



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/7/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:45 PM **Departure:** 2:15 PM

CCLC-1444

Cherokee Academy At Clayton

1205 Upper Burris Rd. Canton, GA 30114 Cherokee County
 (770) 479-4404 cherokeeademy@windstream.net

Regional Consultant

Marsha Ruiz-Crosby
 Phone: (678) 717-5431
 Fax: (770) 359-5305
 marsha.ruiz-crosby@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
03/07/2022	Complaint Investigation & Licensing Study	Good Standing
09/27/2021	Monitoring Visit	Good Standing
03/30/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- left side 1st left	GA PreK	2	16	C	20	C	NA	NA	Nap
Main	B- Left side 2nd right	One Year Olds	3	9	C	13	C	NA	NA	Nap
Main	C- Left side 1st right	Infants	2	8	C	13	C	NA	NA	Floor Play, Feeding, Nap
Main	D- ASP room		0	0	C	16	C	NA	NA	Not In Use
Main	E- Right side - 2nd right Left side of room	Two Year Olds and Three Year Olds	1	11	C	12	C	NA	NA	Nap
Main	F- Second side 2nd right- Right side of room	Three Year Olds and Four Year Olds	2	14	C	23	C	NA	NA	Nap
Main	G- Right side 1st right	GA PreK	2	18	C	26	C	NA	NA	Snack, Transitioning, Nap

Total Capacity @35 sq. ft.: 123

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 76

Total Capacity @35 sq. ft.: 123

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- Left Side	20	C
Main	Playground B- Rear	94	C
Main	Playground C- Right Side	58	C

Comments

The purpose of today's visit was to conduct a Licensing Study and Complaint Investigation.

Plan of Improvement: Developed This Date 03/07/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Michael Cato, Program Official

Date

Marsha Ruiz-Crosby, Consultant

Date



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Findings Report

Date: 3/7/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:45 PM **Departure:** 2:15 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on consultant's observations that all classrooms, with the exception of Pre-K, did not have current lesson plans posted for the current week.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 3/7/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure enrollment forms are filled out in their entirety and indicate "not applicable" as required.

Correction Deadline: 3/7/2022

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation that the stairs of the play structure on Playground B-Rear had exposed sharp metal edges. It was further determined that, the white PVC border that surrounds the play structure on Playground B- Rear had disconnected and had an exposed screw protruding from the white PVC border.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 3/17/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed. Vehicle had working fire extinguisher and complete first aid kit.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 4

Staff # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 12/02/2015	
Staff # 4	Met
Date of Hire: 06/03/2019	
Staff # 5	Not Met
Date of Hire: 07/19/2004	
<u>"Missing/Incomplete Components"</u>	
.33(4)-Food Prep Training Missing 4 hrs.	

Staff # 6 Date of Hire: 07/19/2004	Met
Staff # 7 Date of Hire: 01/12/2021	Met
Staff # 8	Met
Staff # 9 Date of Hire: 07/19/2004	Met
Staff # 10 <u>"Missing/Incomplete Components"</u> .33(4)-Food Prep Training Missing 4 hrs.	Not Met
Staff # 11 Date of Hire: 04/04/2013	Met
Staff # 12 Date of Hire: 07/22/2018	Met
Staff # 13 Date of Hire: 11/04/2019	Met
Staff # 14 Date of Hire: 07/27/2015	Met
Staff # 15 Date of Hire: 08/14/2017	Met
Staff # 16 Date of Hire: 06/19/2019	Met
Staff # 17 Date of Hire: 08/10/2014	Met
Staff # 18 Date of Hire: 03/03/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19 Date of Hire: 03/04/2014	Met
Staff # 20 Date of Hire: 06/09/2014	Met

Staff # 21 Met
 Date of Hire: 10/12/2020

Staff # 22 Not Met
"Missing/Incomplete Components"
 .14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 23 Met
 Date of Hire: 01/17/2021

Staff # 24 Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
 Director provided two file(s) for employees hired since last visit.

591-1-1-.09 Criminal Records Check(CR) Met

Comment
 Criminal records checks were observed to be complete for all staff.

591-1-1-.14 First Aid & CPR Not Met

Finding
 591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of staff records that two staff members did not obtain first aid and CPR training within 90 days of hire as required.

POI (Plan of Improvement)
 The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/6/2022

591-1-1-.33 Staff Training Not Met

Finding
 591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of staff records that the Director and person with primary responsibility for food preparation did not complete the required four clock hours of training in food nutritional planning, preparation, serving, proper dish washing and food storage as required.

POI (Plan of Improvement)
 The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 4/6/2022

591-1-1-.31 Staff(CR) Not Met

Finding

591-1-1-.31(2)(b)3.(i) requires that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment. It was determined based on review of staff records that three of seven classroom has a lead teacher that meets education requirements..

POI (Plan of Improvement)

The Center will ensure that all teachers will comply with the educational and qualifying child care experience requirements. Newly hired staff will be given a education plan with deadline to obtain education credential.

Correction Deadline: 3/7/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.