



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Adult Worksheet)**

**Date:** 4/27/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 12:00 PM

**CCLC-413**

**Smiling Faces**

1206 E. 7th Street Donalsonville, GA 39845 Seminole County  
(229) 524-2858 erica.boyett@yahoo.com

**Mailing Address**

P.O. Box 716  
Donalsonville, GA 39845

**Regional Consultant**

Debrik Perry

Phone: (478) 599-9821  
Fax: (478) 314-5864  
debrik.perry@decals.ga.gov

**Records Reviewed: 19**

**Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Arline, Zibiah	Met
Staff's Name [# 2]: Boyett, Leahbeth Date of Hire: 05/30/2019	Met
Staff's Name [# 3]: Boyett, Erica Date of Hire: 01/28/2008	Met
Staff's Name [# 4]: Bryant, Regan Date of Hire: 03/11/2021	Met
Staff's Name [# 5]: Christian, Eloise	Met
Staff's Name [# 6]: Glass, Crystal Date of Hire: 01/07/2019	Met
Staff's Name [# 7]: Johnson, CaKimme Date of Hire: 08/27/2019	Met
Staff's Name [# 8]: Jones, Melba	Met
Staff's Name [# 9]: Jones, Shirley	Met
Staff's Name [# 10]: Jones, Alexia Date of Hire: 12/22/2020	Met
Staff's Name [# 11]: Koonce, Tynora	Met
Staff's Name [# 12]: Pollock, Zoey Date of Hire: 01/18/2021	Met
Staff's Name [# 13]: Rambeau, Jamine	Met

**Records Reviewed: 19****Records with Missing/Incomplete Components: 0**

Date of Hire: 01/11/2021

Staff's Name [# 14]: Register, Gwendolyn Met

Staff's Name [# 15]: Wilkin, Samantha Met

Staff's Name [# 16]: Wolfe, Jalisa Met

Date of Hire: 03/02/2021

Staff's Name [# 17]: Wolfe, Evelyn Met

Date of Hire: 04/07/2021

Staff's Name [# 18]: Womack, Tyheisha Met

Staff's Name [# 19]: Wynn, T'iana Met

Date of Hire: 11/24/2020

**Staff Credentials Reviewed: 6**

Staff's Name : Glass, Crystal (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
15 Semester Hours			

Staff's Name : Boyett, Erica (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Associate Degree	5/9/2008		
Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	4/19/2010		
Description	Date Earned	Date Enrolled	Date Expired
Masters Degree	10/24/2011		

Staff's Name : Wolfe, Evelyn (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Other Degree		5/1/2021 12:00:00 AM	

Staff's Name : Bryant, Regan (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Other Degree		6/1/2021 12:00:00 AM	



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**Cover Sheet**

**Date:** 4/1/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 10:50 AM

**CCLC-51219**

**Next Level Academy**

2115 South Madison Street Albany, GA 31701 Dougherty County  
(229) 881-2216 nlanextlevelacademy@gmail.com

**Regional Consultant**

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**Mailing Address**  
Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/01/2021	Monitoring Visit	Good Standing	
12/08/2020	Licensing Study	Good Standing	
08/06/2019	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 5 and up		0	0	C	42	C	NA	NA	
Main	B- 6 wk - 12 mths		0	0	C	5	C	NA	NA	
Main	C- 3 year olds		0	0	C	9	C	NA	NA	
Main	D- 1's & 2's		0	0	C	13	C	NA	NA	
Main	E- 4's & 5's		0	0	C	8	C	NA	NA	
Total Capacity @35 sq. ft.: 77						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 77			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - 6wks- 12 yrs	77	C

**Comments**

A virtual inspection was conducted on April 1, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued August on 15, 2020 was reviewed during the virtual inspection.

Students and Staff were not present on this date of April 1, 2021, due to Spring Break.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jeannette Lucas, Program Official

Date

Debrik Perry, Consultant

Date



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### Findings Report

**Date:** 4/27/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 12:00 PM

#### CCLC-413

#### Smiling Faces

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Playground observed to be clean and in good repair.

### Food Service

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**591-1-1-.15 Food Service & Nutrition****N/A****Comment**

Consultant discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**Comment**

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/wind pipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Correction Deadline: 4/26/2021**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date of April 27, 2021.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Hand washing and sanitizing requirements for were discussed with the Director on this date of April 27, 2021.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date of April 27, 2021.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Infant sleep requirements was not directly observed during the virtual walk through. Regulations regarding infant sleep requirements were discussed with the Director on this date of April 27, 2021.

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**Staff Records**

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Staff's Name [# 1]: Arline, Zibiah	Met
Staff's Name [# 2]: Boyett, Leahbeth Date of Hire: 05/30/2019	Met
Staff's Name [# 3]: Boyett, Erica Date of Hire: 01/28/2008	Met
Staff's Name [# 4]: Bryant, Regan Date of Hire: 03/11/2021	Met
Staff's Name [# 5]: Christian, Eloise	Met
Staff's Name [# 6]: Glass, Crystal Date of Hire: 01/07/2019	Met
Staff's Name [# 7]: Johnson, CaKimme Date of Hire: 08/27/2019	Met
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Staff's Name [# 11]: Koonce, Tynora	Met
Staff's Name [# 12]: Pollock, Zoey Date of Hire: 01/18/2021	Met
Staff's Name [# 13]: Rambeau, Jamine Date of Hire: 01/11/2021	Met
Staff's Name [# 14]: Register, Gwendolyn	Met
Staff's Name [# 15]: Wilkin, Samantha	Met
Staff's Name [# 16]: Wolfe, Jalisa Date of Hire: 03/02/2021	Met
Staff's Name [# 17]: Wolfe, Evelyn Date of Hire: 04/07/2021	Met
Staff's Name [# 18]: Womack, Tyheisha	Met
Staff's Name [# 19]: Wynn, T'iana	Met

Date of Hire: 11/24/2020

**Staff Credentials Reviewed: 6**

Staff's Name : Glass, Crystal (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
15 Semester Hours			

Staff's Name : Boyett, Erica (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Associate Degree	5/9/2008		
Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	4/19/2010		
Description	Date Earned	Date Enrolled	Date Expired
Masters Degree	10/24/2011		

Staff's Name : Wolfe, Evelyn (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Other Degree		5/1/2021 12:00:00 AM	

Staff's Name : Bryant, Regan (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Other Degree		6/1/2021 12:00:00 AM	

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 8 files for employees hired since last visit on October 19, 2020.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**



**Comment**

Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger

**Comment**

Adequate supervision observed on this date.



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### Findings Report

**Date:** 4/1/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 10:50 AM

**CCLC-51219**

**Next Level Academy**

2115 South Madison Street Albany, GA 31701 Dougherty County  
(229) 881-2216 nlanextlevelacademy@gmail.com

**Mailing Address**  
Same

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

#### Food Service

---

**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Consultant discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**Comment**

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/wind pipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Correction Deadline: 4/1/2021**

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**Health and Hygiene**

---

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date of April 1, 2021.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Hand washing and sanitizing requirements were discussed with the Director on this date of April 1, 2021.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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---

**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date of April 1, 2021.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Infant sleep requirements was not directly observed during the virtual walk through. Regulations regarding infant sleep requirements were discussed with the Director on this date of April 1, 2021.

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**Staff Records**

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**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 07/11/2019	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5 Date of Hire: 09/19/2019	Met

**Staff Credentials Reviewed: 2**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit on December 8, 2020.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

**Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.