



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/31/2023 **VisitType:** Incident Investigation & Follow Up **Arrival:** 9:45 AM **Departure:** 1:00 PM

CCLC-35911

Livingston Academy

320 Huntington St. Covington, GA 30016 Newton County
(770) 385-4008 livingstonacademy757@gmail.com

Regional Consultant

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@dec.al.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/31/2023	Incident Investigation & Follow Up	Support	
01/20/2023	Complaint Closure	Good Standing	
01/18/2023	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	C/3L	One Year Olds and Two Year Olds	2	16	C	16	C	NA	NA	Free Play,TV	
Main	D/4L	Three Year Olds	1	10	C	14	C	NA	NA	Centers	
Main	E/1R	Infants	1	5	C	12	C	NA	NA	Free Play,Floor Play,Nap	
Main	F/2R	Three Year Olds and Four Year Olds	1	12	C	19	C	26	C	Circle Time	
Main	G/3R	GA PreK	2	15	C	23	C	33	C	Story	
Total Capacity @35 sq. ft.: 125						Total Capacity @25 sq. ft.: 125	Building @35 capacity limited by Heath Department Limitations				
Total # Children this Date: 58			Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 125			Building @25 capacity limited by Heath Department Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/A/LFront	33	C
Main	PG/B/LBack	68	C
Main	PG/C/RBack	91	C
Main	PG/D/RFront	22	C

Comments

The purpose of this visit was to conduct a incident investigation/ follow-up visit.

Plan of Improvement: To Be Submitted 02/14/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Angela Romans, Program Official

Date

Kaycee Purvis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 1/31/2023 VisitType: Incident Investigation & Follow Up Arrival: 9:45 AM Departure: 1:00 PM

CCLC-35911

Livingston Academy

320 Huntington St. Covington, GA 30016 Newton County
(770) 385-4008 livingstonacademy757@gmail.com

Regional Consultant

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@dec.al.ga.gov

Mailing Address
Same

The following information is associated with a Incident Investigation & Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that Classrooms C/3L, D/4L, E/1R, and F2/R did not have updated lesson plans available on this date.

Correction Deadline: 2/6/2023

Recited on 1/31/2023

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(1) requires each Employee and child in attendance to use all indoor and outdoor furniture, activity materials, and equipment in a safe and appropriate manner and in accordance with the manufacturer's instructions, recommendations, and intended use. All equipment and furniture shall be used only by the age-appropriate group of children. It was determined based on observation there were three out of four toys that required batteries and were not in working order in classroom C/3L.

Correction Deadline: 2/3/2023

Recited on 1/31/2023

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 1/20/2023

Corrected on 1/31/2023
.25(13) - Correction of previous citation in that the Consultant did not observe any hazards accessible to children on this date.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 1/18/2023

Corrected on 1/31/2023
.15(2) - Correction of previous citation in that the Consultant observed infant feeding plans for all children on this date.

Health and Hygiene

591-1-1-.07 Children's Health Met

Correction Deadline: 1/18/2023

Corrected on 1/31/2023
.07(5) - Correction of previous citation in that the Consultant did not observe center staff to permit children to wear around their necks or attached to their clothing pacifiers or other hazardous items on this date.

591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 1/18/2023

Corrected on 1/31/2023
.17(7) - Correction of previous citation in that the Consultant observed children to wash hands on this date.

Correction Deadline: 1/18/2023

Corrected on 1/31/2023
.17(8) - Correction of previous citation in that the Consultant observed staff to wash hands on this date.

Safety

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based upon a review of records that center staff failed to document the following:

South Salem Elementary School:

- Two children were not marked load or unload on the morning route on January 26, 2023 and January 27, 2023.
- One child was not marked load or unload on the morning route on January 30, 2023.

Middle Ridge Elementary School:

- One child was not marked load or unload on the morning route on January 26, 2023.
- Three children were not marked load or unload on the afternoon route on January 27, 2023.

Livingston Elementary School:

- One child was not marked load or unload on the morning and afternoon route January 23, 2023 through January 25, 2023.
- Twelve children were not marked load or unload on the morning route on January 30, 2023.
- One child was not marked load or unload on the morning route on January 26, 2023 and January 31, 2023.

Correction Deadline: 1/31/2023

Recited on 1/31/2023

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based upon a review of records that center staff failed to document in writing the following:

- No departure time and no load/unload time on the afternoon route from Livingston Elementary to the center on January 24, 2023.
- No return time on the afternoon route from Livingston Elementary School to the center on January 26, 2023 and January 27, 2023.

Correction Deadline: 1/31/2023

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based upon a review of records that center staff failed to document in writing the first check for the morning route from the center to Livingston Elementary School on January 30, 2023.

Correction Deadline: 2/1/2023

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 1/18/2023

Corrected on 1/31/2023

.32(7) - Correction of previous citation in that the Consultant observed adequate supervision on this date.