



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/6/2021 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 11:00 AM

CCLC-26786

Discovery Point #63

3750 Village Way Braselton, GA 30517 Barrow County
(770) 586-5144 dp63@discoverypoint.com

Mailing Address
Same

Regional Consultant

Lynn Schnitzer

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lynn.schnitzer@decal.ga.gov

Joint with: Shannon Curtis

Quality Rated: ★ ★

Compliance Zone Designation		
12/06/2021	Licensing Study	Good Standing
02/24/2021	Monitoring Visit	Good Standing
09/23/2020	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	4L	Three Year Olds and Four Year Olds	2	21	C	25	C	NA	NA	Circle Time
Main	5L	Three Year Olds and Four Year Olds	2	19	C	25	C	NA	NA	Circle Time
Main	A 1L	Infants	4	11	C	21	C	NA	NA	Floor Play, Diapering
Main	B 2L	One Year Olds	2	11	C	16	C	NA	NA	Centers
Main	C 3L	One Year Olds	3	11	C	20	C	NA	NA	Centers
Main	D Middle Cafe		0	0	C	38	C	NA	NA	
Main	E 1R	Two Year Olds	3	18	C	22	C	NA	NA	Outside
Main	F 2R	Three Year Olds	13	13	C	24	C	NA	NA	Outside
Main	G 3R	GA PreK	2	19	C	26	C	NA	NA	Snack
Main	H 4R	GA PreK	2	19	C	27	C	NA	NA	Centers
Main	I 5R	GA PreK	2	21	C	36	C	NA	NA	Snack

Total Capacity @35 sq. ft.: 280

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 163

Total Capacity @35 sq. ft.: 280

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	14	C
Main	PG B	97	C
Main	PG C	74	C


Comments

An Administrative Review was completed on December 6, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on December 6,2021 with the Director, Claire Wheeler. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant provided Training FAQ, updated COVID19 Guidance, Weather Watch chart.



Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.



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Findings Report

Date: 12/6/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through consultant observed a variety of equipment and toys throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized. Consultant discussed with the Director to ensure that no blank spaces are left when forms are filled out.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through Consultant observed the bathrooms to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the consultant observed the playground to be clean and in good repair.

Comment

Discussed maintenance of resilient surface. Director stated that center has a plan for both adding mulch and redistributing it regularly.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, staff stated that infant feeding forms are updated regularly.

Comment

Consultant discussed with Director CACFP meal pattern guidelines on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the kitchen appeared clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the consultant observed proper diapering procedures on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of the records that on November 4, 2021 a child was administered an additional dose of medication and on November 3, 2021, a scheduled dose of medication was not administered for another child.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 12/6/2021

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills. Consultant reminded director that a second lock down drill needs to be conducted on this date.

591-1-1-.27 Posted Notices**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, consultant observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required. Documents were meticulous and well organized.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date. Staff stated knowledge of proper discipline procedures.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Technical Assistance****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, the consultant observed an approved fire extinguisher and first aid kit on each vehicle on this date.

Technical Assistance

591-1-1-.36(7)(a) - Consultant discussed with director to ensure name of driver, correct times, identification of the vehicle is documented on transportation records on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, staff stated knowledge proper infant sleeping position on this date.

Staff Records

Records Reviewed: 36 **Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/09/2010	
Staff # 2	Met
Date of Hire: 07/25/2017	
Staff # 3	Met
Date of Hire: 08/13/2021	
Staff # 4	Met
Date of Hire: 10/02/2019	
Staff # 5	Met
Date of Hire: 04/16/2021	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 06/25/2018	
Staff # 8	Met
Date of Hire: 10/06/2014	
Staff # 9	Met
Date of Hire: 07/25/2017	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 09/25/2021	
Staff # 12	Met
Date of Hire: 10/07/2021	
Staff # 13	Met

Staff # 14	Met
Date of Hire: 10/25/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 08/20/2018	
Staff # 16	Met
Date of Hire: 09/24/2021	
Staff # 17	Met
Date of Hire: 06/30/2021	
Staff # 18	Met
Date of Hire: 09/08/2021	
Staff # 19	Met
Date of Hire: 08/30/2021	
Staff # 20	Met
Staff # 21	Met
Date of Hire: 08/20/2021	
Staff # 22	Met
Date of Hire: 02/08/2019	
Staff # 23	Met
Date of Hire: 10/16/2014	
Staff # 24	Met
Date of Hire: 09/01/2021	
Staff # 25	Met
Date of Hire: 06/03/2020	
Staff # 26	Met
Date of Hire: 10/21/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27	Met
Date of Hire: 08/16/2021	
Staff # 28	Met
Date of Hire: 01/10/2018	

Records Reviewed: 36**Records with Missing/Incomplete Components: 0**

Staff # 29	Met
Date of Hire: 11/22/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 30	Met
Date of Hire: 08/25/2008	
Staff # 31	Met
Date of Hire: 07/14/2010	
Staff # 32	Met
Date of Hire: 07/25/2017	
Staff # 33	Met
Date of Hire: 11/10/2008	
Staff # 34	Met
Date of Hire: 04/01/2016	
Staff # 35	Met
Staff # 36	Met
Date of Hire: 08/31/2020	

Staff Credentials Reviewed: 13**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 14 files for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through consultant observed complete first aid kits in center and on vehicles.

Comment

Consultant observed evidence observed of center staff certified in First Aid and CPR. Consultant discussed with director to ensure that new hires complete First Aid and CPR training within 90 days of hire.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through , consultant observed staff to provide direct supervision and be attentive to children's needs on this date.