



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 6/6/2022    **VisitType:** Licensing Study    **Arrival:** 12:45 PM    **Departure:** 2:40 PM

**CCLC-51647**

**Foundation Academy Newnan**

212 Jefferson Parkway Newnan, GA 30263 Coweta County  
 (678) 673-6301 kburpee@habershamschools.com

**Mailing Address**  
 Same

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454  
 Fax: (706) 434-7641  
 laura.swann@decal.ga.gov

Joint with: Nadia Bernard

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/06/2022	Licensing Study	Good Standing	
11/30/2021	Incident Investigation Closure	Good Standing	
11/18/2021	Incident Investigation/Monitoring Visit	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	A building 2	Three Year Olds	1	9	C	24	C	NA	NA	Snack
Building 2	B building 2	Four Year Olds	1	14	C	28	C	NA	NA	Snack
Building 2	C building 2	Three Year Olds and Four Year Olds	1	7	C	24	C	NA	NA	Centers
Building 2	D building 2	Three Year Olds	1	10	C	27	C	NA	NA	Centers
Building 2	E Gym building 2	Five Year Olds and Six Year Olds and Over	2	18	C	84	C	NA	NA	Centers
			Total Capacity @35 sq. ft.: 187			Total Capacity @25 sq. ft.: 382				
Main	A - 6mths - 12mths	Infants	1	6	C	13	C	NA	NA	Nap,Feeding
Main	B- 1 yr olds	Two Year Olds	2	14	C	20	C	NA	NA	Nap
Main	C- 3 yr olds	One Year Olds	2	7	C	17	C	24	C	Free Play
Main	D-1 yr olds	One Year Olds	1	8	C	15	C	NA	NA	Floor Play
Main	E - 4 year olds	One Year Olds and Two Year Olds	2	7	C	17	C	24	C	Snack
Main	F		0	0	C	25	C	NA	NA	
Main	G-School Agers	Three Year Olds	1	17	C	25	C	35	C	Nap
Main	H- 3 yr olds	Two Year Olds	1	10	C	18	C	26	C	Nap
Main	I-1 yr olds	One Year Olds	1	6	C	14	C	NA	NA	Nap,Transitioning
Main	J- 2 yr olds	One Year Olds	1	7	C	18	C	NA	NA	Transitioning

Main	K- 6wks - 12 mths		0	0	C	13	C	NA	NA
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Total Capacity @35 sq. ft.: 195

Total Capacity @25 sq. ft.: 382

Total # Children this Date: 140

Total Capacity @35 sq. ft.: 382

Total Capacity @25 sq. ft.: 382

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Playground Building 2	102	C
Main	Playground A (front left) 6wks- 2 yrs	41	C
Main	Playground B (Back left) 4 and up	155	C
Main	Playground C (Back Right) 3 yrs	67	C
Main	Playground D (Middle Right) 2 yrs	23	C
Main	Playground E (front right) 6wks - 1 yr	29	C

**Comments**

Plan of Improvement: Developed This Date 06/06/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Nakeiya Walker, Program Official

Date

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Laura Swann, Consultant

Date

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Nadia Bernard, Consultant

Date



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**Findings Report**

**Date:** 6/6/2022      **VisitType:** Licensing Study      **Arrival:** 12:45 PM      **Departure:** 2:40 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

591-1-1-.03(2) - Consultant reviewed with the director the requirements for current lesson plans as follows: the Center is keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas.

**Correction Deadline: 6/6/2022**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Pool not in use at this time, gates observed locked.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were present:

Building 2

Playground- In a three drawer plastic storage container on the sidewalk were sunscreen and a first aid kit.

Classroom B- In the teacher's unlocked desk drawers were "Publix" allergy relief tablets and hand sanitizer.

Building 1

Classroom H- In cubbies there were "A&amp;D" diaper rash cream, "Boudreaux's" butt paste, "Pampers" wipes and 2 can of sunscreen spray.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 6/6/2022**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26(4) - Please continue to monitor the bottom of metal fencing on all playgrounds to ensure sharp metal pieces are not accessible to children.

