



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/14/2022 **VisitType:** Licensing Study

Arrival: 11:15 AM

Departure: 5:50 PM

CCLC-26052

Elite Academy

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 (706) 658-2343 admin@eliteacademyga.com

Regional Consultant

Lynn Schnitzer

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lynn.schnitzer@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/14/2022	Licensing Study	Good Standing	
03/29/2022	Monitoring Visit	Good Standing	
08/26/2021	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	2	5	C	13	C	NA	NA	Nap,Feeding
Main	B 2R	Infants	2	8	C	13	C	NA	NA	Nap,Floor Play,Feeding
Main	C 3R	Two Year Olds and Three Year Olds	2	15	C	18	C	NA	NA	Nap
Main	D 4R	Three Year Olds	1	12	C	18	C	NA	NA	Nap
Main	E 5R	Three Year Olds and Four Year Olds	2	13	C	18	C	NA	NA	Nap
Main	F 6R	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Nap
Main	G 7R Back	Six Year Olds and Over	1	19	C	66	C	NA	NA	Centers
Main	H Middle	PreK	2	22	C	20	NC	NA	NA	Transitioning,Lunch
Main	I 1L	One Year Olds	2	11	C	17	C	NA	NA	Nap,Diapering
Main	J 2L	One Year Olds	2	12	C	16	C	NA	NA	Nap
Main	K 3L	One Year Olds and Two Year Olds	2	14	C	16	C	NA	NA	Nap
Main	L 4L	Two Year Olds	2	11	C	18	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 155

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	9	C
Main	PG B	50	C
Main	PG C	26	C
Main	PG D	23	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on March 29, 2022.

Plan of Improvement: Developed This Date 12/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'



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Findings Report

Date: 12/14/2022 **VisitType:** Licensing Study

Arrival: 11:15 AM

Departure: 5:50 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(3) - Consultant discussed with director to ensure that baseboards are secured to the wall.

Correction Deadline: 12/14/2022

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground not observed on this date due to inclement weather.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Comment

Consultant observed infant feeding forms to be up to date. Staff stated feeding forms are updated monthly.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17(7)(a) - Consultant discussed with director to ensure that infants hands are washed with liquid soap and warm running water, except when the infant is too heavy to hold for handwashing or cannot stand safely to wash hands at a sink and for children with special needs who are unable to wash their hands.

Correction Deadline: 12/14/2022

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

591-1-1-.21(1)(p) - Consultant observed complete emergency preparedness plan on file.

Correction Deadline: 12/19/2022

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices

Technical Assistance

Technical Assistance

591-1-1-.27 - Please make sure that all required signs are posted and up to date.

Safety

591-1-1-.05 Animals

Not Evaluated

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff stated knowledge of age-appropriate disciplinary practices.

591-1-1-.13 Field Trips(CR)

Not Evaluated

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Technical Assistance

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Consultant observed complete documentation of
-loading and unloading
-arrival and departure times
-two vehicle checks

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

591-1-1-.36(7)(b) - Consultant discussed with the director to ensure the emergency medical information record for each child includes a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, and the name and telephone number of the child's doctor.

Correction Deadline: 12/15/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Technical Assistance

591-1-1-.30(1)(d) - Consultant discussed with the director to ensure that cots are arranged so that there is twelve inches (12") between each the cots in each row of equipment and that children are placed on cots so that one child's head is toward another child's feet in the same row.

Correction Deadline: 12/14/2022

Staff Records

Records Reviewed: 38

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/10/2020	
Staff # 2	Met
Date of Hire: 08/09/2022	
Staff # 3	Met
Date of Hire: 06/20/2022	
Staff # 4	Met
Date of Hire: 08/12/2013	
Staff # 5	Met
Date of Hire: 08/01/2016	
Staff # 6	Met
Date of Hire: 02/08/2021	
Staff # 7	Met
Date of Hire: 07/25/2022	
Staff # 8	Met
Date of Hire: 07/29/2019	
Staff # 9	Met
Date of Hire: 01/16/2017	
Staff # 10	Met
Date of Hire: 09/05/2022	
Staff # 11	Met
Date of Hire: 02/04/2019	
Staff # 12	Met
Date of Hire: 08/08/2022	
Staff # 13	Met

Date of Hire: 05/25/2022

Staff # 14 Met

Date of Hire: 03/22/2021

Staff # 15 Met

Date of Hire: 07/02/2018

Staff # 16 Met

Date of Hire: 02/18/2021

Staff # 17 Met

Date of Hire: 06/28/2021

Staff # 18 Met

Staff # 19 Met

Date of Hire: 04/05/2021

Staff # 20 Met

Staff # 21 Met

Date of Hire: 08/27/2021

Staff # 22 Met

Date of Hire: 10/30/2017

Staff # 23 Met

Date of Hire: 09/15/2021

Staff # 24 Met

Date of Hire: 08/05/2013

Staff # 25 Met

Date of Hire: 10/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 26 Met

Date of Hire: 03/29/2022

Staff # 27 Met

Staff # 28 Met

Staff # 29 Met

Date of Hire: 07/19/2022

Staff # 30 Date of Hire: 09/02/2014	Met
Staff # 31 Date of Hire: 03/07/2022	Met
Staff # 32 Date of Hire: 07/21/2008	Met
Staff # 33 Date of Hire: 03/09/2022	Met
Staff # 34	Met
Staff # 35 Date of Hire: 07/28/2020	Met
Staff # 36	Met
Staff # 37 Date of Hire: 04/27/2021	Met
Staff # 38 Date of Hire: 07/22/2013	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided ten files for employees hired since last visit March 29, 2022.

591-1-1-.14 First Aid & CPR **Technical Assistance**

Technical Assistance

591-1-1-.14 - Please add missing items in first aid kit.

Comment

The consultant observed all staff members hired more than 90-days to have evidence of a current first aid and CPR training card on file.

591-1-1-.33 Staff Training **Not Met**

Comment

Documentation observed of required staff training.

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on observation that staff # 31, date of hire March 7, 2022, did not complete health and safety orientation training within the first 90 days of employment. Health and safety orientation training was not completed until July 13, 2022.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 1/13/2023

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that staff members were not seated within an arm's length away from infants in classroom A1R and classroom B2R. In classroom A1R, one staff member was in the changing area and another was removing the cover from a bouncy seat and in classroom 2BR, one staff member was seated on the floor with the children and the other staff member was moving from the diapering area to the play area.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 12/14/2022