



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/25/2022    **VisitType:** Monitoring Visit    **Arrival:** 8:45 AM    **Departure:** 10:10 AM

**CCLC-38702**

**Suwanee Prep Academy**

2150 Lawrenceville Suwanee Road Suwanee, GA 30024 Gwinnett County  
 (678) 878-2956 suwaneeacademy@gmail.com

**Mailing Address**  
 Same

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
 Fax: (770) 357-5098  
 mandi.sloan@dec.al.gov

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/16/2021	Licensing Study	Good Standing	
08/23/2021	Incident Investigation Closure	Good Standing	
08/09/2021	Incident Investigation & Follow Up	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A - 1R	Infants	2	5	C	7	C	NA	NA	Floor Play, Feeding	
Main	B - 2R	One Year Olds	1	7	C	13	C	NA	NA	Free Play, Diapering	
Main	C - 3R		0	0	C	19	C	NA	NA	Not In Use	
Main	D - Middle	Three Year Olds	2	14	C	25	C	NA	NA	Centers	
Main	E - 3L		0	0	C	25	C	35	C		
Main	F - 2L	Two Year Olds	2	14	C	20	C	28	C	Circle Time	
Main	G - 1L		0	0	C	20	C	28	C	Not In Use	
Total Capacity @35 sq. ft.: 105					Total Capacity @25 sq. ft.: 105		Building @35 capacity limited by Health Department Limitations				
Total # Children this Date: 40			Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 105		Building @25 capacity limited by Health Department Limitations			

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Right	22	C
Main	B - Back	139	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Irma Williams, Program Official

Date

Mandi Sloan, Consultant

Date



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**Findings Report**

**Date:** 5/25/2022 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 10:10 AM

**CCLC-38702**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.25(13) - The consultant discussed with the provider to ensure that potentially hazardous materials (such as bug spray and sunscreen) are stored in a locked area inaccessible to children.

**Correction Deadline: 5/25/2022**

**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the climbing and swinging equipment did not have adequate resilient surface beneath the equipment and the fall zone as zero inches of mulch was observed where three inches were required on the infant/toddler playground and six inches are required on the preschool playground.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 6/4/2022**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground was not kept clean and free from hazards as the following hazards were observed:

- The black playground liner was exposed on the infant and toddler playground posing a potential trip hazard
- The sewer drain containing a sharp metal edge was exposed on the infant and toddler playground posing a potential trip hazard
- Exposed tree roots were observed on the preschool playground posing a potential trip hazard

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 5/25/2022**

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff state proper knowledge of diapering procedures.

<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to remind children to wash hands.

<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Documentation for medication dispensing observed complete.

<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and/or redirection observed.

<b>591-1-1-.36 Transportation(CR)</b>	<b>Not Met</b>
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**Correction Deadline: 11/17/2021**

**Corrected on 5/25/2022**

**.36(7)(b) - The previous citation was corrected on this date as emergency medical information was observed to be complete for children who participate in after school transportation.**

**Finding**

591-1-1-.36(7)(c) 3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on observation that the time the vehicle arrived at the facility was not noted on May 25, 2022 during afternoon transportation from Walnut Grove Elementary School.

**POI (Plan of Improvement)**

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

**Correction Deadline: 5/26/2022**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

<b>Staff Records</b>
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**Records Reviewed: 19** **Records with Missing/Incomplete Components: 0**

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Staff # 1		Met
Date of Hire: 03/23/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 2		Met
Staff # 3		Met
Date of Hire: 05/31/2016		
Staff # 4		Met
Date of Hire: 10/04/2021		
Staff # 5		Met
Date of Hire: 08/02/2021		
Staff # 6		Met
Date of Hire: 05/20/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 7		Met
Date of Hire: 08/02/2021		
Staff # 8		Met
Date of Hire: 05/10/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 9		Met
Staff # 10		Met
Date of Hire: 10/26/2020		
Staff # 11		Met
Staff # 12		Met

**Records Reviewed: 19**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 02/07/2022

Staff # 13 Met

Date of Hire: 04/12/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14 Met

Date of Hire: 06/22/2021

Staff # 15 Met

Date of Hire: 05/17/2021

Staff # 16 Met

Date of Hire: 05/20/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17 Met

Date of Hire: 07/01/2015

Staff # 18 Met

Date of Hire: 05/17/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19 Met

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided seven file(s) for employees hired since the last visit conducted on November 16, 2021.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date.