



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/4/2022      **VisitType:** Licensing Study      **Arrival:** 9:20 AM      **Departure:** 11:15 AM

**CCLC-36137**

**Carrington Academy at Windermere**

4410 Front Nine Drive Cumming, GA 30041 Forsyth County  
 (770) 888-8011 christycha@carringtonacademy.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
 Fax: (770) 357-5098  
 mandi.sloan@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/04/2022	Licensing Study	Good Standing	
01/19/2022	Monitoring Visit	Good Standing	
09/15/2021	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	183 A	Four Year Olds and Five Year Olds	1	5	C	22	C	30	C	Circle Time
Main	105- Young Toddlers		0	0	C	17	C	NA	NA	
Main	108- Toddler I	One Year Olds	1	7	C	19	C	NA	NA	Free Play
Main	111- Toddler II	Two Year Olds and Three Year Olds	2	12	C	22	C	NA	NA	Outside
Main	115- Early Preschool	Two Year Olds	1	8	C	22	C	NA	NA	Outside
Main	117- Preschool II	Three Year Olds	1	12	C	22	C	NA	NA	Outside
Main	121- Preschool II	Three Year Olds	1	9	C	18	C	NA	NA	Outside
Main	123- GA Pre-K I	GA PreK	2	19	C	22	C	NA	NA	Centers
Main	127- Ga Pre-K II	GA PreK	2	21	C	21	C	30	C	Centers
Main	131- Pre-K II	Four Year Olds	2	14	C	21	C	29	C	Centers
Main	135- Pre-K I		0	0	C	21	C	29	C	Not In Use
Main	145- Infant II		0	0	C	18	C	NA	NA	Not In Use
Main	148- Infant I	Infants	2	5	C	13	C	NA	NA	Diapering, Floor Play
Main	183B- Kindergarden		0	0	C	12	C	17	C	Not In Use
Main	201- 2nd Floor		0	0	C	19	C	NA	NA	Not In Use
Main	202-2nd Floor		0	0	C	28	C	NA	NA	Not In Use
Main	Flex Room-2nd Floor (Entry Hallway)		0	0	C	9	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 326			Total Capacity @25 sq. ft.: 364							
Total # Children this Date: 112			Total Capacity @25 sq. ft.: 364							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR A Infants	7	C
Main	PGR- B Toddlers	48	C
Main	PGR C 3-12	66	C

#### Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Christy Cha, Program Official

Date

---

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 8/4/2022 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 11:15 AM

**CCLC-36137**

**Carrington Academy at Windermere**

4410 Front Nine Drive Cumming, GA 30041 Forsyth County  
(770) 888-8011 christycha@carringtonacademy.com

**Mailing Address**  
Same

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
Fax: (770) 357-5098  
mandi.sloan@decal.ga.gov

The following information is associated with a Licensing Study:

#### Activities and Equipment

**591-1-1.12 Equipment & Toys(CR)** **Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1.19 License Capacity(CR)** **Met**

**Comment**

Discussed movement of children to maintain capacities.

**591-1-1.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**591-1-1.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

#### Health and Hygiene

**591-1-1.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

---

**Records Reviewed: 38**

**Records with Missing/Incomplete Components: 2**

Staff # 1 Met

Staff # 2 Met

Date of Hire: 03/22/2022

Staff # 3 Met

Date of Hire: 07/31/2020

Staff # 4 Met

Staff # 5 Met

Staff # 6 Met

Date of Hire: 05/24/2021

Staff # 7 Met

Staff # 8 Met

Staff # 9 Met

Date of Hire: 07/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10	Met
Date of Hire: 07/28/2016	
Staff # 11	Met
Date of Hire: 01/31/2020	
Staff # 12	Met
Staff # 13	Not Met
Date of Hire: 07/25/2016	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 14	Met
Date of Hire: 02/06/2019	
Staff # 15	Met
Date of Hire: 01/19/2022	
Staff # 16	Met
Date of Hire: 05/16/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Date of Hire: 06/01/2016	
Staff # 21	Met
Date of Hire: 07/28/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Date of Hire: 04/11/2022	
Staff # 26	Met

**Records Reviewed: 38****Records with Missing/Incomplete Components: 2**

Staff # 27	Met
Date of Hire: 12/31/2021	
Staff # 28	Met
Staff # 29	Met
Date of Hire: 02/21/2022	
Staff # 30	Met
Date of Hire: 07/05/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 31	Met
Date of Hire: 08/16/2021	
Staff # 32	Met
Staff # 33	Not Met
Date of Hire: 03/21/2022	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Date of Hire: 07/08/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 37	Met
Date of Hire: 01/04/2013	
Staff # 38	Met
Date of Hire: 06/12/2019	

**Staff Credentials Reviewed: 5**

---

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
-----------------------------------------------------------------------------	------------

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided nine file(s) for employees hired since last visit.

---

<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Not Met</b>
----------------------------------------	----------------

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff person # 13 with a documented date of hire of July 25, 2016 did not have valid evidence of CPR and First Aid as it expired on February 4, 2022. Further, staff person # 33 with a documented date of hire of March 21, 2022 did not have valid evidence of CPR as it was observed to be obtained by an online, not an in person, source.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 9/3/2022**

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.