



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/3/2021      **VisitType:** Monitoring Visit      **Arrival:** 10:30 AM      **Departure:** 11:45 AM

**CCLC-53079**

**First Step Learning Academy**

1213 North Liberty Street Waynesboro, GA 30830 Burke County  
(706) 535-4251 kpresley@augustaga.gov

**Regional Consultant**

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@decal.ga.gov

**Mailing Address**  
Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/03/2021	Monitoring Visit	Good Standing	
11/06/2020	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- (1L) 1's & 2's	One Year Olds and Two Year Olds	1	3	C	12	C	NA	NA	Art
Main	B- (2L) 4wks- 18 mths	Infants	1	3	C	6	C	NA	NA	Floor Play, Free Play
Main	C-(2R) 3 yrs		0	0	C	14	C	NA	NA	
Main	D- (1R) 4 yr-12yrs	Three Year Olds and Four Year Olds	1	3	C	19	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks				
Suite 1211	Main		0	0	C	25	C	NA	NA	
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 9			Total Capacity @35 sq. ft.: 75			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 4 wks - 12 years	44	C

**Comments**

Plan of Improvement: Developed This Date 05/03/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Patricia Pressley, Program Official

Date

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Kaycee Purvis, Consultant

Date



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**Children's Worksheet**

**Date:** 5/3/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:30 AM    **Departure:** 11:45 AM

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**CCLC-53079**

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1213 North Liberty Street Waynesboro, GA 30830 Burke County  
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**Mailing Address**

Same

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**(Adult Worksheet)**

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1213 North Liberty Street Waynesboro, GA 30830 Burke County  
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**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
Fax: (770) 357-5098  
kaycee.purvis@decal.ga.gov

**Mailing Address**

Same

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 1**

Staff's Name [# 1]: Huff, Corinda      Met

Staff's Name [# 2]: Jones, Roshonda      Not Met

Date of Hire: 03/26/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff's Name [# 3]: Lewis, Ashley      Met

Staff's Name [# 4]: Pressley, Patricia      Met

Date of Hire: 11/06/2020

Staff's Name [# 5]: Pressley, Kenneth      Met

Date of Hire: 11/06/2020

Staff's Name [# 6]: Walker, Ann      Met

**Staff Credentials Reviewed: 1**

Staff's Name : Pressley, Patricia (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	8/19/1978		



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**Cover Sheet**

**Date:** 4/26/2021 **VisitType:** Licensing Study

**Arrival:** 2:45 PM

**Departure:** 4:15 PM

**CCLC-30955**

**Discovery Point #67**

5085 Post Rd. Cumming, GA 30040 Forsyth County  
(770) 844-7977 discoverypoint67@gmail.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/26/2021	Licensing Study	Good Standing	
11/06/2020	Monitoring Visit	Good Standing	
05/21/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L Infant	Infants	3	14	C	19	C	NA	NA	Feeding,Nap,Floor Play
Main	1R Preschool 1	Two Year Olds	2	17	C	21	C	NA	NA	Transitioning,Lunch
Main	2L Beginners	One Year Olds	2	13	C	16	C	NA	NA	Outside
Main	2R Preschool 2	Three Year Olds	1	14	C	24	C	NA	NA	Story
Main	3L Toddlers	Two Year Olds	1	10	C	19	C	NA	NA	Transitioning,Lunch
Main	3R Preschol 3	Three Year Olds and Four Year Olds	2	24	C	24	C	NA	NA	Outside
Main	4R Pre-Kgtn	PreK	2	19	C	26	C	36	C	Centers
Main	5R Schoolage	PreK	2	20	C	36	C	50	C	Centers
Main	Cafeteria		0	0	C	41	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 226						Total Capacity @25 sq. ft.: 250				
Total # Children this Date: 131			Total Capacity @35 sq. ft.: 226			Total Capacity @25 sq. ft.: 250				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler LS	18	C
Main	Preschool Right Side	57	C

**Comments**

An Administrative Review was conducted on April 26, 2021. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: No Plan Developed

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Heather Wilson, Program Official

Date

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Mandi Sloan, Consultant

Date





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### Findings Report

**Date:** 5/3/2021      **VisitType:** Monitoring Visit      **Arrival:** 10:30 AM      **Departure:** 11:45 AM

**CCLC-53079**

**First Step Learning Academy**

1213 North Liberty Street Waynesboro, GA 30830 Burke County  
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Same

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Mandi Sloan  
Phone: (770) 357-5097  
Fax: (770) 357-5098  
kaycee.purvis@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

591-1-1-.12(4) - The Consultant and Director discussed placement/storage of chairs when not in use.

