the corners between the mattress of one crib located in classroom 1L.

POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material.

Correction Deadline: 3/31/2022

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 04/29/2021	Met
Staff # 2 Date of Hire: 02/24/1998	Met
Staff # 3 Date of Hire: 02/14/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4 Date of Hire: 08/02/2021	Met
Staff # 5 Date of Hire: 05/07/2018	Met
Staff # 6 Date of Hire: 07/18/2011	Met
Staff # 7 Date of Hire: 03/28/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8 Date of Hire: 09/07/2021	Met
Staff # 9 Date of Hire: 09/16/2021	Met
Staff # 10 Date of Hire: 12/09/2020	Met
Staff # 11 Date of Hire: 01/10/2022	Met
Staff # 12	Met
Staff # 13 Date of Hire: 08/03/2021	Met
Staff # 14 Date of Hire: 03/15/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Date of Hire: 01/21/2003

Staff # 16 Met

Date of Hire: 04/29/2021

Staff # 17 Met

Date of Hire: 08/27/2018

Staff # 18 Met

Date of Hire: 08/23/2021

Staff # 19 Met

Date of Hire: 07/16/2018

Staff # 20 Met

Date of Hire: 08/27/2020

Staff # 21 Met

Date of Hire: 01/17/2022

Staff # 22 Met

Date of Hire: 03/12/2019

Staff # 23 Met

Date of Hire: 06/21/2011

Staff # 24 Met

Date of Hire: 08/18/2020

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided three files for employees hired since February 28, 2022.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 3/23/2022

Corrected on 3/31/2022

.14(2) - The previous citation was observed to be corrected. The consultant observed all staff members hired more than 90-days to have evidence of a current first aid and CPR training card on file.

591-1-1-.33 Staff Training Met

Correction Deadline: 8/25/2021

Corrected on 3/31/2022

.33(5) - The previous citation was observed to be corrected. The consultant observed all required staff members to have completed the required 10-clock hours of annual training for the year 2021.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 2/28/2022

Corrected on 3/31/2022

.32(1) - The previous citation was observed to be corrected. Consultant observed appropriate staff:child ratios in each classroom.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.