



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/24/2021 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 10:15 AM

FR-23315

Williams, Lateisha L

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Mailing Address

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Regional Consultant

Melyn Smith

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Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/24/2021	Licensing Study	Good Standing	
10/26/2020	Monitoring Visit	Good Standing	
11/13/2019	MV POI Follow Up	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	2	0	0	1
3 & 4 Years	2	5	0	0	0
School Age(5+) Years	2	0	0	0	2
Total Under 13 Years	6	8	0	0	1
Total Under 18 Years	8				
Children Present: 9		Total Children: 11			
Caregivers/Helpers Present: 1		Total Caregivers/Helpers: 1			

Comments

Compliance with the Executive Order issued on May 1, 2021 was reviewed during the inspection.

Plan of Improvement: Developed This Date 05/24/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lateisha Williams, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 3

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

Parents Names Missing -(08)(1), Mom Home # Missing -(08)(1), Mom Work # Missing -(08)(1), Physician & Emergency Contact Information - (08)(1), Immunization Form - (08)(2), Emergency Medical Authorization - (08)(3), Allergy/Medical Information - (08)(4), Release Person Information - (08)(10)

Child # 3

Met

Child # 4 Not Met

"Missing/Incomplete Components"

Date of Birth Missing -(.08)(1),Parents Names Missing -(.08)(1),Mom Home # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1),Immunization Form - (.08)(2),Emergency Medical Authorization - (.08)(3),Allergy/Medical Information - (.08)(4),Release Person Information - (.08)(10),Infant Feeding Plan - (.10)(4)

Child # 5 Not Met

"Missing/Incomplete Components"

Date of Birth Missing -(.08)(1),Name Missing - (.08)(1),Parents Names Missing -(.08)(1),Mom Home # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1),Immunization Form - (.08)(2),Emergency Medical Authorization - (.08)(3),Allergy/Medical Information - (.08)(4),Release Person Information - (.08)(10)

Child # 6 Met

Child # 7 Met

Child # 8 Met

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined, based on review of records, that the provider was lacking a record for three children enrolled on this date.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 5/27/2021

Recited on 5/24/2021

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Home observed complete emergency drills

Comment

No hazards observed accessible to children on this date.

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Technical Assistance

Technical Assistance

290-2-3-.13(1)(e) - The consultant discussed with the Provider to ensure the electrical outlets within reach of the children were covered with protective covers on this date. Several electrical outlets were observed uncovered, one being in the room with the children, and the Provider covered the electrical outlets during the visit.

Correction Deadline: 5/24/2021

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined, based on observation that a water hose was observed uncoiled and accessible to children on the right side of the back door on this date. It was further determined that loose bricks were observed accessible to children around the fire pit on this date.

POI (Plan of Improvement)

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

Correction Deadline: 6/3/2021

Food Service

290-2-3-.10 Food Service & Nutrition**Not Met****Comment**

290-2-3-.10(3) - The Consultant discussed with the Provider to please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 5/24/2021

Finding

290-2-3-.10(3) requires a signed written feeding plan for children less than one (1) year of age be obtained from Parent(s). Instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the main child care area and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined, based on observation that infant feeding plans were not available for review for the infants enrolled on this date.

POI (Plan of Improvement)

The Home will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis.

Correction Deadline: 5/25/2021

Comment

290-2-3-.10(8) - The Consultant discussed with the Provider the new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 5/24/2021

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)	Met
Comment Staff were observed to remind children to wash hands.	
290-2-3-.11 Diapering Areas & Practices(CR)	Met
Comment The provider stated appropriate diapering procedures.	
290-2-3-.11 Medications(CR)	N/A
Comment Per the provider no medication is currently dispensed	
Licensure	
290-2-3-.04 Application Requirements(CR)	Met
Comment Appropriate number of children observed in Family Child Care Learning Home this date. The Provider was observed to provide care for five unrelated children for pay and three provider's children on this date.	
Safety and Discipline	
290-2-3-.11 Animals	N/A
Comment The Family Child Care Learning Home does not keep animals on premises.	
290-2-3-.11 Discipline(CR)	Met
Comment Age-appropriate discussion and/or redirection observed.	
290-2-3-.11 Transportation(CR)	N/A
Comment The provider does not provide routine transportation.	
Staff Records	
290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)	Met
Comment Criminal records checks were observed to be complete.	
290-2-3-.07 Staff Qualifications(CR)	Met
Comment Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the Licensing Study on this date. The program was in compliance with the Executive Order issued on May 1, 2021.	
290-2-3-.07 Staff Training	Not Met

Finding

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined, based on review of records, that the Provider was lacking evidence of completing the required ten hours of annual training for 2020 on this date.

POI (Plan of Improvement)

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 12/31/2021

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. The Consultant discussed with the Provider the new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.