



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/6/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:20 AM **Departure:** 11:15 AM

CCLC-53609

Kiddie Academy of Suwanee

1446 Satellite Boulevard NW Suwanee, GA 30024 Gwinnett County
 (470) 822-3344 sruthy.kuruvilla@kiddieacademy.net

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation		
07/06/2022	Complaint Investigation Follow Up	Good Standing
06/14/2022	POI Follow Up	Good Standing
05/06/2022	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L Infant's	Infants and One Year Olds	2	7	C	12	C	NA	NA	Feeding
Main	B 2L One's	One Year Olds	2	8	C	15	C	NA	NA	Outside
Main	C 3L One's		0	0	C	9	C	NA	NA	Not In Use
Main	D 4L Two's	Two Year Olds	1	9	C	20	C	NA	NA	Art
Main	E 5L Two's	Two Year Olds	1	5	C	11	C	NA	NA	Art
Main	F 6L Three's	Three Year Olds	1	15	C	16	C	NA	NA	Circle Time,Story
Main	G 7L Three's		0	0	C	13	C	NA	NA	Not In Use
Main	H 8L School Age	Six Year Olds and Over	1	17	C	27	C	NA	NA	Art
Main	I 1R Four's	Four Year Olds	2	7	C	18	C	NA	NA	Story,Circle Time
Total Capacity @35 sq. ft.: 141						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 68						Total Capacity @35 sq. ft.: 141				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A School Age	29	C
Main	B Preschool	31	C
Main	C Infant/Toddler	18	C

Comments

The purpose of today's visit was to conduct a Complaint Investigation.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tiffanie Mills, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 4/25/2022

Corrected on 7/6/2022

.36(4)(a) - The previous citation was corrected upon the program's June 14, 2022 Plan of Improvement Follow Up Visit.

Correction Deadline: 4/21/2022

Corrected on 7/6/2022

.36(7)(c)2. - The previous citation was corrected upon the program's June 14, 2022 Plan of Improvement Follow Up Visit.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 05/02/2022

Staff # 2

Met

Date of Hire: 01/03/2022

Staff # 3

Met

Date of Hire: 03/09/2022

Staff # 4

Met

Date of Hire: 07/06/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5 Date of Hire: 04/12/2022	Met
Staff # 6 Date of Hire: 05/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7 Date of Hire: 04/20/2021	Met
Staff # 8 Date of Hire: 04/18/2022	Met
Staff # 9 Date of Hire: 02/18/2021	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13 Date of Hire: 02/25/2022	Met
Staff # 14 Date of Hire: 05/03/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15 Date of Hire: 12/29/2021	Met
Staff # 16 Date of Hire: 02/08/2021	Met
Staff # 17 Date of Hire: 04/12/2022	Met
Staff # 18 Date of Hire: 05/20/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19 Date of Hire: 06/13/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 20	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Date of Hire: 02/08/2021

Staff # 21

Met

Date of Hire: 03/30/2022

Staff # 22

Met

Date of Hire: 04/29/2022

Staff # 23

Met

Date of Hire: 04/19/2022

Staff # 24

Met

Date of Hire: 02/25/2022

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided three file(s) for employees hired since last visit conducted on May 14, 2022.

Correction Deadline: 6/14/2022

Corrected on 7/6/2022

.09(1)(j) - The previous citation was corrected on this date as criminal record checks were observed to be complete. Further, staff were observed to be electronically ported on this date.

591-1-1-.33 Staff Training

Met

Correction Deadline: 5/20/2022

Corrected on 7/6/2022

.33(3) - The previous citation was corrected upon the program's June 14, 2022 Plan of Improvement Follow Up Visit.