**Correction Deadline: 6/6/2022****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were present:

Building 1

Tree roots were exposed on the left side playground a long the back and left side metal fencing.

Building 2

There was a rope tied to the back side of the metal fencing beside the white concrete wall posing a strangulation hazard.

There were 4 holes approximately 5 feet in front of the white concrete wall posing a tripping hazard.

Playground- Along the right side metal fence there were vines with thorns growing.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 6/6/2022****Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met**

**Comment**

591-1-1-.15(2) - Infant feeding plans were updated as required.

**Correction Deadline: 6/6/2022**

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**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Please ensure that all food items are stored in airtight containers.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Provider has not dispensed medications since the last visit on November 18, 2021.

**Safety**

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.30(1)(b)4 - Please ensure all children have a top cover available for their use during nap time.

**Correction Deadline: 6/6/2022**

**Finding**

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant’s back in a crib unless the Center has been provided a physician’s written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant’s back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer’s guidelines and will not slide up around the infant’s face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician’s written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on staff statement in building 1 classroom A infants were placed on their stomach to sleep if they could roll over.

**POI (Plan of Improvement)**

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance. Staff will be reminded that all children are to be placed on their backs to sleep.

**Correction Deadline: 6/6/2022**

<b>Staff Records</b>	
<b>Records Reviewed: 38</b>	<b>Records with Missing/Incomplete Components: 0</b>
Staff # 1 Date of Hire: 04/01/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 2 Date of Hire: 08/03/2020	Met
Staff # 3 Date of Hire: 11/10/2021	Met
Staff # 4 Date of Hire: 05/04/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5 Date of Hire: 03/30/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 6 Date of Hire: 03/11/2021	Met
Staff # 7 Date of Hire: 06/01/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

**Records Reviewed: 38**

**Records with Missing/Incomplete Components: 0**

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Staff # 8	Met
Date of Hire: 05/09/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 01/05/2022	
Staff # 10	Met
Date of Hire: 06/06/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 01/03/2022	
Staff # 12	Met
Date of Hire: 05/31/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 10/05/2020	
Staff # 14	Met
Date of Hire: 06/01/2019	
Staff # 15	Met
Date of Hire: 06/09/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 16	Met
Date of Hire: 01/24/2022	
Staff # 17	Met
Date of Hire: 05/31/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 18	Met
Date of Hire: 05/09/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 19	Met
Date of Hire: 12/27/2021	
Staff # 20	Met
Date of Hire: 05/16/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met



**Records Reviewed: 38****Records with Missing/Incomplete Components: 0**

Date of Hire: 06/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22

Met

Date of Hire: 02/27/2020

Staff # 23

Met

Date of Hire: 09/27/2019

Staff # 24

Met

Date of Hire: 09/13/2021

Staff # 25

Met

Date of Hire: 02/05/2022

Staff # 26

Met

Date of Hire: 01/18/2022

Staff # 27

Met

Date of Hire: 04/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28

Met

Date of Hire: 08/19/2021

Staff # 29

Met

Date of Hire: 11/18/2021

Staff # 30

Met

Date of Hire: 05/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 31

Met

Date of Hire: 08/18/2021

Staff # 32

Met

Date of Hire: 05/05/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 33

Met

Date of Hire: 06/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 34

Met

Date of Hire: 07/21/2021

Staff # 35

Met

Date of Hire: 02/02/2021

**Records Reviewed: 38**

**Records with Missing/Incomplete Components: 0**

Staff # 36 Met  
Date of Hire: 03/11/2021

Staff # 37 Met  
Date of Hire: 06/06/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 38 Met  
Date of Hire: 05/05/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**  
Criminal record checks were observed to be complete.

**Comment**  
Director provided 25 file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met**

**Comment**  
Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.31 Staff(CR) Met**

**Comment**  
Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**  
Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**  
Adequate supervision observed on this date.