



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 7/7/2021      **VisitType:** Monitoring Visit      **Arrival:** 11:00 AM      **Departure:** 12:30 PM

**CCLC-1789**

**McGinnis Woods Country Day School, Inc.**

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County  
(770) 664-7764 tusher@mcginniswoods.org

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
07/07/2021	Monitoring Visit	Good Standing
02/16/2021	Licensing Study	Good Standing
07/29/2020	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side	Three Year Olds and Four Year Olds	1	8	C	40	C	NA	NA	Lunch
Bldg 2	GYM		0	0	C	26	C	NA	NA	Not In Use
			Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0				
Elem. Bldg	101	Six Year Olds and Over	1	9	C	20	C	NA	NA	Art
Elem. Bldg	102		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	103	Six Year Olds and Over	14	14	C	19	C	NA	NA	Centers, Transitioning
Elem. Bldg	104		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	105		0	0	C	24	C	NA	NA	Not In Use
Elem. Bldg	106 STEM	Six Year Olds and Over	1	11	C	15	C	NA	NA	Centers
Elem. Bldg	203		0	0	C	21	C	NA	NA	Not In Use
Elem. Bldg	204		0	0	C	20	C	NA	NA	Not In Use
Elem. Bldg	205		0	0	C	16	C	NA	NA	Not In Use
Elem. Bldg	206		0	0	C	16	C	NA	NA	Not In Use

Elem. Bldg	207		0	0	C	20	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 211					Total Capacity @25 sq. ft.: 0					
Gym Building	Art Room		0	0	C	16	C	NA	NA	Not In Use
Gym Building	Gym		0	0	C	162	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 178					Total Capacity @25 sq. ft.: 0					
Main bldg 1	C 3R		0	0	C	13	C	NA	NA	Not In Use
Main bldg 1	B 2R		0	0	C	13	C	NA	NA	Not In Use
Main bldg 1	D RT Rear	One Year Olds	1	4	C	13	C	NA	NA	Lunch
Main bldg 1	E 2RT Rear	Two Year Olds	2	7	C	12	C	NA	NA	Lunch
Main bldg 1	F 3Rt Rear	Two Year Olds and Three Year Olds	1	5	C	14	C	NA	NA	Lunch
Main bldg 1	G Middle	Three Year Olds	1	10	C	21	C	NA	NA	Lunch
Main bldg 1	H LF Rear		0	0	C	16	C	NA	NA	Not In Use
Main bldg 1	I FT Rear		0	0	C	15	C	NA	NA	Not In Use
Main bldg 1	J LF FT		0	0	C	27	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 144					Total Capacity @25 sq. ft.: 0					
Main Building 1	A 1R	Infants	1	4	C	21	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 21					Total Capacity @25 sq. ft.: 0					
Pre-k Bldg	1 LF		0	0	C	21	C	NA	NA	Not In Use
Pre-k Bldg	2 LF	PreK	2	11	C	22	C	NA	NA	Lunch
Pre-k Bldg	3 LF	PreK	1	9	C	21	C	NA	NA	Lunch
Pre-k Bldg	4 LF	PreK	2	13	C	21	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 85					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 105		Total Capacity @35 sq. ft.: 705			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

A virtual inspection was conducted on July 7, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tonia Usher, Program Official

Date

Mandi Sloan, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The physical plant appeared to be clean and in good repair upon virtual walk through.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Hand washing requirements were discussed with the Director/Provider on this date.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

**Staff Records**

**Records Reviewed: 51**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 05/24/1999

Staff # 2 Met

Date of Hire: 06/01/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3 Met

Date of Hire: 11/01/2019

Staff # 4 Met

Date of Hire: 02/02/2015

Staff # 5 Met

Date of Hire: 06/01/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

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Staff # 6	Met
Staff # 7	Met
Date of Hire: 03/19/2018	
Staff # 8	Met
Staff # 9	Met
Date of Hire: 10/02/2017	
Staff # 10	Met
Date of Hire: 08/13/2020	
Staff # 11	Met
Date of Hire: 12/04/2006	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 11/09/2020	
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Date of Hire: 08/02/2008	
Staff # 17	Met
Date of Hire: 08/10/2018	
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Date of Hire: 06/14/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 08/27/2008	
Staff # 22	Met
Date of Hire: 04/16/2008	
Staff # 23	Met
Date of Hire: 03/12/2018	

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Staff # 24	Met
Staff # 25	Met
Date of Hire: 06/28/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 26	Met
Staff # 27	Met
Date of Hire: 05/06/2019	
Staff # 28	Met
Date of Hire: 01/20/2015	
Staff # 29	Met
Date of Hire: 08/26/2013	
Staff # 30	Met
Date of Hire: 06/14/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 31	Met
Date of Hire: 08/17/2020	
Staff # 32	Met
Date of Hire: 07/18/2019	
Staff # 33	Met
Date of Hire: 10/08/2018	
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Staff # 38	Met
Date of Hire: 01/06/2020	
Staff # 39	Met
Date of Hire: 08/03/2020	
Staff # 40	Met
Staff # 41	Met

**Records Reviewed: 51**

**Records with Missing/Incomplete Components: 0**

Staff # 42 Date of Hire: 07/29/2019	Met
Staff # 43	Met
Staff # 44	Met
Staff # 45 Date of Hire: 04/19/2004	Met
Staff # 46	Met
Staff # 47 Date of Hire: 08/03/2020	Met
Staff # 48 Date of Hire: 01/04/2021	Met
Staff # 49 Date of Hire: 09/14/2009	Met
Staff # 50	Met
Staff # 51	Met

**Staff Credentials Reviewed: 9**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided five files or employees hired since the last visit conducted on February 16, 2021.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.