



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/16/2022 **VisitType:** Licensing Study

Arrival: 10:20 AM

Departure: 12:15 PM

CCLC-46297

The Children's Courtyard #3214

7460 McGinnis Ferry Road Suwanee, GA 30024 Forsyth County
 (770) 418-1882 3214@childrenscourtyard.com

Regional Consultant

Mandi Sloan

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Mailing Address

7460 McGinnis Ferry Rd.
 Suwanee, GA 30024

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/18/2021	MV POI Follow Up	Good Standing	
10/12/2021	Complaint Investigation by Phone	Good Standing	
05/26/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
First	LB	GA PreK	2	16	C	32	C	NA	NA	Centers
First	Left-side RT		0	0	C	22	C	NA	NA	Not In Use
First	LF	Two Year Olds	2	14	C	29	C	NA	NA	Outside
First	R2R	One Year Olds and Two Year Olds	2	10	C	24	C	NA	NA	Outside
First	RB	One Year Olds	2	9	C	17	C	NA	NA	Floor Play
First	RT FT	Infants	2	7	C	22	C	NA	NA	Feeding, Floor Play
Total Capacity @35 sq. ft.:			146			Total Capacity @25 sq. ft.: 0				
Second	BkLF	Three Year Olds	2	12	C	20	C	NA	NA	Transitioning, Outside
Second	BRT	Three Year Olds	1	9	C	21	C	NA	NA	Transitioning, Outside
Second	Front LF		0	0	C	20	C	NA	NA	Not In Use
Second	Middle LF	Four Year Olds	2	17	C	20	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.:			81			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			94			Total Capacity @35 sq. ft.: 227				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of today's visit was to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Natalia Espinosa Ballesteros, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25(12) - The consultant discussed with the provider to ensure that the AC units in classroom Left Front (LF), building 1, continue to be protected to prevent children from touching it.

Correction Deadline: 5/16/2022

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following potential hazardous equipment, materials and supplies were not stored in a locked area inaccessible to children:

- A pair of adult scissors were located on a teacher's desk in classroom Back Left (BL) in building 2
- A pair of adult scissors were located on a teacher's desk in classroom Back Right (BR) in building 2
- 2 containers of lysol disinfecting wipes marked KEEP OUT OF THE REACH OF CHILDREN was present in an unlocked cabinet in classroom Left Back (LB) in building 1

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 5/16/2022

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - - The consultant discussed with the provider to ensure that the back raised porch area, outside of the enclosed playground fence, remains inaccessible to the children in care.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that drills for tornado and other emergency situations had not been conducted every six months.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 5/21/2022

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/26/2021	
Staff # 2	Met
Date of Hire: 09/09/2016	
Staff # 3	Met
Date of Hire: 11/02/2018	
Staff # 4	Met
Date of Hire: 03/23/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 10/19/2021	
Staff # 6	Met
Date of Hire: 04/14/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 01/22/2020	
Staff # 8	Met
Date of Hire: 05/24/2021	
Staff # 9	Met
Date of Hire: 06/24/2021	
Staff # 10	Met
Date of Hire: 03/10/2020	
Staff # 11	Met
Date of Hire: 05/11/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Staff # 13	Met
Date of Hire: 03/16/2021	
Staff # 14	Met

Date of Hire: 06/14/2021

Staff # 15 Met

Date of Hire: 06/15/2015

Staff # 16 Met

Date of Hire: 01/31/2022

Staff # 17 Met

Date of Hire: 07/30/2021

Staff # 18 Met

Date of Hire: 09/27/2021

Staff # 19 Met

Date of Hire: 10/11/2021

Staff # 20 Met

Date of Hire: 10/09/2019

Staff # 21 Met

Date of Hire: 01/16/2020

Staff # 22 Met

Date of Hire: 10/25/2021

Staff # 23 Met

Date of Hire: 12/06/2021

Staff # 24 Met

Date of Hire: 03/18/2019

Staff # 25 Met

Staff # 26 Met

Date of Hire: 03/08/2021

Staff # 27 Met

Date of Hire: 12/21/2020

Staff # 28 Met

Date of Hire: 03/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 29 Met

Date of Hire: 12/01/2021

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six file(s) for employees hired since the last visit conducted on November 18, 2021.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.