



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/2/2022 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 11:15 AM

CCLC-13720

New Odyssey For Children

3378 Hamilton Mill Road Buford, GA 30519 Gwinnett County
 (678) 714-9555 nofchamiltonmill@newodyssey.org

Regional Consultant

Mandi Sloan

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/02/2022	Licensing Study	Good Standing	
08/10/2021	Monitoring Visit	Good Standing	
01/26/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	39	C	NA	NA	Not In Use
Main	1L	Infants	2	6	C	19	C	NA	NA	Floor Play, Feeding
Main	1R PreK	GA PreK	2	19	C	39	C	NA	NA	Story, Circle Time
Main	2L	One Year Olds	1	4	C	19	C	NA	NA	Floor Play
Main	2R-PreK	GA PreK	2	18	C	46	C	64	C	Centers
Main	3L	One Year Olds and Two Year Olds	2	5	C	20	C	NA	NA	Floor Play
Main	3R		0	0	C	30	C	NA	NA	Not In Use
Main	4L	Two Year Olds	1	7	C	25	C	NA	NA	Outside
Main	Center-L		0	0	C	28	C	NA	NA	Not In Use
Main	Center-R	Three Year Olds and Four Year Olds	1	10	C	30	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 295

Total Capacity @25 sq. ft.: 313

Total # Children this Date: 69

Total Capacity @35 sq. ft.: 295

Total Capacity @25 sq. ft.: 313

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	39	C
Main	Preschool	72	C
Main	School Age	248	C
Main	Water Park	16	C

Comments

The purpose of today's visit was to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jennifer Poole, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 3/2/2022 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 11:15 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 4	Met
Child # 5	Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that one of five children's files reviewed was missing the telephone number of the child's primary source of health care.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 3/2/2022

	Facility
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591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - The consultant discussed with the provider to ensure that areas on the metal play structures are monitored to ensure that the paint does not begin to chip or peel. The consultant also discussed with the provider to ensure that areas on the playground which contain potential trip hazards are monitored to ensure they remain filled with dirt and/ or sand.

Technical Assistance

591-1-1-.26(4) - The consultant discussed with the provider to ensure that fence gates on the back patio area are monitored to ensure they do not contain sharp wires at the bottom of the gate.

Correction Deadline: 3/2/2022

	Health and Hygiene
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591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 26****Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 07/27/2020

Staff # 2

Met

Date of Hire: 07/30/2018

Staff # 3

Met

Date of Hire: 01/19/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Met

Date of Hire: 08/02/2019

Staff # 5

Met

Date of Hire: 03/04/2019

Staff # 6

Met

Date of Hire: 01/31/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 11/30/2021

Staff # 8

Met

Date of Hire: 01/28/2020

Staff # 9	Met
Date of Hire: 11/15/2021	
Staff # 10	Met
Date of Hire: 09/04/2018	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 01/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Staff # 14	Met
Date of Hire: 10/12/2020	
Staff # 15	Met
Date of Hire: 12/27/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16	Met
Staff # 17	Met
Date of Hire: 01/19/2021	
Staff # 18	Met
Date of Hire: 01/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19	Met
Date of Hire: 10/12/2020	
Staff # 20	Met
Date of Hire: 03/23/2014	
Staff # 21	Met
Date of Hire: 06/16/2020	
Staff # 22	Not Met
Date of Hire: 11/03/2021	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Dissatisfied	
Staff # 23	Met
Date of Hire: 08/10/2020	

Staff # 24	Met
Staff # 25	Met
Staff # 26	Met

Staff Credentials Reviewed: 5**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that the center did not ensure that Staff Person # 22 had a valid and current satisfactory Comprehensive Determination on file prior to being present at the center as Staff Person # 22 was stated to have been a re-hire of the center who last worked at the program in March of 2021 and returned to work at the center on November 3, 2021. A one day letter was left on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 3/2/2022**Finding**

591-1-1-.09(1)(l)2. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee when there has been a lapse of employment from the child care industry that lasted for 180 calendar days (6 months) or longer. It was determined based on a review of records that the Center did not immediately require a new Comprehensive Records Check Determination for Staff Person #22 when there had been a lapse of employment from the child care industry that lasted more than six months. A one day letter was left on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately require a new Comprehensive Records Check Determination for Directors, Employees or Provisional Employees Employee's when there has been a lapse of employment from the child care industry that lasted for 180 calendar days (6 months) or longer. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 3/2/2022**591-1-1-.33 Staff Training****Technical Assistance****Technical Assistance**

591-1-1-.33(4) - The consultant discussed with the provider to ensure that the Director and person with primary responsibility for food preparation obtains updated training in food nutrition planning, preparation, serving, proper dish washing and food storage.

Correction Deadline: 4/1/2022

591-1-1-.31 Staff(CR)

Technical Assistance

Comment

Staff observed to be compliant with applicable laws and regulations.

Technical Assistance

591-1-1-.31(2)(b)3.(i) - The consultant discussed with the provider to ensure that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment.

Correction Deadline: 3/2/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.