



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/17/2022    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 10:15 AM

**CCLC-51648**

**Universal Learning Academy**

3355 Deans Bridge Road Augusta, GA 30906 Richmond County  
 (762) 994-1814 universalcclc2010@yahoo.com

**Regional Consultant**

Kaycee Purvis

Phone: (770) 357-4915  
 Fax: (404) 478-8085  
 kaycee.purvis@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|------------------|---------------|--|
| 02/17/2022                         | Licensing Study  | Good Standing |  |
| 07/27/2021                         | Monitoring Visit | Good Standing |  |
| 01/29/2021                         | Licensing Study  | Good Standing |  |

  

|                      |   |
|----------------------|---|
| <b>Good Standing</b> | - Program is demonstrating an acceptable level of performance in meeting the rules.     |
| <b>Support</b>       | - Program performance is demonstrating a need for improvement in meeting rules.         |
| <b>Deficient</b>     | - Program is not demonstrating an acceptable level of performance in meeting the rules. |

**Ratios/License Capacity**

| Building                       | Room | Age Group                                   | Staff                          | Children | NC/C                          | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF.  | 25 SF. Comp. | Notes       |
|--------------------------------|------|---|--------------------------------|----------|-------------------------------|-------------------------------|--------------|---|--------------|-------------|
| Main                           | A    | Infants and One Year Olds and Two Year Olds | 3                              | 17       | C                             | 25                            | C            | NA  | NA           | Centers     |
| Main                           | B    | Three Year Olds and Four Year Olds          | 1                              | 16       | C                             | 29                            | C            | NA  | NA           | Centers,Art |
| Main                           | C    |   | 0                              | 0        | C                             | 34                            | C            | NA  | NA           |             |
| Main                           | D    | GA PreK                                     | 2                              | 16       | C                             | 34                            | C            | NA  | NA           | Outside     |
| Total Capacity @35 sq. ft.: 95 |      |   |                                |          | Total Capacity @25 sq. ft.: 0 |                               |              | Building @35 capacity limited by Playground Limitations |              |             |
| Total # Children this Date: 49 |      |   | Total Capacity @35 sq. ft.: 95 |          |                               | Total Capacity @25 sq. ft.: 0 |              |   |              |             |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | A          | 32                   | C                     |

**Comments**

A copy of the licensing study report was electronically emailed to the provider. An exit conference was conducted virtually.

Plan of Improvement: Developed This Date 02/17/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jasmine Smith, Program Official

Date

Kaycee Purvis, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12(1) - The Consultant and Director discussed replaced batteries in toys as needed.

**Correction Deadline: 2/17/2022**

**Technical Assistance**

591-1-1-.12(2) - The Consultant and Director discussed replacing cardboard blocks as they begin to tear.

**Correction Deadline: 2/17/2022**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based upon observation that a staff bag was accessible to children in an unlocked closet in Classroom A. It was also determined that a box of gloves was on the desk accessible to children and a bottle of Time to Get All Clean Ocean Berry Scented Body Wash was accessible to children in a child's book bag in Classroom D.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 2/17/2022**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based upon observation that the wooden rail on the ramp leading to the playground was cracked with splintering wood exposed to children.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 2/17/2022**

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.07 Children's Health** **Technical Assistance**

**Technical Assistance**

591-1-1-.07(5) - The Consultant and Director discussed ensuring that staff do not allow the use of paci straps.

**Correction Deadline: 2/17/2022**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.17(2) - The Consultant and Director discussed keeping children clean, dry, and comfortable.

**Correction Deadline: 2/17/2022**

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based upon staff statement, staff change crib sheets two to three times a week when changing crib sheets is required daily.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 2/17/2022**

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**Staff Records**

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

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|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Staff # 2                | Met |
| Staff # 3                | Met |
| Date of Hire: 07/30/2010 |     |
| Staff # 4                | Met |
| Date of Hire: 02/01/1999 |     |
| Staff # 5                | Met |
| Staff # 6                | Met |
| Staff # 7                | Met |
| Date of Hire: 12/01/2020 |     |
| Staff # 8                | Met |
| Staff # 9                | Met |
| Staff # 10               | Met |
| Staff # 11               | Met |

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**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.