



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/28/2022    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 9:15 AM    **Departure:** 11:45 AM

**CCLC-32500**

**Discovery Point #10**

2380 Hamilton Mill Parkway Dacula, GA 30019 Gwinnett County  
 (770) 614-3556 hmdiscoverypoint@att.net

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/28/2022	Complaint Investigation Follow Up	Good Standing	
07/26/2021	Licensing Study	Good Standing	
06/22/2021	Complaint Investigation by Phone	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	8	NC	19	C	NA	NA	Floor Play
Main	1R	Two Year Olds	1	10	C	22	C	NA	NA	Centers
Main	2L	One Year Olds	1	8	C	16	C	NA	NA	Snack
Main	2R	GA PreK	2	22	C	24	C	NA	NA	Circle Time
Main	3L	One Year Olds and Two Year Olds	2	12	C	19	C	NA	NA	Centers
Main	3R	GA PreK	2	20	C	26	C	NA	NA	Outside
Main	4R	Three Year Olds and Four Year Olds	2	18	C	29	C	NA	NA	Centers
Main	5R	GA PreK	2	22	C	36	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 191						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 120			Total Capacity @35 sq. ft.: 191			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A infant/Toddler	20	C
Main	B rear Preschool/ S/A	79	C
Main	C two-threes	74	C

**Comments**

The purpose of today's visit was to conduct a CI Follow Up visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cyndi Virgilio, Program Official

Date

Mandi Sloan, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

### Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 7/31/2021

Corrected on 2/28/2022

.21(1)(p) - The previous citation was corrected on this date as the center's written plan for handling emergencies include death of a child, evacuation procedures, loss of a child, specific accommodations for infants, toddlers, children with disabilities, and children with chronic medical conditions and loss of water.

### Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 3

Staff # 1

Met

Date of Hire: 04/29/2021

Staff # 2

Met

Date of Hire: 02/24/1998

Staff # 3

Met

Date of Hire: 02/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Not Met

Date of Hire: 08/02/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5

Met

Date of Hire: 07/18/2011

Staff # 6 Met

Date of Hire: 09/07/2021

Staff # 7 Met

Date of Hire: 09/16/2021

Staff # 8 Met

Date of Hire: 12/09/2020

Staff # 9 Met

Date of Hire: 01/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Met

Date of Hire: 08/11/2020

Staff # 11 Met

Date of Hire: 01/21/2003

Staff # 12 Met

Date of Hire: 08/24/2015

Staff # 13 Met

Date of Hire: 04/29/2021

Staff # 14 Met

Date of Hire: 08/27/2018

Staff # 15 Met

Date of Hire: 08/23/2021

Staff # 16 Met

Date of Hire: 09/28/2021

Staff # 17 Not Met

Date of Hire: 07/16/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 18 Met

Date of Hire: 08/27/2020

Staff # 19 Met

**Records Reviewed: 24****Records with Missing/Incomplete Components: 3**

Date of Hire: 01/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20

Met

Date of Hire: 02/22/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21

Not Met

Date of Hire: 03/12/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 22

Met

Date of Hire: 06/21/2011

Staff # 23

Met

Date of Hire: 08/18/2020

Staff # 24

Met

Date of Hire: 07/31/2014

**Staff Credentials Reviewed: 0****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Director provided nine file(s) for employees hired since the last visit conducted on July 26, 2021.

**Correction Deadline: 7/26/2021****Corrected on 2/28/2022****.09(1)(c) - The previous citation was corrected on this date as criminal record checks were observed to be complete.****591-1-1-.14 First Aid & CPR****Not Met****Correction Deadline: 8/25/2021****Corrected on 2/28/2022****.14(1) - The previous citation was corrected on this date as current evidence of CPR and First Aid training was observed to be available to the department for inspection.****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff member # 4 with a date of hire of August 2, 2021, staff member #17 with a date of hire July 16, 2018 and staff member #21 with a date of hire of March 12, 2019 did not have successful evidence of CPR and First Aid Training.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. The Center will ensure that all staff members complete a in-person/hands-on CPR training course.

**Correction Deadline: 3/23/2022**

**Recited on 2/28/2022**

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**591-1-1-.33 Staff Training**

**Defer**

**Defer**

591-1-1-.33(5)-The previous citation was deferred on this date as annual training for the year 2021 will be reviewed upon the program's next regulatory visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 8/25/2021**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that the center did not maintain the required staff: child ratios in the infant classroom, Room 1L, as one staff person was present with eight children under the age of one.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 2/28/2022**