



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/29/2022 **VisitType:** Complaint Investigation by Phone **Arrival:** 2:00 PM **Departure:** 2:30 PM

CCLC-46858

Childcare Network #296

724 E. Robinson Avenue Grovetown, GA 30813 Richmond County
 (706) 842-5153 cni296@childcarenetwork.com

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

| Compliance Zone Designation | | |
|------------------------------------|----------------------------------|---------------|
| 08/29/2022 | Complaint Investigation by Phone | Good Standing |
| 06/27/2022 | Complaint Investigation by Phone | Good Standing |
| 06/13/2022 | Incident Investigation by Phone | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.


Ratios/License Capacity

Comments

A virtual complaint/incident investigation was conducted on this date. An in-person visit was not conducted due to the COVID-19 pandemic. Investigative findings were not concluded on this date. Investigative findings were concluded on August 30, 2022. The Consultant completed exit conference virtually and a copy of the visit report was electronically emailed to the Program on August 30, 2022.

Plan of Improvement: Developed This Date 08/29/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jessica Hill, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation by Phone:

Policies and Procedures

591-1-1-.29 Required Reporting

Not Met

Finding

591-1-1-.29(2) requires the Director or designated person-in-charge to report or cause to be reported any cases or suspected cases of notifiable communicable diseases (COVID-19, Tuberculosis, Measles, etc.) or any viruses or illnesses identified during a public health emergency, immediately to the Department and to the local County Health Department as required by the rules of the Georgia Department of Public Health, Rule 511-2-1, Notification of Disease. It was determined, based on investigation, that on August 16, 2022, during a Georgia Pre-K site visit, the center was observed to not submit a Required Report for the notifiable communicable disease, COVID-19, being present in the center.

POI (Plan of Improvement)

The Center will develop a procedure so everyone knows how and when to report cases of suspected notifiable communicable diseases to the County Health Department and will follow-up to make sure they are reported as required.

Correction Deadline: 8/30/2022

Staff Records

Records Reviewed: 38

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Date of Hire: 08/05/2013 | |
| Staff # 3 | Met |
| Staff # 4 | Met |
| Date of Hire: 07/17/2017 | |

| | |
|--|-----|
| Staff # 5 Date of Hire: 02/08/2021 | Met |
| Staff # 6 | Met |
| Staff # 7 | Met |
| Staff # 8 Date of Hire: 02/13/2020 | Met |
| Staff # 9 | Met |
| Staff # 10 Date of Hire: 10/18/2018 | Met |
| Staff # 11 Date of Hire: 04/20/2021 | Met |
| Staff # 12 | Met |
| Staff # 13 Date of Hire: 07/22/2021 | Met |
| Staff # 14 | Met |
| Staff # 15 | Met |
| Staff # 16 Date of Hire: 12/07/2020 | Met |
| Staff # 17 Date of Hire: 01/11/2022 | Met |
| Staff # 18 Date of Hire: 09/14/2020 | Met |
| Staff # 19 Date of Hire: 11/08/2021 | Met |
| Staff # 20 Date of Hire: 05/29/2018 | Met |
| Staff # 21 Date of Hire: 02/08/2022 | Met |
| Staff # 22 | Met |

Records Reviewed: 38

Records with Missing/Incomplete Components: 0

Date of Hire: 04/29/2019

Staff # 23 Met

Staff # 24 Met

Date of Hire: 01/21/2022

Staff # 25 Met

Date of Hire: 04/29/2019

Staff # 26 Met

Staff # 27 Met

Staff # 28 Met

Date of Hire: 09/07/2021

Staff # 29 Met

Date of Hire: 01/11/2021

Staff # 30 Met

Date of Hire: 04/05/2022

Staff # 31 Met

Date of Hire: 12/06/2021

Staff # 32 Met

Date of Hire: 11/08/2021

Staff # 33 Met

Staff # 34 Met

Date of Hire: 11/11/2019

Staff # 35 Met

Date of Hire: 12/06/2021

Staff # 36 Met

Staff # 37 Met

Staff # 38 Met

Date of Hire: 02/05/2020

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined, based on investigation, that on August 16, 2022, a member of corporate management acting as management at the center during the director's and assistant director's absence, was found to not have a comprehensive satisfactory criminal records check in KOALA Outback under the center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

Correction Deadline: 8/30/2022

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined, based on investigation, that on August 16, 2022, a member of corporate management acting as center management in the absence of the director and assistant director, did not have a satisfactory Comprehensive Record Check Determination while present at the center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 8/30/2022