



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/2/2022      **VisitType:** Monitoring Visit

**Arrival:** 9:30 AM

**Departure:** 11:30 AM

**CCLC-1789**

**McGinnis Woods Country Day School, Inc.**

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County  
 (770) 664-7764 mrosdahl@mcginniswoods.org

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/02/2022	Monitoring Visit	Good Standing	
02/23/2022	Licensing Study	Good Standing	
01/12/2022	Incident Investigation Closure	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side		0	0	C	40	C	NA	NA	Not In Use
Bldg 2	GYM		0	0	C	26	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 66					Total Capacity @25 sq. ft.: 0					
Elem. Bldg	101		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	102		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	103		0	0	C	19	C	NA	NA	Not In Use
Elem. Bldg	104		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	105		0	0	C	24	C	NA	NA	Not In Use
Elem. Bldg	106 STEM	Six Year Olds and Over	2	25	C	15	NC	NA	NA	Story,Circle Time
Elem. Bldg	203	Six Year Olds and Over	2	17	C	21	C	NA	NA	Free Play
Elem. Bldg	204		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	205		0	0	C	16	C	NA	NA	Not In Use
Elem. Bldg	206		0	0	C	16	C	NA	NA	Not In Use
Elem. Bldg	207		0	0	C	20	C	NA	NA	Not In Use

		Total Capacity @35 sq. ft.: 211				Total Capacity @25 sq. ft.: 0				
Gym Building	Art Room		0	0	C	16	C	NA	NA	Not In Use
Gym Building	Gym		0	0	C	162	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 178				Total Capacity @25 sq. ft.: 0				
Main bldg 1	C 3R	One Year Olds	1	6	C	13	C	NA	NA	Floor Play
Main bldg 1	B 2R	Infants	1	4	C	13	C	NA	NA	Nap,Feeding
Main bldg 1	D RT Rear		0	0	C	13	C	NA	NA	Not In Use
Main bldg 1	E 2RT Rear		0	0	C	12	C	NA	NA	Not In Use
Main bldg 1	F 3Rt Rear	One Year Olds	2	6	C	14	C	NA	NA	Diapering,Art
Main bldg 1	G Middle	Three Year Olds	1	11	C	21	C	NA	NA	Transitioning,Ce nters
Main bldg 1	H LF Rear	Three Year Olds	2	7	C	16	C	NA	NA	Outside
Main bldg 1	I FT Rear	Four Year Olds	1	18	C	15	NC	NA	NA	Outside,Transitio ning
Main bldg 1	J LF FT	Three Year Olds	1	12	C	27	C	NA	NA	Centers
		Total Capacity @35 sq. ft.: 144				Total Capacity @25 sq. ft.: 0				
Main Building 1	A 1R	Infants and One Year Olds	2	5	C	21	C	NA	NA	Feeding,Nap
		Total Capacity @35 sq. ft.: 21				Total Capacity @25 sq. ft.: 0				
Pre-k Bldg	1 LF		0	0	C	21	C	NA	NA	Not In Use
Pre-k Bldg	2 LF	Four Year Olds	2	17	C	22	C	NA	NA	Outside
Pre-k Bldg	3 LF		0	0	C	21	C	NA	NA	Not In Use
Pre-k Bldg	4 LF		0	0	C	21	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 85				Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 128		Total Capacity @35 sq. ft.: 705				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of today's visit was to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Maria Rosdahl, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mandi Sloan, Consultant

\_\_\_\_\_  
Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Correction Deadline: 2/23/2022**

**Corrected on 8/2/2022**

**.25(13) - The previous citation was corrected on this date as the consultant did not observe items which could become hazardous accessible to the children in care.**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the building was not in good repair as a large area of peeling paint was observed on the door frame to the boys restroom in room "J, Left, Front."

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 8/2/2022

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

**Safety**

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

Correction Deadline: 3/5/2022

Corrected on 8/2/2022

.36(3)(a-b) - The previous citation was corrected on this date as transportation training was observed to be complete.

