



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/5/2022 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:00 PM

CCLC-51991

KidzBiz Childcare Center

3549 Windsor Spring Rd. Hephzibah, GA 30815 Richmond County
(706) 796-3505 kidzbizchildcare3549@gmail.com

Regional Consultant

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/05/2022	Licensing Study	Good Standing	
12/07/2021	Complaint Closure	Good Standing	
11/17/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	F-3rd Right	GA PreK	1	1	C	26	C	NA	NA	Art
Total Capacity @35 sq. ft.:			26			Total Capacity @25 sq. ft.:		0		
Total # Children this Date:			1			Total Capacity @25 sq. ft.:		0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Back	91	C
Main	B-Left	37	C

Comments

The purpose of this visit was to conduct a licensing study

Plan of Improvement: Developed This Date 05/05/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)




Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

Olive Harrison, Program Official

Date

Kaycee Purvis, Consultant

Date



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(Findings Report)

Date: 5/5/2022 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - The Consultant and Director discussed ensuring that staff date lesson plans and update lesson plans weekly.

Correction Deadline: 5/5/2022

591-1-1-.12 Equipment & Toys(CR)

Not Met

Technical Assistance

591-1-1-.12(3) - Please ensure staff do not stack chairs in the classrooms when children are present.

Correction Deadline: 5/5/2022

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based upon observation that the TV in the Third Right Classroom was not secured to the table and was able to be tipped over.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 5/5/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based upon a review of records that the center failed to upload children's enrollment files during an administrative review.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/5/2022

	Facility
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Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based upon observation that the First Right Classroom housed 16 children when the First Right Classroom is licensed for 15 children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 5/5/2022

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based upon observation that the following hazards were observed accessible to children:

First Right Classroom:

- Two staff bags and two plastic grocery bags were in an unlocked closet.
- Four plastic grocery bags were in children's cubbies.
- Three packs of Huggies Natural Care wipes, three packs of Parents Choice Fragrance Free wipes, and three packs of Pampers Sensitive wipes were in children's cubbies.
- Two brooms and one dust pan was against the wall near the trash can.

Second Left Classroom:

- A broom was leaned against the wall by the back door.
- A pack of Huggies Natural Care Wipes and Parents Choice Sensitive Wipes were in children's cubbies.
- Three plastic grocery bags were under the sink used for handwashing in an unlocked cabinet.
- One plastic grocery bag was on the counter of the sink used for handwashing.
- A plunger was in the bathroom by the toilet.
- A bottle of Hydrogen Peroxide was on the counter of the sink in the bathroom.
- A bottle of Brillo Basics Bathroom Cleaner, a bottle of Mr. Clean Multi-Surface Cleaner, a bottle of Claire Disinfectant Spray, and a bottle of Comet Bathroom Cleaner was under the sink in the bathroom in an unlocked cabinet.

Second Right Classroom:

- Three plastic grocery bags and one trash bag was in a child's cubby.
- One pack of Comfort baby wipes was in a child's cubby.
- One pack of Parents Choice Fresh Scent wipes was on a low shelf.
- A pack of push pins was on a low shelf.
- Four toilet brushes, one plunger, and plastic grocery bags were under the bathroom sink in an unlocked cabinet.

Third Right Classroom:

- A broom, dust pan, bottle of Lysol Disinfectant spray, a bottle of Fabuloso, a bottle of glass cleaner, and two containers of Clorox wipes were in an unlocked closet.

Third Left Classroom:

- A Spiderman Hand Sanitizer was on a child's bookbag.
- A plunger was under the sink used for handwashing in an unlocked cabinet.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 5/5/2022

Technical Assistance

591-1-1-.25(3) - Please ensure that staff clean exhaust fans to prevent fire hazards.

Correction Deadline: 5/5/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based upon observation that there was a three inch hole at the back left corner of the wall in the bathroom of the Second Right Classroom. It was further determined that the outside handle on the door to the playground in the Third Right Classroom was missing causing the door to be inoperable from the outside.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 6/3/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based upon observation that there was a five inch gap from the ground to the fence on the back of the left side fence on the Back Playground. It was further determined that there was a five inch gap from the ground to the fence at the front of the left side fence of the Left Playground. It was also determined that there was a four inch gap from the ground to the fence at the middle of the left side fence of the Left Playground.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 5/5/2022

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based upon observation that four out of ten tricycles were missing handle bar grips.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 5/15/2022

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based upon observation that the multi colored slide on the right side of the Back Playground had four inches of resilient surfacing, the swings on the right side of the Back Playground had three inches of resilient surfacing, and the blue slide on the right side of the Back Playground had three inches of resilient surfacing when six inches was required. It was further determined that the double blue slide on the left side of the Back Playground had one inch of resilient surfacing, the blue and red swing set on the left side of the Back Playground had a half inch of resilient surfacing, and the blue swing set on the left side of the back playground had one and one half inch of resilient surfacing when six inches was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 5/15/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based upon observation that two rakes, three shovels, two wheel barrels, two grills were on the Back Playground. It was further determined that a broken red ladder was observed leaning against a tree. It was also determined that tree roots were exposed on the left side of the Back Playground causing a tripping hazard. It was further determined that a gray pipe was exposed on the Left Playground causing a tripping hazard.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 5/5/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Technical Assistance

591-1-1-.15(2) - Please be sure to update infant feeding plans every three months.

