



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/27/2022 **VisitType:** Monitoring Visit

Arrival: 10:00 AM **Departure:** 10:50 AM

CCLC-1625

Appletree Academy III

460 Fury's Ferry Road Martinez, GA 30907 Columbia County
 (706) 650-2003 erlenegraham@msn.com

Regional Consultant

Melyn Smith

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Fax: (706) 434-7640

melyn.smith@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/27/2022	Monitoring Visit	Good Standing	
11/01/2021	Licensing Study	Good Standing	
03/30/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left (Pre-K 1)		0	0	C	19	C	26	C	
Main	1st Right (TN)	Infants and One Year Olds	1	6	C	17	C	NA	NA	Floor Play, Feeding
Main	2nd Left (Pre-k 2)		0	0	C	19	C	NA	NA	
Main	2nd Right (NN)	Infants	1	3	C	9	C	NA	NA	Floor Play
Main	3rd Left (Afterschool)		0	0	C	16	C	NA	NA	
Main	3rd Right (T2)	Two Year Olds and Three Year Olds	1	6	C	28	C	NA	NA	Circle Time
Main	4th Left (T3)	Three Year Olds and Four Year Olds	10	6	C	16	C	NA	NA	Centers, Music
Main	4th Right (T1)	One Year Olds	1	6	C	17	C	NA	NA	Free Play
Main	5th Left (AS)	Five Year Olds and Six Year Olds and Over	1	8	C	25	C	34	C	Centers
Total Capacity @35 sq. ft.:			166			Total Capacity @25 sq. ft.:		182		
Total # Children this Date: 35			Total Capacity @35 sq. ft.:		166		Total Capacity @25 sq. ft.:		182	

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Left Side	71	C
Main	PG- Middle Playground	47	C
Main	PG- Right Front Playground	20	C
Main	PG- Right Playground	55	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Wendy Hodor, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 5/27/2022 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 10:50 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute, especially after heavy rainfall.

Health and Hygiene

591-1-1.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 11/30/2021

Corrected on 5/27/2022

.21(3) - Previous citation corrected, based on review of records, in that the Center had documentation of fire drills conducted monthly and tornado and lockdown drills conducted every six months as required on this date.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 1 **Met**

Date of Hire: 12/12/2019

Staff # 2 **Met**

Date of Hire: 08/02/2021

Staff # 3 **Met**

Date of Hire: 05/25/2014

Staff # 4 **Met**

Date of Hire: 10/10/2000

Staff # 5 **Met**

Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Date of Hire: 08/15/2012

Staff # 6 Met

Date of Hire: 09/22/1996

Staff # 7 Met

Date of Hire: 09/01/2002

Staff # 8 Met

Date of Hire: 08/02/2021

Staff # 9 Met

Date of Hire: 09/20/2021

Staff # 10 Met

Date of Hire: 11/23/2021

Staff # 11 Met

Date of Hire: 10/12/2012

Staff # 12 Met

Date of Hire: 08/14/2018

Staff # 13 Met

Date of Hire: 10/01/2015

Staff # 14 Met

Date of Hire: 01/15/2019

Staff # 15 Met

Date of Hire: 09/20/2021

Staff # 16 Met

Date of Hire: 02/05/2007

Staff # 17 Met

Date of Hire: 12/21/2021

Staff Credentials Reviewed: 13**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.