Correction Deadline: 2/28/2022

Corrected on 8/2/2022

.36(4)(a) - The previous citation was corrected on this date as annual safety checks of the vehicles were observed to be complete. Further, an annual safety check was observed to have been completed on April 8, 2022 for the vehicle with tag number PB 8592.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

**Staff Records**

Records Reviewed: 60

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 05/24/1999

Staff # 2 Met

Date of Hire: 07/19/2021

Staff # 3 Met

Staff # 4 Met

Date of Hire: 11/01/2019

Staff # 5 Met

Date of Hire: 02/02/2015

Staff # 6 Met

Date of Hire: 08/02/2021

Staff # 7 Met

Date of Hire: 08/01/2005

Staff # 8 Met

Date of Hire: 01/27/2022

Staff # 9 Met

Date of Hire: 03/19/2018

Staff # 10 Met

Date of Hire: 07/19/2021

Staff # 11 Met

Date of Hire: 06/21/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Staff # 13 Met

Date of Hire: 10/02/2017

Staff # 14 Met

Date of Hire: 08/23/2021

Staff # 15 Met

Date of Hire: 12/04/2006

Staff # 16 Met

Date of Hire: 11/09/2020

Staff # 17 Met

Date of Hire: 08/01/2007

Staff # 18 Met

Date of Hire: 09/20/2021

Staff # 19 Met

Date of Hire: 03/21/2022

Staff # 20 Met

Date of Hire: 08/08/2011

Staff # 21 Met

Date of Hire: 03/25/2002

Staff # 22 Met

Date of Hire: 08/09/1999

Staff # 23 Met

Date of Hire: 08/23/2021

Staff # 24 Met

Date of Hire: 09/20/2021

Staff # 25 Met

Date of Hire: 08/27/2008

Staff # 26 Met

Staff # 27 Met

Date of Hire: 06/23/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28 Met

Date of Hire: 03/28/2008

Staff # 29 Met

Date of Hire: 05/06/2019

Staff # 30 Met

Date of Hire: 01/20/2015

Staff # 31 Met

Date of Hire: 03/21/2022

Staff # 32 Met

Date of Hire: 06/14/2021

Staff # 33 Met

Date of Hire: 02/04/2022

Staff # 34 Date of Hire: 08/17/2020	Met
Staff # 35 Date of Hire: 09/23/2021	Met
Staff # 36 Date of Hire: 07/08/2019	Met
Staff # 37 Date of Hire: 08/14/2019	Met
Staff # 38 Date of Hire: 11/30/2021	Met
Staff # 39 Date of Hire: 06/20/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 40 Date of Hire: 05/28/2002	Met
Staff # 41	Met
Staff # 42	Met
Staff # 43	Met
Staff # 44	Met
Staff # 45 Date of Hire: 09/07/2021	Met
Staff # 46 Date of Hire: 08/02/2021	Met
Staff # 47 Date of Hire: 01/06/2020	Met
Staff # 48 Date of Hire: 09/27/2021	Met
Staff # 49 Date of Hire: 10/18/2021	Met
Staff # 50	Met



**Records Reviewed: 60**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 01/03/2017

Staff # 51 Met

Date of Hire: 08/08/2000

Staff # 52 Met

Date of Hire: 07/29/2019

Staff # 53 Met

Date of Hire: 08/02/2019

Staff # 54 Met

Staff # 55 Met

Date of Hire: 08/04/2014

Staff # 56 Met

Date of Hire: 08/03/2020

Staff # 57 Met

Date of Hire: 10/26/2021

Staff # 58 Met

Date of Hire: 07/24/2006

Staff # 59 Met

Date of Hire: 09/14/2009

Staff # 60 Met

Date of Hire: 04/12/2022

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Director provided five file(s) for employees hired since the last visit conducted on February 23, 2022.

**Correction Deadline: 2/23/2022**

**Corrected on 8/2/2022**

**.09(1)(j) - The previous citation was corrected on this date as criminal record check determinations were observed to be complete.**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.