Correction Deadline: 5/5/2022

Technical Assistance

591-1-1-.15(3) - Please be sure staff date bottles for infants.

Correction Deadline: 5/5/2022

Finding

591-1-1-.15(4) requires that a feeding chair or similar equipment designed for feeding children shall be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table and must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping, a surface that the child cannot raise, a strap or other device which prevents the child from sliding out of the chair, and a feeding surface free of cracks. It was determined based upon observation that one child was not strapped into the high chair while eating.

POI (Plan of Improvement)

The Center will inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Center will train staff and monitor to ensure that the feeding equipment is cleaned with a disinfectant after each use.

Correction Deadline: 5/5/2022

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based upon observation that center staff failed to disinfect the diaper changing surface in between changing children in the Second Left Classroom.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 5/5/2022

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based upon observation that staff failed to ensure children washed hands after diapering in the Second Left Classroom. It was further determined that staff in the First Right Classroom failed to ensure children washed hands immediately upon returning from outside.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 5/5/2022

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based upon observation that staff in the First Right Classroom failed to wash their hands in between diapering. It was further determined that staff in the Second Left Classroom failed to wash their hands in between wiping children's noses.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handshaking requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 5/5/2022

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based upon a review of records that center staff failed to document the date medication was given, the time given, the amount given, any adverse reaction, and the signature or initials of the person administering the medication on December 13, 14, 15, 16, 17, 2021 and April 11, 2022. It was further determined that center staff failed to document the prescription number for medication given on April 11, 2022.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 5/5/2022

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined that the vehicle used for transportation, tag # RPV 5233, had two child passenger restraint seats that were expired.

POI (Plan of Improvement)

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

Correction Deadline: 5/6/2022**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based upon a review of records that center staff failed to document with a check or other mark/symbol for two children on the afternoon route from Deans Bridge Road Head Start to KidzBiz on April 22, 2022.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 5/6/2022**Finding**

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based upon a review of records that center staff failed to document in writing the return time on the morning route from KidzBiz to Deans Bridge Road Head Start on April 22, 2022. It was further determined that center staff failed to document the return time on the morning route from KidzBiz to Gracewood Elementary on April 29, 2022.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 5/6/2022**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based upon a review of records that center staff failed to document conducting the first check of the vehicle on the morning route from the Center to Gracewood Elementary on May 3, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 5/6/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based upon a review of records that center staff failed to document the second check of the vehicle for the following routes:

Deans Bridge Road Head Start:

- No second check documented on the afternoon route on April 19, 2022.
- No second check documented on the morning and afternoon route on April 20, 2022.
- No second check documented on the morning and afternoon route on April 21, 2022.

Hephzibah Middle School:

- No second check documented on the morning and afternoon route on May 4, 2022 through May 5, 2022.

Deer Chase Elementary School:

- No second check documented on the afternoon route on May 2, 2022.
- No second check documented on the morning and afternoon route on May 3, 2022 through May 4, 2022.
- No second check documented on the morning route on May 5, 2022.

Hephzibah Elementary School:

- No second check documented on the morning and afternoon route on May 2, 2022 through May 4, 2022.
- No second check documented on the morning route on May 5, 2022.

Hephzibah High School:

- No second check documented on the morning route on May 2, 2022 through May 4, 2022.

Willis Foreman:

- No second check documented on the morning and afternoon route on May 2, 2022 through 4, 2022.
- No second check documented on the afternoon route on May 3, 2022.
- No second check documented on the morning route on May 5, 2022.

Jamestown Elementary School:

- No second check documented on the afternoon route on May 2, 2022 through May 4, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 5/5/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based upon observation that two out of eight crib sheets were not tight in the First Right Classroom on this date.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 5/5/2022

Technical Assistance

591-1-1-.30(1)(b)3 - Please ensure that all children are provided mat sheet.

Correction Deadline: 5/5/2022

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based upon observation that two infants were asleep in swings in the First Left Classroom.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 5/5/2022

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined that Staff #7 and Staff #10 did not have evidence of four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 6/4/2022

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based upon a review of records that Staff #4 did not obtain ten clock hours of training for the 2021 calendar year as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Discussed maintaining proper ratios when bringing children in for diapering.

591-1-1-.32 Supervision(CR)**Met****Comment**

Discussed proper supervision: responding promptly, bathrooms and playgrounds.