



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/18/2022 **VisitType:** Monitoring Visit

Arrival: 3:00 PM

Departure: 4:00 PM

CCLC-49612

Little Creative One's Learning Center

1271 Gordon Highway Augusta, GA 30901 Richmond County
 (706) 432-0888 littlecreativeones@hotmail.com

Regional Consultant

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/18/2022	Monitoring Visit	Good Standing	
02/25/2022	Incident Investigation & Follow Up	Good Standing	
12/02/2021	Complaint Investigation by Phone	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	F	Five Year Olds and Six Year Olds and Over	1	11	C	22	C	NA	NA	Free Play
Total Capacity @35 sq. ft.:			22		Total Capacity @25 sq. ft.:			0		
Main	A	Infants	2	4	C	9	C	NA	NA	Floor Play, Free Play, Feeding
Main	B	Three Year Olds	1	7	C	11	C	NA	NA	Centers
Main	C	Four Year Olds	2	9	C	21	C	NA	NA	Centers
Main	D	Two Year Olds	2	9	C	9	C	NA	NA	Art, Music
Main	E	One Year Olds	1	6	C	9	C	NA	NA	Snack
Total Capacity @35 sq. ft.:			54		Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			46		Total Capacity @35 sq. ft.:			76		
					Total Capacity @25 sq. ft.:			0		

Building @35 capacity limited by Fire Marshall Limitations

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Playground C	72	C
Main	Playground B	3	C
Main	Playground A	55	C

Comments

A copy of the monitoring visit report was emailed to the provider. An exit conference was conducted virtually.

Plan of Improvement: Developed This Date 03/18/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jacqueline Habersham, Program Official

Date

Kaycee Purvis, Consultant

Date



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Findings Report

Date: 3/18/2022 **VisitType:** Monitoring Visit **Arrival:** 3:00 PM **Departure:** 4:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - The Consultant and Director discussed ensuring that stacked chairs are removed when children enter the classroom.

Correction Deadline: 3/18/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based upon observation that there were three brooms and a dust pan by the trash can accessible to children in Classroom C.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/18/2022

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Not Evaluated

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based upon a review of documents that Center staff failed to document in writing to account for one child on March 7, 2022 and two children on March 8, 2022, March 9 and 10, 2022 on the afternoon route from Meadowbrook Elementary School to the Center.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 3/19/2022

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based upon a review of records that staff failed to document in writing the time of arrival and departure on the afternoon route from Lankford Middle School to the Center on March 7, 2022, March 8, 2022, March 9 and 10, 2022. It was further determined that center staff failed to document in writing the return time on the afternoon route from Monte Sano Elementary to the Center on March 18, 2022

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 3/19/2022

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based upon a review of records that center staff failed to conduct the first check on the afternoon route from Lankford Middle School to the Center on March 7, 2022, March 8, 2022, March 9 and 10, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 3/19/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based upon a review of records that center staff failed to conduct the second check on the afternoon route from Lankford Middle School to the Center on March 7, 2022, March 8, 2022, March 9 and 10, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 3/18/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 17 Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/14/2002	
Staff # 2	Met
Date of Hire: 07/02/2018	
Staff # 3	Met
Date of Hire: 07/01/2018	
Staff # 4	Met
Date of Hire: 07/11/2018	
Staff # 5	Met
Staff # 6	Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 7 Date of Hire: 12/01/2016	Met
Staff # 8 Date of Hire: 07/01/2018	Met
Staff # 9 Date of Hire: 08/14/2018	Met
Staff # 10 Date of Hire: 12/03/2020	Met
Staff # 11 Date of Hire: 05/29/2019	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15 Date of Hire: 01/15/2019	Met
Staff # 16	Met
Staff # 17	Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.