



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/19/2022 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 1:30 PM

CCLC-37053

The Bradley School of Augusta

1219 George C. Wilson Dr. Augusta, GA 30909 Richmond County
 (706) 860-3543 sstarkey@thebradleyschools.com

Regional Consultant

Melyn Smith

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Mailing Address

P.O. Box 212147
 Augusta, GA 30907

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/19/2022	Licensing Study	Good Standing	
01/19/2022	Monitoring Visit	Good Standing	
08/31/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Infant	Infants	4	10	C	15	C	NA	NA	Outside, Nap, Flo or Play
Main	B: T-1	One Year Olds	3	13	C	20	C	NA	NA	Outside
Main	C: T2-A	One Year Olds and Two Year Olds	30	12	C	20	C	NA	NA	Centers
Main	D: T2-B	Two Year Olds	4	18	C	28	C	NA	NA	Outside
Main	E: T3	Two Year Olds and Three Year Olds	4	19	C	25	C	NA	NA	Transitioning
Main	F: PreK-3	Three Year Olds and Four Year Olds	20	14	C	15	C	NA	NA	Centers
Main	G: GA PreK	PreK	2	22	C	31	C	NA	NA	Centers
					Total Capacity @35 sq. ft.: 154	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 108			Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	29	C
Main	Preschool/School Age	139	C

Comments

The purpose of this visit was to conduct a Licensing Study and to follow up on the previous visit. Pre-K Specialist Monica Natoli was also present at the visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shannon Starkey, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 9/19/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based on observation, that the red vinyl seats in Room E: T3 were observed to have tears with foam exposed, which prevented them from being kept clean on this date.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 9/20/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on observation, that the plastic playhouse on the Infant/Toddler Playground was observed to have a broken toy attached which had sharp edges on this date. Children were observed playing in the plastic playhouse on this date.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 9/21/2022**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined, based on observation, that less than one inch of resilient surface was observed present in front of the swings on the Preschool/School Age Playground on this date, when six inches was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 9/30/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observation, that the following potential hazards were observed present on the playgrounds on this date:

- Infant/Toddler Playground – Standing water measuring less than one inch was observed present in the plastic tree house and in the plastic playhouse on this date. Tree roots were observed which posed as a potential tripping hazard. The plastic kitchen set was observed to have spider webs inside the cabinets.
- Preschool/School Age Playground – Tree roots, with one root raised, were observed which posed as a potential tripping hazard. Standing water measuring less than one inch was observed present in the plastic kitchen under the sink on this date.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/21/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Comment

Center menu meets USDA guidelines.

Comment

Please ensure that infant feeding forms are updated regularly.

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined, based on observation, that four baby bottles were observed to be unlabeled with the individual child's name in Room A: Infant on this date.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 9/19/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Comment

Proper diapering procedures observed.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined, based on observation, that the diaper changing pad in Room A: Infant was observed to have a tear in the corner with foam exposed which prevented the diaper changing pad from being thoroughly cleaned and disinfected on this date.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 9/23/2022

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete for field trips taken December 3, 2021, to Gay's Christmas Tree Farm and March 22, 2022, to Westminster School of Augusta.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

591-1-1-.36(7)(b) - The Consultant discussed with the Director to please ensure the emergency medical information record contained the complete information including phone number for the child's primary physician for each child being transported.

Correction Deadline: 9/20/2022

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined, based on review of records, that the center failed to document in writing, with a check or other mark/symbol to account for each child listed exiting the vehicle at the center at the end of afternoon routine transportation from Lake Forest Hills Elementary to the Center on September 16, 2022.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 9/19/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Pleasant naptime environment observed.

Technical Assistance

591-1-1-.30(1)(b)1 - The Consultant discussed with the Director to please ensure mats were free of tears and in good repair on this date.

Correction Deadline: 9/19/2022

Staff Records

Records Reviewed: 35

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/30/2018	
Staff # 2	Met
Date of Hire: 09/13/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 08/15/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 08/05/2021	
Staff # 5	Met
Date of Hire: 05/23/2022	
Staff # 6	Met
Date of Hire: 09/14/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 01/24/2022	
Staff # 8	Met
Date of Hire: 11/23/2020	
Staff # 9	Met
Date of Hire: 09/08/2020	
Staff # 10	Met
Date of Hire: 08/22/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 11 Date of Hire: 07/31/2017	Met
Staff # 12 Date of Hire: 09/07/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13 Date of Hire: 09/11/2007	Met
Staff # 14 Date of Hire: 06/01/2022	Met
Staff # 15 Date of Hire: 09/02/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 09/27/2011	Met
Staff # 17 Date of Hire: 09/08/2020	Met
Staff # 18 Date of Hire: 03/01/2022	Met
Staff # 19 Date of Hire: 07/26/2006	Met
Staff # 20 Date of Hire: 04/01/2008	Met
Staff # 21 Date of Hire: 06/13/2022	Met
Staff # 22 Date of Hire: 09/19/2019	Met
Staff # 23 Date of Hire: 09/14/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24 Date of Hire: 09/16/2019	Met
Staff # 25	Met

Records Reviewed: 35

Records with Missing/Incomplete Components: 0

Date of Hire: 03/06/2007

Staff # 26 Met

Date of Hire: 08/10/2020

Staff # 27 Met

Date of Hire: 01/17/2022

Staff # 28 Met

Date of Hire: 05/23/2022

Staff # 29 Met

Date of Hire: 10/21/2017

Staff # 30 Met

Date of Hire: 01/19/2010

Staff # 31 Met

Date of Hire: 08/16/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 32 Met

Date of Hire: 11/20/2021

Staff # 33 Met

Date of Hire: 05/13/2014

Staff # 34 Met

Date of Hire: 12/08/2021

Staff # 35 Met

Date of Hire: 10/07/2013

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.