



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/20/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:30 AM

CCLC-29155

Legacy Academy Suwanee Dam

5558 Suwanee Dam Rd. Suwanee, GA 30024 Gwinnett County
(678) 546-7255 lasuwanedam@legacyacademy.com

Regional Consultant

Mandi Sloan

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mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
04/20/2021	Monitoring Visit	Good Standing
10/15/2020	LS POI Follow Up	Good Standing
02/18/2020	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-6wks-12 mnths		0	0	C	15	C	NA	NA	Not In Use
Main	B-2L-12-18mnths	One Year Olds	1	7	C	15	C	NA	NA	Outside
Main	C-3L-18-24 mnthshs	Two Year Olds and Three Year Olds	1	10	C	20	C	NA	NA	Outside
Main	D-middle Left		0	0	C	25	C	NA	NA	Not In Use
Main	E-3yrs-Middle	Three Year Olds	1	10	C	25	C	NA	NA	Outside
Main	F-3yrs-Middle Right		0	0	C	25	C	NA	NA	Not In Use
Main	G-2R-4 yrs	PreK	2	17	C	35	C	NA	NA	Circle Time
Main	H-1R	PreK	1	10	C	35	C	NA	NA	Centers
Main	I-4L-24-35 mnths		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 220						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 54			Total Capacity @35 sq. ft.: 220			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-6wks-2 yrs	26	C
Main	B-5-12 yrs	74	C
Main	C-3-4 yrs	97	C

Comments



A virtual inspection was conducted on April 20, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on March 31, 2021 was reviewed. The new infant feeding plan and updated regulations for feeding and mealtimes were shared with the provider on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Turner, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - The consultant spoke with the provider to ensure that the cabinets under the hand washing sinks are kept locked if items are stored there which must be kept out of the reach of children.

Correction Deadline: 4/20/2021

Technical Assistance

591-1-1-.25(17) - The consultant discussed with the provider to ensure that plants and vines which could be hazardous are not growing through or over the playground fences and are not accessible to children.

Correction Deadline: 4/20/2021

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing requirements were discussed with the Director/Provider on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.29 Required Reporting**Technical Assistance****Technical Assistance**

591-1-1-.29 - The consultant discussed the new required reporting requirements with the provider on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

591-1-1-.36 Transportation(CR)**Met**

Correction Deadline: 2/19/2020

Corrected on 4/20/2021

.36(4)(b) - The previous citation was corrected on this date as the seat bottoms on the bus with tag number DGC 185 were observed to be in safe repair.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 08/11/2017	Met
Staff # 2 Date of Hire: 01/26/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3 Date of Hire: 08/03/2009	Met
Staff # 4 Date of Hire: 11/30/2016	Met
Staff # 5 Date of Hire: 11/30/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6 Date of Hire: 01/11/2021	Met
Staff # 7 Date of Hire: 09/30/2019	Met
Staff # 8	Met
Staff # 9 Date of Hire: 01/25/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10 Date of Hire: 01/28/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 08/03/2009	Met
Staff # 12	Met
Staff # 13 Date of Hire: 04/19/2019	Met
Staff # 14 Date of Hire: 09/10/2012	Met
Staff # 15	Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Date of Hire: 11/25/2019

Staff # 16

Met

Date of Hire: 08/19/2020

Staff # 17

Met

Date of Hire: 08/20/2019

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided five file(s) for employees hired since the last visit conducted on October 15, 2020.

Correction Deadline: 10/15/2020

Corrected on 4/20/2021

.09(1)(j) - The previous citation was corrected on this date as criminal records checks were observed to be complete. Further, all staff was observed to be electronically ported in DECAL KOALA.

591-1-1-.31 Staff(CR)

Met

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order.

Correction Deadline: 4/20/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.