



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/28/2022 **VisitType:** Licensing Study

Arrival: 12:15 PM

Departure: 2:55 PM

CCLC-1020

Fort Daniel Children's Academy

2730 Braselton Hwy. Dacula, GA 30019 Gwinnett County
 (770) 932-6200 Ftdaniel@fdca.comcastbiz.net

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

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lynn.schnitzer@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/28/2022	Licensing Study	Good Standing	
03/29/2022	Licensing Study	Good Standing	
11/04/2021	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants and One Year Olds	2	6	C	16	C	NA	NA	Floor Play
Main	1R	Three Year Olds and Four Year Olds	1	10	C	20	C	NA	NA	TV
Main	2L	One Year Olds and Two Year Olds	2	11	C	17	C	NA	NA	Nap
Main	2R	Four Year Olds	1	8	C	16	C	NA	NA	Outside
Main	3L	Two Year Olds and Three Year Olds	1	10	C	14	C	NA	NA	Nap
Main	3R		0	0	C	16	C	NA	NA	
Main	4L		0	0	C	26	C	NA	NA	
Main	4R		0	0	C	24	C	NA	NA	
Main	Center		0	0	C	27	C	NA	NA	
Main	Dining	Six Year Olds and Over	2	22	C	30	C	NA	NA	Transitioning, Lunch

Total Capacity @35 sq. ft.: 206

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 67

Total Capacity @35 sq. ft.: 206

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Left side	34	C
Main	PG Right Side	88	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on March 29, 2022. An administrative review was conducted on August 8, 2022. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 07/28/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

LaNita Ricks, Program Official

Date

Lynn Schnitzer, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the upper right corner of the wall mirror in Classroom 2L was broken.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 7/28/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3

Met

Child # 4 Met

Child # 5 Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06 - Consultant discussed with director to ensure that bathrooms are clean and well-maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the flooring in the right bathroom contained a crack.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 8/28/2022

Technical Assistance

591-1-1-.25(17) - Consultant discussed with director to ensure that no plants are growing through the fence on the playgrounds.

Correction Deadline: 7/28/2022

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15 - Consultant discussed with the Director to ensure menu meets guidelines established by the United States Department of Agriculture Child and Adult Care Food Program on this date.

Comment

Please ensure that infant feeding forms are updated quarterly or more often as needed.

591-1-1-.18 Kitchen Operations

Met

Comment

Consultant observed refrigerator and freezer at the appropriate temperatures on this date.

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated knowledge of proper hand washing procedures.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on review of records that the emergency plan did not include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and communication and reunification with families.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 8/2/2022

Correction Deadline: 4/22/2022

Corrected on 7/28/2022

.21(3) - The previous citation was observed to be corrected. Center provided evidence of complete drills for March 2022-July 2022.

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for vehicle tag #EHR512 and vehicle tag # PB6105 used in transporting children this date.

Comment

Complete documentation of transportation routes observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 7/28/2022

Corrected on 7/28/2022

.36(6) - The previous citation was observed to be corrected. The center had evidence of parental authorization for for all children receiving school transportation services.

Correction Deadline: 7/28/2022

Corrected on 7/28/2022

.36(7)(b) -The previous citation was observed to be corrected. Center was observed to have complete documentation of children's medical emergency records.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 2

Staff # 1 Not Met

Date of Hire: 08/01/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2 Met

Date of Hire: 08/01/2016

Staff # 3 Met

Date of Hire: 07/31/2017

Staff # 4 Met

Date of Hire: 11/05/2020

Staff # 5 Met

Date of Hire: 08/27/2013

Staff # 6 Met

Date of Hire: 10/14/2021

Staff # 7 Met

Date of Hire: 10/17/2011

Staff # 8 Met

Date of Hire: 10/08/2015

Staff # 9 Met

Date of Hire: 03/14/2022

Staff # 10 Met

Date of Hire: 05/09/1995

Staff # 11 Met

Date of Hire: 07/23/2021

Staff # 12 Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13 Met

Date of Hire: 08/05/2019

Staff # 14 Met

Date of Hire: 10/06/2021

Staff # 15 Met

Date of Hire: 02/16/2021

Staff # 16 Met

Date of Hire: 05/09/1995

Staff # 17 Met

Date of Hire: 11/12/2002

Staff # 18 Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 2**

Date of Hire: 10/02/2013

Staff # 19 Met

Date of Hire: 10/20/2021

Staff # 20 Met

Date of Hire: 10/08/2018

Staff # 21 Met

Date of Hire: 10/08/2018

Staff # 22 Not Met

Date of Hire: 10/27/2017

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 23 Met

Date of Hire: 08/19/2002

Staff # 24 Met

Date of Hire: 09/04/2012

Staff Credentials Reviewed: 9**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided two files for employees hired since March 29, 2022.

591-1-1-.14 First Aid & CPR Not Met**Comment**

Complete first aid kits observed in center and on vehicles.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff #9, date of hire March 14, 2022 and staff #22, date of hire October 27, 2017 did not have evidence of current certification in first aid and CPR on file.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 8/27/2022**591-1-1-.33 Staff Training Met**

Comment

Documentation observed of required staff training.

Correction Deadline: 4/28/2022

Corrected on 7/28/2022

.33(3) - The previous citation was observed to be corrected. Review of records shows all staff members hired more than 90-days to have evidence of health and safety orientation training on file.

591-1-1-.31 Staff(CR)

Not Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on review of records that Staff #1, date of hire August 1, 2022, and staff #22, date of hire October 27, 2017, did not have evidence of the degree or credential required for lead teachers.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 7/28/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.