**Correction Deadline: 5/3/2021**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

The Consultant and Director discussed rules regarding the feeding of infants and children.

## Health and Hygiene

### 591-1-1-.07 Children's Health

Technical Assistance

#### Technical Assistance

591-1-1-.07(5) - Please be sure to not allow children to wear paci straps while in the center.

Correction Deadline: 5/3/2021

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a walk through on this date.

### 591-1-1-.20 Medications(CR)

N/A

#### Comment

The Provider currently does not dispense/administer medication.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.36 Transportation(CR)

N/A

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff's Name [# 1]: Huff, Corinda

Met

Staff's Name [# 2]: Jones, Roshonda

Not Met

Date of Hire: 03/26/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff's Name [# 3]: Lewis, Ashley

Met

Staff's Name [# 4]: Pressley, Patricia Met  
 Date of Hire: 11/06/2020

Staff's Name [# 5]: Pressley, Kenneth Met  
 Date of Hire: 11/06/2020

Staff's Name [# 6]: Walker, Ann Met

**Staff Credentials Reviewed: 1**

Staff's Name : Pressley, Patricia (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	8/19/1978		

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based upon a review of records that the center failed to electronically port the most recent determination letter for Staff #2.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will watch the videos to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the videos to ensure CRC rules are maintained.

**Correction Deadline: 5/3/2021**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on April 30, 2021.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Adequate supervision observed on this date.



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### Findings Report

**Date:** 4/26/2021    **VisitType:** Licensing Study    **Arrival:** 2:45 PM    **Departure:** 4:15 PM

**CCLC-30955**

**Discovery Point #67**

5085 Post Rd. Cumming, GA 30040 Forsyth County  
(770) 844-7977 discoverypoint67@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
Fax: (770) 357-5098  
mandi.sloan@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The physical plant appeared to be clean and in good repair upon virtual walk through.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

### Food Service

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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15 - The consultant discussed with the provider the new rules and regulations for food safety and nutrition per the guidelines that went into effect on October 1, 2020.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.29 Required Reporting****Technical Assistance****Technical Assistance**

591-1-1-.29 - The consultant discussed the new required reporting requirements with the provider on this date.

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment during the virtual visit on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

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**Staff Records**

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Staff # 1	Met
Date of Hire: 09/25/2017	
Staff # 2	Met
Date of Hire: 11/16/2020	
Staff # 3	Met
Date of Hire: 10/26/2020	
Staff # 4	Met
Date of Hire: 10/19/2020	
Staff # 5	Met
Staff # 6	Met
Date of Hire: 01/24/2017	
Staff # 7	Met
Date of Hire: 01/09/2012	
Staff # 8	Met
Date of Hire: 12/09/2019	
Staff # 9	Met
Date of Hire: 08/11/2019	
Staff # 10	Met
Date of Hire: 11/18/2019	
Staff # 11	Met
Date of Hire: 02/16/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 05/23/2012	
Staff # 13	Met
Date of Hire: 01/24/2017	
Staff # 14	Met
Date of Hire: 10/28/2019	
Staff # 15	Met
Date of Hire: 10/02/2017	
Staff # 16	Met

**Records Reviewed: 28****Records with Missing/Incomplete Components: 0**

Date of Hire: 11/16/2020

Staff # 17 Met

Date of Hire: 08/09/2010

Staff # 18 Met

Date of Hire: 07/29/2020

Staff # 19 Met

Date of Hire: 07/29/2020

Staff # 20 Met

Staff # 21 Met

Date of Hire: 10/07/2019

Staff # 22 Met

Date of Hire: 07/29/2016

Staff # 23 Met

Staff # 24 Met

Date of Hire: 01/04/2016

Staff # 25 Met

Date of Hire: 05/02/2018

Staff # 26 Met

Date of Hire: 02/26/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 27 Met

Date of Hire: 10/04/2010

Staff # 28 Met

Date of Hire: 03/29/2021

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 12****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four file(s) for employees hired since the last visit conducted on November 6, 2020.

**591-1-1-.31 Staff(CR)****Met**



**Comment**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order.

**Correction Deadline: 4/26/2021**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.