



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/26/2022 **VisitType:** Monitoring Visit

**Arrival:** 10:00 AM

**Departure:** 1:45 PM

**CCLC-53686**

**International Preparatory Academy**

4138 Snapfinger Woods Dr. Decatur, GA 30035 DeKalb County  
 (404) 288-7992 intlprepacademy@gmail.com

**Regional Consultant**

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
09/26/2022	Complaint Investigation & Monitoring Visit	Deficient
09/02/2022	MV POI Follow Up	Good Standing
05/31/2022	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (1L) Pre-K 1	PreK	1	10	C	19	C	NA	NA	Story
Main	B -(B) Pre-K 2	PreK	1	16	C	25	C	NA	NA	Transitioning
Main	C- (BR) 3's		0	0	C	12	C	NA	NA	Not In Use
Main	D- (MR)- 4- 13 yr	Three Year Olds	2	2	C	21	C	NA	NA	Lunch
Main	E (FR) - 1's & 2's	Two Year Olds	2	16	C	21	C	NA	NA	Transitioning
Main	F (1R) 6wks- 18 mths	Infants	1	6	C	14	C	NA	NA	Nap,Floor Play

Total Capacity @35 sq. ft.: 112

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 50

Total Capacity @35 sq. ft.: 112

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 3- 13 years	142	C
Main	Playground B- 6wks- 2 yrs	12	C

**Comments**

Plan of Improvement: To Be Submitted 10/11/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shirley Jackson, Program Official

Date

Roslyn Williams, Consultant

Date



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**Findings Report**

**Date:** 9/26/2022 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 1:45 PM

**CCLC-53686**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR) Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR) Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined the following potentially hazardous equipment and materials were accessible to children in the following rooms:

- Room A- fire extinguisher and a bottle of liquid cleaner were on a shelf.
- Room B- hand sanitizer and a black teacher's stapler were on a shelf.

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**Correction Deadline: 10/4/2022**

**Recited on 9/26/2022**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation rust was on the gate on the toddler playground.

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**Correction Deadline: 10/7/2022**

**Recited on 9/26/2022**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation , the following hazards were observed on back play area for preschool/school age group:

- Chipped paint on blue see saw.

Toddler play area:

-Step 2 on the sliding board was missing half of the step and there was an exposed nail that was accessible to children.

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**Correction Deadline: 10/4/2022**

**Recited on 9/26/2022**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant's observation the resilient material for the fall zones under the swings and climbing wall measured less than three inches. Six inches of resilient material was required.

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**Correction Deadline: 10/4/2022**

**Recited on 9/26/2022**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR) Not Met**

**Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on consultant's observation the diaper changing surface in room F lacked a guard and or rail to prevent falls.

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**Correction Deadline: 10/4/2022**

**Recited on 9/26/2022**

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**Correction Deadline: 9/2/2022**

**Corrected on 9/26/2022**

**.10(9) - The previous citation was corrected. The consultant observed that the diapering area was free of food, utensils and food preparation items.**

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**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR) N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)**

**N/A**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on consultant's observation three sheets were too small causing the mattresses to buckle. It was further determined that an infant was asleep in a crib on a sheet that was too small, which caused the mattress to buckle.

**Correction Deadline: 10/4/2022**

**Recited on 9/26/2022**

**Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on consultant's observation the cots were accessible to the children in rooms A , B, and E.

**Correction Deadline: 10/7/2022**

**Recited on 9/26/2022**

**Staff Records**

**Records Reviewed: 53****Records with Missing/Incomplete Components: 2**

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Staff # 1 Date of Hire: 08/03/2021	Met
Staff # 2 Date of Hire: 05/06/2022	Met
Staff # 3 Date of Hire: 08/09/2022	Not Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	
Staff # 4 Date of Hire: 08/04/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5 Date of Hire: 03/22/2022	Met
Staff # 6 Date of Hire: 03/22/2022	Met
Staff # 7 Date of Hire: 03/22/2022	Met
Staff # 8 Date of Hire: 10/13/2021	Met
Staff # 9 Date of Hire: 07/14/2021	Met
Staff # 10 Date of Hire: 01/19/2021	Met
Staff # 11 Date of Hire: 10/13/2021	Met
Staff # 12 Date of Hire: 04/29/2022	Met
Staff # 13 Date of Hire: 08/24/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met

**Records Reviewed: 53****Records with Missing/Incomplete Components: 2**

Date of Hire: 07/23/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15

Met

Date of Hire: 12/21/2020

Staff # 16

Met

Date of Hire: 07/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Met

Date of Hire: 08/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18

Met

Date of Hire: 03/11/2021

Staff # 19

Met

Staff # 20

Met

Staff # 21

Met

Date of Hire: 07/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22

Met

Date of Hire: 05/13/2021

Staff # 23

Met

Date of Hire: 09/15/2021

Staff # 24

Met

Date of Hire: 11/30/2020

Staff # 25

Met

Date of Hire: 03/22/2022

Staff # 26

Met

Date of Hire: 10/06/2021

Staff # 27

Met

Date of Hire: 09/06/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28

Met

Date of Hire: 09/30/2021

Staff # 29

Met



**Records Reviewed: 53****Records with Missing/Incomplete Components: 2**

Date of Hire: 07/01/2022

Staff # 30 Met

Date of Hire: 10/14/2021

Staff # 31 Met

Date of Hire: 03/11/2022

Staff # 32 Met

Date of Hire: 08/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 33 Met

Date of Hire: 07/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 34 Met

Date of Hire: 03/01/2022

Staff # 35 Met

Date of Hire: 04/27/2021

Staff # 36 Met

Date of Hire: 05/10/2022

Staff # 37 Met

Date of Hire: 10/07/2021

Staff # 38 Met

Date of Hire: 08/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 39 Met

Date of Hire: 10/06/2021

Staff # 40 Met

Date of Hire: 04/29/2022

Staff # 41 Met

Date of Hire: 08/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 42 Met

Date of Hire: 12/21/2020

Staff # 43 Not Met

Date of Hire: 08/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

**Records Reviewed: 53**

**Records with Missing/Incomplete Components: 2**

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 44	Met
Date of Hire: 08/10/2021	
Staff # 45	Met
Date of Hire: 07/26/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 46	Met
Date of Hire: 02/02/2022	
Staff # 47	Met
Date of Hire: 07/13/2022	
Staff # 48	Met
Date of Hire: 08/19/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 49	Met
Date of Hire: 03/22/2022	
Staff # 50	Met
Date of Hire: 04/29/2022	
Staff # 51	Met
Date of Hire: 08/05/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 52	Met
Date of Hire: 08/30/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 53	Met
Date of Hire: 08/22/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that staff persons #3 and #43 who were hired on August 9, 2022 and working in Room E, did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. A one day letter was left.

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**Correction Deadline: 9/26/2022**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff persons #3 and #43, who were hired on August 9, 2022 were observed working in Room E without a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care. A one day letter was left.

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**Correction Deadline: 9/26/2022**

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**591-1-1-.24 Personnel Records** **Met**

**Correction Deadline: 9/7/2022**

**Corrected on 9/26/2022**

**.24(1) - The previous citation was corrected. The staff person was no employed at the center.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.