



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/15/2022 **VisitType:** Licensing Study

Arrival: 8:45 AM

Departure: 10:40 AM

CCLC-17559

The Goddard School

3710 Old Atlanta Road Suwanee, GA 30024 Forsyth County
 (770) 844-6546 DSuwanee2GA@goddardschools.com

Regional Consultant

Mandi Sloan

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/15/2022	Licensing Study	Good Standing	
11/08/2021	Monitoring Visit	Good Standing	
06/08/2021	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1RT	Infants and One Year Olds	1	6	C	15	C	NA	NA	Floor Play, Feeding
Main	B 2 RT	One Year Olds	1	4	C	14	C	NA	NA	Floor Play
Main	C 3RT		0	0	C	14	C	NA	NA	Not In Use
Main	D 4RT	One Year Olds and Two Year Olds	1	4	C	14	C	NA	NA	Snack
Main	E 5RT	Two Year Olds	2	15	C	23	C	NA	NA	Centers
Main	F 6 RT	Three Year Olds	1	7	C	23	C	NA	NA	Circle Time
Main	G BK MD	Four Year Olds	1	4	C	24	C	NA	NA	Circle Time
Main	H 4LF	Three Year Olds	2	12	C	24	C	NA	NA	Music
Main	I 3LF	Three Year Olds and Four Year Olds	1	12	C	22	C	NA	NA	Centers
Main	J 2LF	Four Year Olds	1	10	C	26	C	NA	NA	Centers
Main	K 1LF	Six Year Olds and Over	2	15	C	26	C	37	C	Centers

Total Capacity @35 sq. ft.: 225

Total Capacity @25 sq. ft.: 236

Total # Children this Date: 89

Total Capacity @35 sq. ft.: 225

Total Capacity @25 sq. ft.: 236

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground infant/tod	36	C
Main	playground pre-school	116	C
Main	playground school age	34	C

Comments

The purpose of today's visit was to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tiffany Coney, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that the center's director had not successfully obtained two hours in state approved training in transportation biannually as the training was observed to have not been completed since October 22, 2019.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 6/25/2022**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 39****Records with Missing/Incomplete Components: 3**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Not Met
Date of Hire: 03/07/2022	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 4	Met

Staff # 5	Met
Staff # 6 Date of Hire: 09/22/2006	Met
Staff # 7 Date of Hire: 03/16/2022 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 8 Date of Hire: 09/20/2018	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12 Date of Hire: 08/19/2020	Met
Staff # 13 Date of Hire: 12/18/2017	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16 Date of Hire: 01/02/2008	Met
Staff # 17	Met
Staff # 18 Date of Hire: 10/22/2020	Met
Staff # 19 Date of Hire: 05/31/2018	Met
Staff # 20 Date of Hire: 05/27/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21 Date of Hire: 06/14/2021	Met

Records Reviewed: 39**Records with Missing/Incomplete Components: 3**

Staff # 22 Date of Hire: 10/04/2021	Met
Staff # 23 Date of Hire: 05/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24 Date of Hire: 06/03/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 25	Met
Staff # 26	Met
Staff # 27 Date of Hire: 06/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 28	Met
Staff # 29	Met
Staff # 30 Date of Hire: 05/16/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 31 Date of Hire: 07/30/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 32	Met
Staff # 33 Date of Hire: 10/17/2011	Met
Staff # 34 Date of Hire: 06/29/2018	Met
Staff # 35 Date of Hire: 11/20/2006	Met
Staff # 36 Date of Hire: 12/09/2019	Met
Staff # 37	Met

Staff # 38 Met

Staff # 39 Met

Date of Hire: 06/02/2007

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided eight file(s) for employees hired since the last visit conducted on November 8, 2021.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff person # 7 with a documented date of hire of March 16, 2022 had not satisfactorily obtained certification in CPR and first aid. Further, staff person # 31 with a documented date of hire of July 30, 2018, had not successfully obtained certification in CPR and first aid as it was noted to have expired on December 31, 2021.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 7/15/2022

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff person # 3 with a documented date of hire of March 7, 2022 and staff person # 7 with a documented date of hire of March 16, 2022 had not completed the required health and safety orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 7/15/2022

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.