



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/26/2022 **VisitType:** Licensing Study

Arrival: 8:50 AM

Departure: 10:40 AM

CCLC-46298

The Children's Courtyard #3215

4795 Windermere Pkwy Cumming, GA 30041 Forsyth County
 (678) 947-4416 3215@childrenscourtyard.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/26/2022	Licensing Study	Good Standing	
03/08/2022	Monitoring Visit	Good Standing	
12/20/2021	Complaint Investigation by Phone	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	23	C	32	C	Not In Use
Main	1R	Infants and One Year Olds	2	7	C	25	C	NA	NA	Feeding, Floor Play
Main	2L		0	0	C	22	C	NA	NA	Not In Use
Main	2R	One Year Olds	1	6	C	27	C	NA	NA	Diapering
Main	3L	Three Year Olds and Four Year Olds	3	16	C	22	C	NA	NA	Circle Time
Main	3R	Two Year Olds	2	13	C	18	C	NA	NA	Snack, Transitioning
Main	4L Pre-K		0	0	C	19	C	NA	NA	Not In Use
Main	4R		0	0	C	17	C	NA	NA	Not In Use
Main	5L		0	0	C	23	C	NA	NA	Not In Use
Main	BK End	Six Year Olds and Over	1	8	C	24	C	NA	NA	Transitioning, Outside
Total Capacity @35 sq. ft.: 220						Total Capacity @25 sq. ft.: 229				
Total # Children this Date: 50			Total Capacity @35 sq. ft.: 220			Total Capacity @25 sq. ft.: 229				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant PG	27	C
Main	Preschool PG	52	C
Main	School-Age PG	57	C

Comments

The purpose of today's visit was to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Renee Webber, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 7/26/2022 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 10:40 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25(12) - The consultant discussed with the provider to ensure that cooling equipment is protected to prevent children from touching it and is positioned so that it is inaccessible to the children in care.

Correction Deadline: 7/26/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the center was not kept in good repair as exposed wires and dry wall were observed on the ceiling of the main hallway leading to the rear of the center.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 7/26/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute once the ground dries from recent floods and storms.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation the following fencing hazards were present:

- The bottom of the left side fence leading to the parking lot was observed to contain a hole measuring approximately four inches by ten inches
- The bottom of the left side gate separating the infant and toddler playground contained a gap at the bottom measuring six inches

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 7/26/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazard was located on the center's playground:

- A uncovered drain hole measuring six inches was observed on the left side toddler playground

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 7/26/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Technical Assistance

591-1-1-.36(3)(a-b) - The consultant discussed with the provider to ensure that each person who participates in the transportation of children obtains the required two hours of transportation training biannually.

Correction Deadline: 8/5/2022

Correction Deadline: 3/9/2022

Corrected on 7/26/2022

.36(7)(c)2. - The previous citation was corrected on this date as transportation records for recent field trips were observed to be complete.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 5

Staff # 1	Met
Date of Hire: 11/29/2021	
Staff # 2	Not Met
Date of Hire: 03/14/2022	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 09/13/2021	
Staff # 5	Met
Date of Hire: 06/15/2022	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/01/2022	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 8	Met
Date of Hire: 06/06/2022	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 9	Met
Date of Hire: 06/07/2022	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	

Records Reviewed: 19**Records with Missing/Incomplete Components: 5**

Staff # 10	Met
Date of Hire: 06/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Staff # 12	Not Met
Date of Hire: 10/01/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 13	Not Met
Date of Hire: 10/01/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 14	Met
Date of Hire: 10/01/2016	
Staff # 15	Not Met
Date of Hire: 06/11/2019	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 16	Met
Date of Hire: 07/20/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Not Met
Date of Hire: 08/17/2017	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 18	Met
Date of Hire: 10/07/2021	
Staff # 19	Met
Date of Hire: 12/13/2021	

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided seven file(s) for employees hired since the last visit conducted on March 8, 2022.

Correction Deadline: 8/17/2022**Corrected on 7/26/2022****.14(2) - The previous citation was corrected on this date as CPR and First Aid records were observed to be complete.**

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff person # 2 with a documented date of hire of March 14, 2022 had not completed the required health and safety orientation training within their first 90 days of employment as it was observed to have been taken on July 8, 2022.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 8/8/2022**Recited on 7/26/2022****Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that the following staff had not obtained the required ten hours of annual training for the year 2021:

- Staff person # 12 with a documented date of hire of October 1, 2016
- Staff person # 13 with a documented date of hire of October 1, 2016
- Staff person # 15 with a documented date of hire of June 11, 2019
- Staff person # 17 with a documented date of hire of August 17, 2017

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 8/25/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.