



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/25/2022 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 10:45 AM

CCLC-2547

Kidz Biz Child Care Center

2417 Regency Boulevard Augusta, GA 30904 Richmond County
(706) 560-2294 kidzbizchildcare706@gmail.com

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@decal.ga.gov

Mailing Address

2417 Regency Boulevard
AUGUSTA, GA 30904

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/25/2022	Monitoring Visit	Good Standing	
10/15/2021	Licensing Study	Good Standing	
09/20/2021	Complaint Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Three Year Olds and Four Year Olds	1	8	C	28	C	39	C	Story
Main	1st Right	Six Year Olds and Over	1	4	C	30	C	NA	NA	Homework
Main	2nd Left	Infants	1	3	C	11	C	NA	NA	Floor Play
Main	2nd Right	Two Year Olds	2	9	C	16	C	NA	NA	Art
Main	3rd Right	One Year Olds	1	7	C	15	C	NA	NA	Art
Total Capacity @35 sq. ft.: 100						Total Capacity @25 sq. ft.: 111				
Total # Children this Date: 31			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 111				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Back Right Playground	13	C
Main	PG- Large	85	C
Main	PG-Right Front Playground	11	C

Comments

A virtual inspection was conducted on January 25, 2022 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. An Administrative Review was conducted on February 1, 2022. Staff files, background checks, and documentation were reviewed. The Consultant completed exit conference virtually and a copy of licensing study/monitoring visit report was electronically emailed to the Program on February 1, 2022.

Plan of Improvement: Developed This Date 01/25/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Laura Cash, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 1/25/2022 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 10:45 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined, based on review of records, that five of six infant feeding plans were lacking required information, as they were not the updated feeding plan.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 2/4/2022**Recited on 1/25/2022****Correction Deadline: 2/2/2022****Corrected on 1/25/2022**

.15(7) - Previous citation corrected, based on review of records, in that the current menu did not contain any choking hazards on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Correction Deadline: 10/22/2021****Corrected on 1/25/2022**

.36(7)(b) - Previous citation corrected, based on review of records, in that the Center had a complete emergency medical information record for each child participating in transportation on this date.

Finding

591-1-1-.36(8) restricts a child's travel time to forty-five minutes on each trip between the Center and destination unless accompanied by the Parent and excluding field trips. It was determined, based on review of records, that children's travel time exceeded 45 minutes during afternoon routine transportation during the week of January 17, 2022, from Gracewood Elementary to the Center.

POI (Plan of Improvement)

The center will ensure that the travel time is no more than forty-five minutes on each trip.

Correction Deadline: 2/2/2022

Recited on 1/25/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 2

Staff # 1	Met
Date of Hire: 02/14/2005	
Staff # 2	Met
Date of Hire: 09/29/2021	
Staff # 3	Met
Date of Hire: 03/23/2015	
Staff # 4	Met
Date of Hire: 01/03/2018	
Staff # 5	Not Met
Date of Hire: 03/25/2019	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 6	Met
Date of Hire: 08/03/2020	
Staff # 7	Met
Date of Hire: 10/07/2021	
Staff # 8	Met
Date of Hire: 11/01/2000	
Staff # 9	Met
Date of Hire: 06/08/2001	
Staff # 10	Met
Date of Hire: 05/18/2005	

Records Reviewed: 16**Records with Missing/Incomplete Components: 2**

Staff # 11	Met
Date of Hire: 01/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 01/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 04/12/2001	
Staff # 14	Met
Date of Hire: 12/16/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Not Met
Date of Hire: 08/31/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 16	Met
Date of Hire: 08/15/2019	

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined, based on review of records, that Staffs #5 and 15 were lacking evidence of completing the hands-on component of CPR training, as the staff persons had evidence of completing online CPR training on this date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 2/28/2022

Recited on 1/25/2022

Correction Deadline: 10/22/2021

Corrected on 1/25/2022

.14(3) - Previous citation corrected, based on observation, in that the Center was observed to have a complete first aid kit in the building and each vehicle used for routine transportation on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date during the virtual walk through.