



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/25/2022 **VisitType:** Licensing Study

Arrival: 9:55 AM

Departure: 10:50 AM

CCLC-51312

Apparo Academy

3104 Skinner Mill Road Augusta, GA 30909 Richmond County
 (706) 522-4222 kaitlyn@apparoacademy.org

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/25/2022	Licensing Study	Good Standing	
03/28/2022	Monitoring Visit	Good Standing	
08/23/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Three Year Olds and Four Year Olds and Five Year Olds	5	11	C	17	C	NA	NA	Centers
Main	B	Four Year Olds and Five Year Olds	4	9	C	23	C	NA	NA	Centers,Snack
Main	C	One Year Olds and Two Year Olds	7	13	C	18	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 58			Total Capacity @25 sq. ft.: 0							
Main.	Downstairs - 1L - Hummingbirds		0	0	C	18	C	NA	NA	
Main.	Downstairs - 1R - Doves		0	0	C	17	C	NA	NA	
Main.	Downstairs - 2L - Chickadees		0	0	C	19	C	NA	NA	
Main.	Downstairs - 2R - Bluejays		0	0	C	19	C	NA	NA	
Main.	Downstairs - 3L - Cockatoos		0	0	C	18	C	NA	NA	
Main.	Downstairs - 4L - Toucans		0	0	C	18	C	NA	NA	
Main.	Upstairs - 1L - Parakeets		0	0	C	20	C	NA	NA	
Main.	Upstairs - 1R - Sparrows		0	0	C	22	C	NA	NA	
Main.	Upstairs - 2L - Robins		0	0	C	22	C	NA	NA	

Main.	Upstairs - 2R - Cardinals	0	0	C	23	C	NA	NA
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Total Capacity @35 sq. ft.: 196		Total Capacity @25 sq. ft.: 0
Total # Children this Date: 33	Total Capacity @35 sq. ft.: 254	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	75	C
Main.	Infant / Toddler Playground	13	C

Comments

On this date, the consultant followed up to previous visit and conducted an on-site Licensing Study. Consultant requested the provider submit required documents for the Administrative Review process. An Administrative Review was conducted on September 1, 2022. Staff files, children's files, training, and background checks were all reviewed. The Consultant completed exit conference virtually and a copy of the licensing study visit report was electronically emailed to the Program on September 1, 2022.

Plan of Improvement: Developed This Date 08/25/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kaitlyn West, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 8/25/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - The Consultant discussed with the Director to please ensure that children's files contained work addresses for children's parents on this date.

Correction Deadline: 8/25/2022

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that staff bags were observed stored on a low shelf in Room A accessible to children on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/1/2022

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Comment**

Staff state proper knowledge of diapering procedures.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined, based on observation, that the diaper changing surface in Room C was observed to have tears on two corners with foam exposed, which prevented the changing pad from being thoroughly cleaned with a disinfectant as required.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 9/8/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

Please ensure lids remain on trash containing organic waste.

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

The Center participated in Field Trips where parents were to transport their own children and remain at the field trip destination with their children. The Center did not transport children for field trips.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 39****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 05/01/2019

Staff # 3

Met

Date of Hire: 07/22/2019

Staff # 4

Met

Date of Hire: 07/22/2019

Staff # 5

Met

Date of Hire: 07/05/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

Date of Hire: 03/14/2022

Staff # 7

Met

Records Reviewed: 39**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8

Met

Date of Hire: 07/01/2019

Staff # 9

Met

Date of Hire: 03/07/2022

Staff # 10

Met

Date of Hire: 07/22/2019

Staff # 11

Met

Date of Hire: 08/19/2020

Staff # 12

Met

Date of Hire: 05/01/2019

Staff # 13

Met

Date of Hire: 03/10/2020

Staff # 14

Met

Date of Hire: 03/30/2022

Staff # 15

Met

Date of Hire: 10/27/2020

Staff # 16

Met

Date of Hire: 02/16/2021

Staff # 17

Met

Date of Hire: 11/01/2019

Staff # 18

Met

Date of Hire: 05/01/2019

Staff # 19

Met

Date of Hire: 07/05/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20

Met

Date of Hire: 05/16/2022

Staff # 21

Met

Date of Hire: 05/01/2019

Staff # 22

Met

Records Reviewed: 39**Records with Missing/Incomplete Components: 0**

Date of Hire: 05/09/2022

Staff # 23 Met

Date of Hire: 02/03/2020

Staff # 24 Met

Date of Hire: 07/05/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25 Met

Date of Hire: 07/22/2019

Staff # 26 Met

Date of Hire: 04/11/2022

Staff # 27 Met

Date of Hire: 05/17/2021

Staff # 28 Met

Date of Hire: 02/28/2022

Staff # 29 Met

Date of Hire: 08/17/2020

Staff # 30 Met

Date of Hire: 08/15/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 31 Met

Date of Hire: 06/07/2021

Staff # 32 Met

Date of Hire: 06/13/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 33 Met

Date of Hire: 07/05/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 34 Met

Date of Hire: 01/04/2021

Staff # 35 Met

Date of Hire: 06/06/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 36 Met

Records Reviewed: 39

Date of Hire: 08/08/2022

Staff # 37

Date of Hire: 06/06/2022

Staff # 38

Date of Hire: 11/01/2021

Staff # 39

Date of Hire: 01/07/2020

Records with Missing/Incomplete Components: 0Reminder - Health & Safety training is required within 90 calendar days of hired

Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Met

Met

Staff Credentials Reviewed: 13**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.