



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 1/19/2022    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 10:50 AM

**CCLC-37053**

**The Bradley School of Augusta**

1219 George C. Wilson Dr. Augusta, GA 30909 Richmond County  
 (706) 860-3543 sstarkey@thebradleyschools.com

**Regional Consultant**

Melyn Smith

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melyn.smith@decal.ga.gov

**Mailing Address**

P.O. Box 212147  
 Augusta, GA 30907

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
01/19/2022	Monitoring Visit	Good Standing
08/31/2021	Licensing Study	Good Standing
03/03/2021	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A: Infant	Infants	4	10	C	15	C	NA	NA	Feeding, Floor Play, Nap	
Main	B: T-1	One Year Olds	3	13	C	20	C	NA	NA	Floor Play, Diapering	
Main	C: T2-A	One Year Olds and Two Year Olds	3	9	C	20	C	NA	NA	Outside	
Main	D: T2-B	Two Year Olds	3	18	C	28	C	NA	NA	Art, Diapering, Centers	
Main	E: T3	Three Year Olds	2	18	C	25	C	NA	NA	Transitioning	
Main	F: PreK-3		0	0	C	15	C	NA	NA		
Main	G: GA PreK	GA PreK	20	18	C	31	C	NA	NA	Centers	
Total Capacity @35 sq. ft.:			154			Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			86			Total Capacity @35 sq. ft.:			154		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	29	C
Main	Preschool/School Age	139	C

**Comments**

A virtual inspection was conducted on January 19, 2022 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. The Consultant completed exit conference virtually and a copy of licensing study/monitoring visit report was electronically emailed to the Program on January 19, 2022.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Shannon Starkey, Program Official

Date

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Melyn Smith, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

#### Food Service

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Correction Deadline: 9/10/2021**

Corrected on 1/19/2022

.15(2) - Previous citation corrected, based on review of records, in that the center had signed written feeding plan for all enrolled children less than one year of age which included the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, and the amount of food to be given on this date.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Proper diapering procedures observed.

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 9/30/2021

Corrected on 1/19/2022

.21(3) - Previous citation corrected, based on review of records, in that the center had documentation for conducting fire drills monthly and tornado and lockdown drills every six months as required on this date.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Not Met

#### Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined, based on review of records, that the center failed to document in writing, with a check or other mark/symbol to account for each child listed exiting the vehicle at the center at the end of afternoon routine transportation from Lake Forest Hills Elementary to the Center on January 6, 2022.

#### POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 28**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/30/2018	
Staff # 2	Met
Date of Hire: 08/18/2021	
Staff # 3	Met
Date of Hire: 08/05/2021	
Staff # 4	Met
Date of Hire: 11/23/2020	
Staff # 5	Met
Date of Hire: 09/08/2020	
Staff # 6	Met
Date of Hire: 07/31/2017	
Staff # 7	Met
Date of Hire: 08/16/2021	
Staff # 8	Met
Date of Hire: 09/11/2007	
Staff # 9	Met
Date of Hire: 08/23/2021	
Staff # 10	Met
Date of Hire: 09/27/2011	
Staff # 11	Met
Date of Hire: 09/08/2020	
Staff # 12	Met
Date of Hire: 07/26/2006	

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Staff # 13 Date of Hire: 04/01/2008	Met
Staff # 14 Date of Hire: 09/19/2019	Met
Staff # 15 Date of Hire: 08/25/2020	Met
Staff # 16 Date of Hire: 02/24/2020	Met
Staff # 17 Date of Hire: 01/12/2021	Met
Staff # 18 Date of Hire: 09/16/2019	Met
Staff # 19 Date of Hire: 03/06/2007	Met
Staff # 20 Date of Hire: 08/10/2020	Met
Staff # 21 Date of Hire: 08/09/2021	Met
Staff # 22 Date of Hire: 01/17/2021	Met
Staff # 23 Date of Hire: 10/21/2017	Met
Staff # 24 Date of Hire: 01/19/2010	Met
Staff # 25 Date of Hire: 05/13/2014	Met
Staff # 26 Date of Hire: 12/08/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 27 Date of Hire: 10/07/2013	Met

Staff # 28

Met

Date of Hire: 03/25/2019

**Staff Credentials Reviewed: 11**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Correction Deadline: 9/29/2021**

**Corrected on 1/19/2022**

**.32(1) - Previous citation corrected, based on observation, in that all classrooms were observed to be operating within the required staff:child ratios on this date.**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date during the virtual walk through.