



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/3/2021 **VisitType:** Licensing Study

Arrival: 3:15 PM

Departure: 4:15 PM

CCLC-37833

North Lanier Christian Academy

829 Atlanta Road Cumming, GA 30040 Forsyth County
(770) 205-8422 liliampenalver@northlanier.org

Regional Consultant

Mandi Sloan

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/03/2021	Licensing Study	Good Standing	
05/07/2021	Licensing Study	Good Standing	
11/18/2020	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
ED Building	F (102)	Five Year Olds	1	5	C	15	C	NA	NA	Homework
ED Building	G (104)	Three Year Olds	1	10	C	15	C	NA	NA	Lunch
ED Building	H (106)	Four Year Olds	1	10	C	15	C	NA	NA	Centers
ED Building	I (108)	Three Year Olds	2	10	C	15	C	NA	NA	Outside
ED Building	J (109)		0	0	C	14	C	NA	NA	Not In Use
ED Building	K (111)		0	0	C	13	C	NA	NA	Not In Use
			Total Capacity @35 sq. ft.: 87			Total Capacity @25 sq. ft.: 0				
Main WAC Bldg	A (106)	Infants	1	4	C	8	C	NA	NA	Feeding, Floor Play
Main WAC Bldg	B (108)	One Year Olds	1	8	C	11	C	NA	NA	Free Play
Main WAC Bldg	C (110)	Two Year Olds	2	7	C	11	C	NA	NA	Outside
Main WAC Bldg	D (111)		0	0	C	12	C	NA	NA	Not In Use

Main WAC Bldg	E (112)		0	0	C	12	C	NA	NA	Not In Use
Main WAC Bldg	F (113)	Two Year Olds	1	5	C	13	C	NA	NA	Story

Total Capacity @35 sq. ft.: 67

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 59

Total Capacity @35 sq. ft.: 154

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
ED Building	B	28	C
Main WAC Bldg	A	97	C

Comments

Administrative Review was conducted on November 3, 2021. Staff files, children's files, training, and background checks were all reviewed. A Virtual Visit was conducted on November 8, 2021 due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Liliam PENALVER, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Finding**

591-1-1-.15(2)(a) requires Center Personnel to hold and feed infants less than six months of age and older children who cannot hold their own bottles or sit alone. Baby bottles shall never be propped; the infant's head shall be elevated while feeding. It was determined based on observation that center staff did not personally hold and feed an infant who was stated to be 11 weeks old. Center staff was observed to feed the 11 week old infant while they were laying in their crib.

POI (Plan of Improvement)

The Center will train Staff to hold infants less than six months old or who can not hold their own bottle, to never prop bottles and to elevate infant's heads during feeding. The director will monitor Staff to ensure appropriate feeding procedures are followed.

Correction Deadline: 11/3/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the center had not conducted fire drills monthly as no fire drill was conducted from January through June of 2021 or in October of 2021. Further, the center has not completed a tornado drill since April of 2021 or a lockdown drill since March of 2021.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 11/8/2021

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/05/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 10/01/1995	
Staff # 3	Met
Date of Hire: 01/05/2010	
Staff # 4	Met
Date of Hire: 09/10/2018	
Staff # 5	Met
Date of Hire: 08/09/2021	
Staff # 6	Met
Date of Hire: 08/13/2020	
Staff # 7	Met
Date of Hire: 08/01/1997	
Staff # 8	Met
Date of Hire: 08/09/2021	
Staff # 9	Met
Date of Hire: 05/30/2017	
Staff # 10	Met
Date of Hire: 07/31/2018	
Staff # 11	Met
Date of Hire: 08/09/2021	
Staff # 12	Met

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Date of Hire: 08/09/2021

Staff # 13 Met

Date of Hire: 06/02/2021

Staff # 14 Met

Date of Hire: 07/23/2015

Staff # 15 Met

Date of Hire: 08/01/2006

Staff # 16 Met

Date of Hire: 02/15/2018

Staff # 17 Met

Date of Hire: 08/09/2021

Staff # 18 Met

Date of Hire: 12/02/2019

Staff # 19 Met

Date of Hire: 11/03/2014

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Director provided seven file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 5/24/2021

Corrected on 11/3/2021

.14(2) - The previous citation was corrected on this date as CPR and First Aid records were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.