



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/27/2022 **VisitType:** Licensing Study

Arrival: 9:10 AM

Departure: 2:15 PM

CCLC-37052

The Bradley School of Martinez

3804 Evans-to-Locks Road Martinez, GA 30907 Columbia County
 (706) 860-8300 ahouston@thebradleyschools.com

Regional Consultant

Melyn Smith

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Mailing Address

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Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/27/2022	Licensing Study	Good Standing	
05/13/2022	Monitoring Visit	Good Standing	
10/19/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Infant	Infants and One Year Olds	4	12	C	28	C	NA	NA	Diapering, Floor Play, Feeding, Nap
Main	Pre-K Back 2nd Right	PreK	2	20	C	34	C	NA	NA	Centers
Main	Pre-K/Afterschool	PreK	2	21	C	54	C	NA	NA	Circle Time
Main	T-1A	One Year Olds	3	8	C	18	C	NA	NA	Story, Floor Play
Main	T-1B	One Year Olds and Two Year Olds	3	12	C	21	C	NA	NA	Free Play, Diapering
Main	T-2A	Two Year Olds	4	13	C	23	C	NA	NA	Diapering, Centers
Main	T-2B	Two Year Olds and Three Year Olds	2	9	C	23	C	NA	NA	Centers
Main	T-3A	Two Year Olds and Three Year Olds	2	13	C	25	C	NA	NA	Outside
Main	T-3B	Three Year Olds and Four Year Olds	3	14	C	29	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 255					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 122					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG-Left Playground	268	C
Main	PG-Right	113	C

Comments

The purpose of this visit was to conduct a Licensing Study and to follow up on the previous visit.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ali Houston, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 9/27/2022 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 2:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) - Current and complete lesson plans were observed posted both outside and inside each classroom on this date.

Correction Deadline: 9/27/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming activities provided off site.

Children's Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	

Records Reviewed: 10**Records with Missing/Incomplete Components: 1**

Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met
Child # 10	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - The Consultant discussed with the Director to please ensure children's files contained all required information, as one of ten children's files reviewed was lacking the address for the release person on this date.

Correction Deadline: 9/27/2022

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Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that the following potential hazards were observed on this date:

- Pre-K/Afterschool Classroom: A plastic bag was observed accessible to children in a child's cubby. A stapler, tape dispenser with serrated edge, adult scissors, and hand sanitizer were observed accessible to children on the lead teacher's desk. A stapler and bottle of hand sanitizer on the teacher assistant's desk and adult scissors in a drawer on the teacher assistant's desk were observed accessible to children.
- Bathroom between T-2A and T-2B classrooms: Two toilet brushes and two boxes of gloves were observed accessible to children in an unsecured cabinet under the handwashing sink on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/27/2022

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

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Food Service

591-1-1-.15 Food Service & Nutrition**Met**

Comment

Center menu meets USDA guidelines.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Comment**

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined, based on observation, that the blue diaper changing pad in the Infant Classroom and the diaper changing pad in the area between the T-1A and T-1B classrooms were observed to have tears with foam exposed which prevented the diapering pads from being thoroughly clean and disinfected, as required.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 10/7/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

Safety**591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete for the field trips taken on September 16, 2022, and September 23, 2022, to Brookfield Park.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 43**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 05/03/2021

Staff # 2

Met

Date of Hire: 07/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Date of Hire: 01/10/2022

Staff # 4

Met

Date of Hire: 03/24/2017

Staff # 5

Met

Date of Hire: 10/10/2007

Staff # 6

Met

Date of Hire: 05/23/2022

Staff # 7

Met

Date of Hire: 07/30/2019

Staff # 8

Met

Date of Hire: 07/22/2021

Staff # 9

Met

Date of Hire: 09/09/2019

Staff # 10

Met

Date of Hire: 08/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11	Met
Date of Hire: 02/07/2019	
Staff # 12	Met
Date of Hire: 08/10/2021	
Staff # 13	Met
Date of Hire: 04/13/2022	
Staff # 14	Met
Date of Hire: 08/02/2021	
Staff # 15	Met
Date of Hire: 09/11/2007	
Staff # 16	Met
Date of Hire: 09/28/2020	
Staff # 17	Met
Date of Hire: 04/30/2018	
Staff # 18	Met
Date of Hire: 08/29/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19	Met
Date of Hire: 10/05/2020	
Staff # 20	Met
Date of Hire: 04/13/2017	
Staff # 21	Met
Date of Hire: 04/01/2008	
Staff # 22	Met
Date of Hire: 03/28/2016	
Staff # 23	Met
Date of Hire: 06/06/2022	
Staff # 24	Met
Date of Hire: 05/05/2021	
Staff # 25	Met
Date of Hire: 09/20/2021	

Staff # 26	Met
Date of Hire: 09/06/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27	Met
Date of Hire: 08/08/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 28	Met
Date of Hire: 09/15/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 29	Met
Date of Hire: 03/01/2022	
Staff # 30	Met
Date of Hire: 07/31/2019	
Staff # 31	Met
Date of Hire: 08/31/2017	
Staff # 32	Met
Date of Hire: 06/13/2022	
Staff # 33	Met
Date of Hire: 08/06/2015	
Staff # 34	Met
Date of Hire: 07/23/2007	
Staff # 35	Met
Date of Hire: 04/30/2018	
Staff # 36	Met
Date of Hire: 12/01/2021	
Staff # 37	Met
Date of Hire: 08/18/2015	
Staff # 38	Met
Date of Hire: 08/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 39	Met
Date of Hire: 01/15/2019	
Staff # 40	Met

Date of Hire: 05/10/2018

Staff # 41

Met

Date of Hire: 09/20/2021

Staff # 42

Met

Date of Hire: 08/25/2020

Staff # 43

Met

Date of Hire: 06/14/2022

Staff Credentials Reviewed: 15**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Correction Deadline: 5/16/2022**Corrected on 9/27/2022**

.09(1)(c) - Previous citation corrected, based on review of records, in that all employees had a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center.

Correction Deadline: 5/16/2022**Corrected on 9/27/2022**

.09(1)(l)3. - Previous citation corrected, based on review of records, in that the Center required new Comprehensive Records Check Determinations at least once every five years on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.