



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/17/2022 **VisitType:** Monitoring Visit

Arrival: 9:40 AM

Departure: 10:50 AM

CCLC-47665

TOTally Kids Childcare

2428 Wheelless Road Augusta, GA 30906 Richmond County
 (706) 798-5202 tanksley.cynthia@yahoo.com

Regional Consultant

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/17/2022	Monitoring Visit	Good Standing	
02/01/2022	Licensing Study	Good Standing	
08/11/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	Front - Room A - Toddler 2	Two Year Olds	2	11	C	14	C	NA	NA	TV,Centers
Building 1	Rear - Room B - Infant - Toddler 1	Infants	2	7	C	8	C	NA	NA	Nap,Feeding
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 0							
Building 2	Room C - Preschool 3 - 4	Three Year Olds and Four Year Olds	1	8	C	22	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 0							
Building 3	Room D - School Age		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 19			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 63			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Infant - Toddler	52	C
Building 2	Preschool - School-Age	34	C
Building 3	Playground 3 - SA	20	C

Comments

An electronic copy of the Monitoring Visit report was emailed to the Provider. An exit conference was conducted virtually.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cynthia Tanksley, Program Official

Date

Kaycee Purvis, Consultant

Date



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Findings Report

Date: 8/17/2022 **VisitType:** Monitoring Visit **Arrival:** 9:40 AM **Departure:** 10:50 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 2/1/2022

Corrected on 8/17/2022

.25(13) - Correction of previous citation in that the Consultant did not observed any hazards accessible to children on this date.

Correction Deadline: 2/1/2022

Corrected on 8/17/2022

.25(7) - Correction of previous citation in that the Consultant observed doors to rooms not approved for child care to be locked.

591-1-1.26 Playgrounds(CR)

Not Met

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Correction Deadline: 2/11/2022

Corrected on 8/17/2022

.26(6) - Correction of previous citation in that the Consultant did not observe any hazardous outdoor equipment.

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Correction Deadline: 2/15/2022

Corrected on 8/17/2022

.26(8) - Correction of previous citation in that the Consultant observed adequate resilient surfacing on this date.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there were thorny vines at the middle of the left side of the Infant - Toddler Playground.

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Correction Deadline: 9/16/2022

Recited on 8/17/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 2/1/2022

Corrected on 8/17/2022

.20(4) - Correction of previous citation in that the Consultant did not observe medication accessible to children.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based upon observation that there was one child asleep in a crib with a loose fitting crib sheet in the Rear-Room B- Infant-Toddler 1 Classroom.

Correction Deadline: 8/17/2022

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 12/15/2021

Staff # 2

Not Met

Date of Hire: 08/01/2022

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3

Met

Staff # 4

Met

Staff # 5

Met

Date of Hire: 04/06/2019

Records Reviewed: 16**Records with Missing/Incomplete Components: 1**

Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Date of Hire: 12/28/2021	
Staff # 10	Met
Date of Hire: 11/18/2015	
Staff # 11	Met
Date of Hire: 12/12/2012	
Staff # 12	Met
Date of Hire: 05/31/2017	
Staff # 13	Met
Staff # 14	Met
Date of Hire: 12/10/2019	
Staff # 15	Met
Date of Hire: 03/14/2018	
Staff # 16	Met
Date of Hire: 06/22/2017	

Staff Credentials Reviewed: 5**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based upon a review of records that Staff #2 (hired August 1, 2022), had arrived in Classroom C to work during the Consultant's visit and did not submit both a Records Check Application to the Department and Fingerprint to an authorized fingerprinting site.

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Correction Deadline: 8/17/2022

Recited on 8/17/2022

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based upon a review of records that Staff #2 (hired on August 1, 2022), arrived in Classroom C to work during the Consultant's visit and did not have a valid and current satisfactory Comprehensive Records Check Determination letter on file on this date.

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Correction Deadline: 8/17/2022

Recited on 8/17/2022

591-1-1-.33 Staff Training Met

Correction Deadline: 3/3/2022

Corrected on 8/17/2022

.33(4) - Correction of previous citation in that the Consultant observed documentation of four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage for staff during an administrative review.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.