



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/15/2020 **VisitType:** Monitoring Visit

**Arrival:** 11:00 AM

**Departure:** 12:15 PM

**CCLC-32497**

**Grace Learning Academy**

3981 Glenwood Road Decatur, GA 30032 DeKalb County  
(404) 228-2175 gracelearningacademy@yahoo.com

**Regional Consultant**

Debrik Perry

Phone: (478) 599-9821

Fax: (478) 314-5864

debrik.perry@dec.al.gov

Joint with: Karyn Presley

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/15/2020	Monitoring Visit	Good Standing	
01/07/2020	Licensing Study	Good Standing	
07/11/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st right		0	0	C	12	C	NA	NA	Not In Use
Main	1st left	Two Year Olds and Three Year Olds and Four Year Olds	1	8	C	14	C	NA	NA	Centers
Main	2nd left		0	0	C	9	C	NA	NA	Not In Use
Main	2nd right	Five Year Olds and Six Year Olds and Over	1	11	C	13	C	NA	NA	Homework

Total Capacity @35 sq. ft.: 48

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 19

Total Capacity @35 sq. ft.: 48

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Play	25	C

**Comments**

A virtual inspection was conducted on September 15, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Valorie Brown, Program Official

Date

\_\_\_\_\_  
Debrik Perry, Consultant

Date

\_\_\_\_\_  
Karyn Presley, Consultant

Date



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### Findings Report

**Date:** 9/15/2020 **VisitType:** Monitoring Visit **Arrival:** 11:00 AM **Departure:** 12:15 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Hand washing and sanitizing of equipment was discussed with the director on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Per the Director, the Center does not provide swimming activities.

### Children's Records

**591-1-1-.08 Children's Records** **Met**

**Correction Deadline: 1/7/2020**

**Corrected on 9/17/2020**

.08(1) - Previous citation corrected. The Director was able to produce child records including parent and child information.

**Correction Deadline: 1/7/2020**

**Corrected on 9/17/2020**

The consultant observed children records that included signatures for arrival and department on the attendance records.

### Facility

**591-1-1-.06 Bathrooms** **Met**

**Correction Deadline: 1/7/2020**

Corrected on 9/17/2020

.06(6) - Previous citation corrected. All restrooms were equipped with soap, tissue, and paper towels.

591-1-1-.19 License Capacity(CR) Met

**Comment**

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 7/15/2019

Corrected on 9/17/2020

.25(13) - Previous citation corrected. All hazardous equipment was stored in a locked area. .

Correction Deadline: 1/21/2020

Corrected on 9/17/2020

.25(Previous citation was corrected in that the Provider repaired the walls, floors and paint that was actively chipping in the building. The Consultant discussed with the Provider the requirement to maintain these corrections and the Provider stated they will be painting and replacing the floors room by room.

591-1-1-.26 Playgrounds(CR) Met

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) Met

**Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) N/A

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 1/12/2020

Corrected on 9/17/2020

.21(3) - Previous citation was corrected. The Director provided drill forms that included the months, time, and dates that each drill was completed. The drills are being completed within the required monthly time frame.

**Safety**

591-1-1-.11 Discipline(CR) Met

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date

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**591-1-1-.36 Transportation(CR)**

N/A

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Correction Deadline: 1/7/2020****Corrected on 9/17/2020****.30(1)(a)2 - Previous citation was corrected. The crib that was observed in the 2nd classroom had a tight fitting and firm mattress. It was at least 2 inches thick, the covering was washable. The sleeping area was clean.**

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**Staff Records**

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**Records Reviewed: 4****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met

**Staff Credentials Reviewed: 8**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

Met

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last January 7, 2020

**Comment**Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR****Correction Deadline: 2/6/2020****Corrected on 9/17/2020****.14(1) - Previous citation was corrected. The Director submitted the required CPR and 1st Aid training certificates for all staff.**

**Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff #2 did not complete ten hours of required annual training for the 2019 calendar year.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 9/17/2020**

**Recited on 9/17/2020**

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**591-1-1-.31 Staff(CR)****Met**

**Correction Deadline: 1/21/2020**

**Corrected on 9/17/2020**

The previous citation was corrected. The Director provided a document stating that a lead caregiver is currently enrolled in the CDA program.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met**

**Correction Deadline: 7/11/2019**

**Corrected on 9/17/2020**

**.32(2) - Previous citation was corrected. Staffing and supervision was observed to be adequate.**

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.