



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/19/2022 **VisitType:** Licensing Study

**Arrival:** 9:00 AM

**Departure:** 9:30 AM

**FR-30886**

**Hall, Karen D**

5788 LANATTE LANE Grovetown, GA 30813 Columbia County  
(706) 541-0599 1kdhall@comcast.net

**Mailing Address**

5788 LANATTE LANE  
GROVETOWN, GA 30813

**Regional Consultant**

Carrie Spangler

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carrie.spangler@dec.al.ga.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
05/19/2022	Licensing Study	Good Standing
12/15/2021	Monitoring Visit	Good Standing
03/22/2021	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	4	0	0	0
3 & 4 Years	3	3	0	0	0
School Age(5+) Years	0	0	0	1	0
<b>Total Under 13 Years</b>	5	7	0	1	0
<b>Total Under 18 Years</b>	5				

Children Present: 5	Total Children: 8
Caregivers/Helpers Present: 2	Total Caregivers/Helpers: 1

**Comments**

An in-person visit was conducted on May 19, 2022.

An administrative review was completed on May 26, 2022.

Plan of Improvement: Developed This Date 05/19/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Karen Hall, Program Official

Date

Carrie Spangler, Consultant

Date



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**Findings Report**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 5**

Child # 1

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(08)(1), Mom Work # Missing -(08)(1), Emergency Medical Authorization - (08)(3), Physician & Emergency Contact Information - (08)(1), Transportation Agreement - (08)(7)

Child # 2

Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (08)(4), Dad Work # Missing -(08)(1)

Child # 3

Not Met

"Missing/Incomplete Components"

Transportation Agreement - (.08)(7)

Child # 4

Not Met

"Missing/Incomplete Components"

Physician &amp; Emergency Contact Information - (.08)(1),Emergency Medical Authorization - (.08)(3),Transportation Agreement - (.08)(7),Allergy/Medical Information - (.08)(4)

Child # 5

Not Met

"Missing/Incomplete Components"

Mom Work # Missing -(.08)(1),Dad Work # Missing -(.08)(1),Allergy/Medical Information - (.08)(4),Transportation Agreement - (.08)(7)

**290-2-3-.08 Children's Records****Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined, based on review of records, that the following items were missing from the children's records:

- 4 of 7 records were missing the complete work address for one or both parents.
- 2 of 7 records were missing information for the child's physician.
- 2 of 7 records were missing the emergency release persons information.

**POI (Plan of Improvement)**

The Home Provider will obtain the missing information and maintain the Children's records as required.

**Correction Deadline: 5/19/2022****Finding**

290-2-3-.08(4) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined, based on review of records, that three of seven records lacked information regarding the children's allergies.

**POI (Plan of Improvement)**

The Home Provider will secure and maintain the missing Child's health information.

**Correction Deadline: 5/19/2022****290-2-3-.08 Parental Authorization(CR)****Not Met****Finding**

290-2-3-.08(7) requires the Home to maintain Parental agreements for transportation and for field trips, swimming or other activities away from the Home in each Child's record. It was determined, based on review of records, that six of seven records lacked the parental agreement for transportation.

**POI (Plan of Improvement)**

The Home will obtain written parental authorization, as required, before taking Children away from the Home. The Home will also review records; determine if all required information is completed; obtain any missing information; and have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a potential hazard, such as but not limited to clorox wipes and hand sanitizer, inaccessible to children.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**

The Home appears clean and free from structural hazards.

**290-2-3-.13 Playgrounds(CR)** **Met**

**Comment**

The outside area appears clean and well maintained.

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR)** **Met**

**Comment**

Staff state proper knowledge of hand washing and hygiene procedures.

**290-2-3-.11 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**290-2-3-.11 Medications(CR)** **Met**

**Comment**

Per the provider no medication is currently dispensed

**Licensure**

**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

**Safety and Discipline**

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**290-2-3-.11 Transportation(CR)** **N/A**

**Comment**

The provider does not provide routine transportation.

**Staff Records**

**Finding**

290-2-3-.21(1)(c) requires every Employee to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined, based on review of records, that a resident of the home was present in the home between March 3, 2022 and May 19, 2022 without a current and valid satisfactory comprehensive records check determination on file.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Home will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before an individual age 17 or older resides in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will ensure the CRC rules are maintained.

**Correction Deadline: 5/19/2022**

**Finding**

290-2-3-.21(1)(m)3. requires that a new Comprehensive Records Check Determination be completed for the Provider and each Employee and Provisional Employee at least once every five years. It was determined, based on review of records, that a resident of the home did not complete the fingerprints every five years as required. The resident was present in the home between March 3, 2022 and May 19, 2022 without completing the fingerprinting process as required.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Home will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will ensure CRC rules are maintained.

**Correction Deadline: 5/19/2022**

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**290-2-3-.07 Staff Qualifications(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.