



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/7/2022 **VisitType:** Licensing Study

Arrival: 9:10 AM

Departure: 11:00 AM

CCLC-16411

Discovery Point #40

3341 Hamilton Mill Rd. Buford, GA 30519 Gwinnett County
 (770) 904-3180 dp40@bellsouth.net

Regional Consultant

Mandi Sloan

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/07/2022	Licensing Study	Good Standing	
07/21/2021	Complaint Closure	Good Standing	
07/12/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-6wks-10 mnths	Infants and One Year Olds	1	5	C	20	C	NA	NA	Feeding, Floor Play
Main	B-2L-11-18 mnths		0	0	C	16	C	NA	NA	Not In Use
Main	C-3L-18-24 mnths		0	0	C	20	C	NA	NA	Not In Use
Main	D-Cafe-S/A		0	0	C	33	C	NA	NA	Not In Use
Main	E-1R-2 years	Two Year Olds	2	14	C	22	C	NA	NA	Outside
Main	F-2R- 3 years	Three Year Olds	2	13	C	24	C	NA	NA	Centers
Main	G-3R- Pre-K	GA PreK	2	16	C	24	C	NA	NA	Centers
Main	H-4R-Pre-K	GA PreK	2	20	C	27	C	NA	NA	Centers
Main	I-back middle-Pre-K	GA PreK	2	21	C	36	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 89			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-6wks-24mnths	36	C
Main	Playground B-2-5 years	93	C
Main	Playground C-S/A	67	C

Comments

The purpose of today's visit was to conduct a licensing study.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Linda Rack, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 3/7/2022 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 11:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that one of five children's records reviewed did not contain the name and telephone number of the child's primary source of health care.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 3/7/2022

		Facility
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591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26(4) - The consultant discussed with the provider to ensure that fence gates are monitored to ensure they do not contain sharp wires around the top and bottom of the gate.

Correction Deadline: 3/7/2022

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the climbing equipment on the back playground did not have sufficient resilient surface as one inch was observed where six inches are required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 3/17/2022

Technical Assistance

591-1-1-.26(9) - The consultant discussed with the provider to ensure that the holes on the back playground are monitored to ensure they remain filled with dirt or sand to ensure they do not become a trip hazard. The consultant also discussed with the provider to ensure that the exposed tree roots remained sprayed with paint or covered to ensure they do not become a trip hazard.

Correction Deadline: 3/7/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that a sharp edge of concrete was observed along the sidewalk on the left side playground.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 3/7/2022

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36(7)(c) - The consultant discussed the department's passenger transportation checklist with the provider to ensure a format approved by the Department is used to account for each child during transportation.

Correction Deadline: 3/8/2022

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records

Staff # 1	Met
Date of Hire: 08/02/2021	
Staff # 2	Met
Date of Hire: 06/20/2016	
Staff # 3	Met
Date of Hire: 04/22/2013	
Staff # 4	Met
Date of Hire: 07/30/2019	
Staff # 5	Met
Date of Hire: 08/30/2021	
Staff # 6	Met
Date of Hire: 08/06/2018	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 03/03/2017	
Staff # 9	Met
Date of Hire: 02/28/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 07/08/2002	
Staff # 11	Met
Date of Hire: 02/28/2013	
Staff # 12	Met
Date of Hire: 12/14/2005	
Staff # 13	Met
Date of Hire: 12/12/2005	
Staff # 14	Met
Date of Hire: 04/13/2016	
Staff # 15	Met
Date of Hire: 02/14/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 16 Met
Date of Hire: 07/26/2021

Staff # 17 Met

Staff # 18 Met
Date of Hire: 07/28/2008

Staff Credentials Reviewed: 8**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided five file(s) for employees hired since the last visit conducted on July 12, 2021.

591-1-1-.33 Staff Training Met**Correction Deadline: 3/24/2021****Corrected on 3/7/2022**

.33(5) - The previous citation was corrected on this date as annual training for the year 2021 was observed to be complete.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Adequate supervision observed on this date.