



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/9/2023    **VisitType:** Monitoring Visit    **Arrival:** 10:30 AM    **Departure:** 1:35 PM

**FR-0500060**

**Griffin, Jacqueline B**

2644 WHITESMILL COURT Decatur, GA 30034 DeKalb County  
(404) 241-9825 jacquelinegriffin82@yahoo.com

**Process & QI Unit Consultant**

Melyn Smith

Phone: (706) 855-3455  
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Joint with: Ashlee Perry

**Mailing Address**

2644 Whites-Mill Ct  
Decatur, GA 30034

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
08/09/2023	Monitoring Visit	Good Standing
04/20/2023	Monitoring Visit	Good Standing
11/21/2022	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

<b>Ratio Capacity</b>					
Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	3	2	0	1	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	1	1	0	0	0
<b>Total Under 13 Years</b>	5	4	0	1	0
<b>Total Under 18 Years</b>	6				

Children Present: 6	Total Children: 6
Caregivers/Helpers Present: 3	Total Caregivers/Helpers: 2

**Comments**

The purpose of this visit was to conduct a Monitoring Visit and to follow up on the previous visit.

Plan of Improvement: Developed This Date 08/09/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).





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**(Findings Report)**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Technical Assistance**

**Comment**

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

**Comment**

Pleasant naptime environment observed.

**Technical Assistance**

290-2-3-.19(1)(b)1 - The Consultant discussed with the Provider to please ensure that the mats are in good repair and washable, as one mat was observed to have a tear in the corner with foam exposed which prevented the mat from being thoroughly washed and sanitized on this date.

**Correction Deadline: 8/19/2023**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities.

**Comment**

There is no pool on the property

**Children's Records**

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 1**

Child # 3

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

**290-2-3-.08 Children's Records**

**Not Met**

**Technical Assistance**

290-2-3-.08(1) - The Consultant discussed with the Provider to ensure that all required information was documented in children's files, including the work addresses for parents and the addresses for release persons.

**Correction Deadline: 8/9/2023**

**Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined, based on review of records, that Child #3 was lacking current evidence of age-appropriate immunizations on this date.

**POI (Plan of Improvement)**

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 8/23/2023**

**Finding**

290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date, the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined, based on a review of records, that the the Home did not have documentation for the times of arrival and departure with the signature or initials of the Parent or authorized person on this date..

**POI (Plan of Improvement)**

The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

**Correction Deadline: 8/10/2023**

Recited on 8/9/2023

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined, based on observation, that the following potential hazards were observed accessible to children on this date:

- Plastic bags were observed accessible to children in the bathroom hanging on the door handle and in the bottom drawer of the plastic storage tower on this date.
- Garbage bags were observed accessible to children in the top drawer of the plastic storage tower in the bathroom on this date.
- A bottle of Cloralex bleach, a container of air freshener, and a bottle of Mean Green cleaner were observed accessible to children on the top shelf of a storage shelf in the bathroom on this date.
- Four packages of 75% Alcohol sanitizing wipes were observed accessible to children on a storage shelf on this date.
- A bottle of hand sanitizer and a package of diapering wipes were observed accessible to children in a child's bag on this date.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

**Correction Deadline: 8/9/2023**

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.13(1)(e) - The Consultant discussed with the Provider to please ensure that all electrical outlets within children's reach were covered. Also, please ensure surge protectors were mounted to the wall or desk on this date to make them inaccessible to children.

**Correction Deadline: 8/9/2023**

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**290-2-3-.13 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.13(2)(a) - The Consultant discussed with the Provider to please ensure that the standing water and branches from recent severe thunderstorms in the area were removed from the outdoor play area prior to children accessing the area.

**Correction Deadline: 8/19/2023**

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**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Comment**

Staff state proper knowledge of hand washing and hygiene procedures.

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**290-2-3-.11 Diapering Areas & Practices(CR)**

**N/A**

**Comment**

There are no diapered children currently enrolled in the program.

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**290-2-3-.11 Medications(CR)**

**Not Met**

**Finding**

290-2-3-.11(1)(d) prohibits Personnel from dispensing prescription or nonprescription medications to a Child without specific written authorization from the Child's physician or Parent. All medications shall be stored as authorized by Georgia law or in accordance with the prescription or label instructions and kept in places that are inaccessible to children. Each dose of medication given to a Child shall be documented showing the Child's name, name of medication, date and time given, and the name of the person giving the medication. It was determined, based on observation, that a bottle of Children's Tylenol and a bottle of Mucinex Children's Multi-Symptom Cold was observed accessible to children in a child's bag on this date.

**POI (Plan of Improvement)**

The Home will obtain written authorization before giving medicine to a Child; will document each time medicine is administered to a child; will store medicine as required in an area that is locked or not accessible to children; and will store medicine that must be refrigerated in a leak-proof container that is inaccessible to children.

**Correction Deadline: 8/9/2023**

**Comment**

Per the provider no medication is currently dispensed

## Licensure

### 290-2-3-.04 Application Requirements(CR)

Met

#### Comment

Appropriate number of children observed in Family Child Care Learning Home this date. The provider was observed to provide care for five unrelated children for pay and one related child for no pay on this date.

## Safety and Discipline

### 290-2-3-.11 Animals

Met

#### Comment

The Family Child Care Learning Home does not keep animals on premises.

### 290-2-3-.11 Discipline(CR)

Met

#### Comment

Pleasant interactions observed between the provider and children in care.

### 290-2-3-.11 Transportation(CR)

N/A

#### Comment

The provider does not provide routine transportation.

## Staff Records

### 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Criminal records checks were observed to be complete.

### 290-2-3-.07 Staff Qualifications(CR)

Met

#### Comment

Staff observed to be compliant with applicable laws and regulations.

## Staff:Child Ratios and Supervision

### 290-2-3-.07 Staff:Child Ratios(CR)

Met

#### Comment

Appropriate ratios were observed on this date.

### 290-2-3-.07 Supervision(CR)

Met

#### Comment

Adequate supervision observed on this date.