



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/22/2022 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 11:15 AM

CCLC-54234

Learn N Play Academy

256 West May Street Winder, GA 30680 Barrow County
 (770) 867-4996 admin@learnnplayacademy.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097
 Fax: (770) 357-5098
 mandi.sloan@dec.al.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/22/2022	Licensing Study	Good Standing	
12/09/2021	Monitoring Visit	Good Standing	
05/18/2021	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R- 4's	Four Year Olds	1	12	C	14	C	NA	NA	Outside
Main	B- 2R/Back 2's	Two Year Olds	1	10	C	20	C	NA	NA	Outside, Transitioning
Main	C/1L/Pre-K 2	Three Year Olds	2	19	C	21	C	NA	NA	Outside
Main	D/2L/Pre-K 1	Four Year Olds and GA PreK	2	18	C	21	C	NA	NA	Transitioning, Outside
Main	E/Lower L (3's)	GA PreK	2	20	C	32	C	NA	NA	Centers, Clean Up
Main	F-Lower Right 1's	One Year Olds	1	7	C	9	C	NA	NA	Free Play
Total Capacity @35 sq. ft.:			117		Total Capacity @25 sq. ft.: 0					
Total # Children this Date:			86		Total Capacity @35 sq. ft.: 117					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/A/Right	120	C
Main	PG/B/Left	41	C

Comments

The purpose of today's visit was to conduct a licensing study.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amy Ray, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 3/22/2022 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 11:15 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - The consultant discussed with the provider to ensure that complete enrollment files (to include immunization records) are maintained for employee's children in cases where employee's children are present in a classroom with other enrolled children.

Technical Assistance

591-1-1-.08(1) - The consultant discussed with the provider to ensure that children's enrollment records contain the full address for the person (s) to whom the child may be released.

Correction Deadline: 3/22/2022

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25 - The consultant discussed with the provider to please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that one of two toilets in classroom 1L (preschool) was not in good repair as it was broken and unable to be used. In addition, the consultant discussed with the provider to ensure that the bathroom is cleaned and marked so that the broken toilet is not used by the children in care.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 3/22/2022

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 5/28/2021

Corrected on 3/22/2022

.26(8) - The previous citation was corrected on this date as adequate resilient surface was observed.

The consultant discussed with the provider to ensure that the resilient surface (mulch) is fluffed and re-distributed once the ground dries from recent rain and floods.

Technical Assistance

591-1-1-.26(9) - The consultant discussed with the provider to be mindful to ensure that trash (to include misc. litter and debris) is placed in the appropriate containers located on the playgrounds.

Correction Deadline: 3/22/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

The consultant is not caring for infants therefore, there are no infant feeding plans available for review.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not conduct drills for emergency situations every six months as lockdown drills for the year 2021 were conducted only in the month of June.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 3/27/2022

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for the vehicle with tag number GTZ 689 and the vehicle with tag number RYA 5733.

Comment

The vehicle with tag number RYA 5733 had an approved fire extinguisher and first aid kit on this date. The consultant was unable to review the vehicle with tag number GTZ 689 as it was not on the center's premises during the time of the visit.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that staff person # 2 with a documented date of hire of March 22, 2021, who was noted to have participated in the transportation of children, had not obtained the two (2) hours of state-approved transportation training. In addition, staff person # 6 with a documented date of hire of March 22, 2021, who was noted to have participated in the transportation of children, had not obtained the two (2) hours of state-approved transportation training biannually as it was last obtained on January 10, 2020.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/1/2022

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of records that parental authorization for routine school transportation was not obtained for one child from Holsenbeck Elementary School and one child from Kennedy Elementary School who each participated in after school transportation.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 3/23/2022

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the center did not immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle during the following times of afternoon transportation:

- a mark/ symbol was not present for the unloading of two of three children during afternoon transportation on March 24, 2022 and March 25, 2022 from Holsenbeck Elementary School.
- a mark/ symbol was not present for the unloading of four of six children during afternoon transportation on March 25, 2022 from Kennedy Elementary School.
- a mark/ symbol was not present for the unloading of four of five children during afternoon transportation on March 25, 2022 from Winder Elementary School.
- a mark/ symbol was not present for the unloading of three of four children during afternoon transportation on March 25, 2022 from County Line Elementary School.
- a mark/ symbol was not present for the unloading of three of five children during afternoon transportation on March 29, 2022 from Kennedy Elementary School.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 3/23/2022

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 19****Records with Missing/Incomplete Components: 3**

Staff # 1	Not Met
Date of Hire: 03/22/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 2	Not Met
Date of Hire: 03/22/2021	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 3	Met
Date of Hire: 02/16/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 03/22/2021	
Staff # 5	Met
Date of Hire: 03/22/2021	
Staff # 6	Not Met
Date of Hire: 03/22/2021	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 03/22/2021	
Staff # 9	Met
Date of Hire: 01/04/2022	
Staff # 10	Met
Date of Hire: 03/23/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 03/22/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Records Reviewed: 19**Records with Missing/Incomplete Components: 3**

Staff # 12	Met
Date of Hire: 03/12/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 03/21/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met
Date of Hire: 03/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 03/22/2021	
Staff # 16	Met
Date of Hire: 09/08/2021	
Staff # 17	Met
Staff # 18	Met
Date of Hire: 02/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19	Met
Date of Hire: 03/22/2021	

Staff Credentials Reviewed: 9**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided eight file(s) for employees hired since the last visit conducted on December 9, 2021.

591-1-1-.14 First Aid & CPR Not Met**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff person #1, the program's owner who was observed to have direct contact with the children in care, had not satisfactorily obtained certification in CPR as it was observed to have been obtained by an online, not an in person, source where a hands-on skills check could be observed.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/21/2022

Comment

Staff observed to be compliant with applicable laws and regulations.

Technical Assistance

591-1-1-.31(8)(b) - The consultant discussed with the provider to ensure that volunteers shall not be solely responsible for children other than their own and must be under continuous direct supervision of a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination while in the presence of children other than their own.

Correction Deadline: 3/22/2022

Staffing and Supervision

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.