



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/10/2022 **VisitType:** Monitoring Visit

Arrival: 12:30 PM

Departure: 2:10 PM

CCLC-86

Open Arms Lutheran Child Development Center

4655 Webb Bridge Rd Alpharetta, GA 30005 Fulton County
 (770) 475-6570 openarms@cts.org

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/10/2022	Monitoring Visit	Good Standing	
09/01/2021	Licensing Study	Good Standing	
02/01/2021	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Left Hall	Three Year Olds and Four Year Olds	2	9	C	15	C	NA	NA	Nap
Main	1L - Right Hall	One Year Olds	1	4	C	11	C	NA	NA	Nap
Main	1R - Left Hall		0	0	C	15	C	21	C	
Main	1R - Right Hall	Infants	1	4	C	10	C	NA	NA	Floor Play,Nap
Main	2L - Left Hall	Four Year Olds and Five Year Olds	1	10	C	18	C	NA	NA	Nap
Main	2L - Right Hall	One Year Olds	1	4	C	12	C	NA	NA	Nap
Main	2R - Left Hall	Four Year Olds	2	5	C	18	C	NA	NA	Nap
Main	2R - Right Hall	Two Year Olds	1	6	C	10	C	NA	NA	Nap
Main	3L - Left Hall	Six Year Olds and Over	1	16	C	18	C	NA	NA	Nap,Transitioning
Main	3L - Right Hall	Three Year Olds	1	11	C	13	C	NA	NA	Nap
Main	3R - Left Hall	Five Year Olds and Six Year Olds and Over	1	10	C	18	C	25	C	Transitioning
Main	3R - Right Hall	Two Year Olds	1	9	C	13	C	NA	NA	Nap,Transitioning

Total Capacity @35 sq. ft.: 171

Total Capacity @25 sq. ft.: 184

Total # Children this Date: 88

Total Capacity @35 sq. ft.: 171

Total Capacity @25 sq. ft.: 184

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Middle Yard	197	C

Comments

Plan of Improvement: Developed This Date 06/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kisha Torres, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

The consultant discussed with the director that crock pots used in the 1L and 2L classrooms on the right hall should be secured in order to prevent equipment from being tipped over causing hot water to be spilled.

Correction Deadline: 6/10/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be accessible to children:

1. Cleaning supplies in an unlocked sink cabinet in the 2L classroom on the left hall.
2. Sunscreen and bleach/water solution sitting on a cabinet in the 2R classroom on the left hall.
3. Clorox wipes sitting on a small cabinet in the 3L classroom on the left hall.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 6/10/2022

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Not Met**

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that the medical authorization form for Albuterol was observed to be missing June 18, 2022 through June 20, 2022, which is when the document was submitted for review.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 6/10/2022

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 9/6/2021

Corrected on 6/10/2022

Previous citation corrected as updated fire drills were observed to be documented.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 25****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 06/09/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 03/15/2022	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 10/11/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 04/11/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 01/06/2022	
Staff # 7	Met
Date of Hire: 07/25/2014	
Staff # 8	Met
Date of Hire: 10/09/2019	
Staff # 9	Met
Date of Hire: 12/06/2021	
Staff # 10	Met
Date of Hire: 08/21/2017	
Staff # 11	Met
Date of Hire: 02/14/2022	
Staff # 12	Met
Date of Hire: 02/21/2022	
Staff # 13	Met

Records Reviewed: 25**Records with Missing/Incomplete Components: 1**

Date of Hire: 05/24/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14

Met

Date of Hire: 10/02/1995

Staff # 15

Met

Date of Hire: 12/01/1997

Staff # 16

Met

Date of Hire: 06/01/1999

Staff # 17

Met

Date of Hire: 02/15/2021

Staff # 18

Met

Date of Hire: 09/17/1998

Staff # 19

Met

Date of Hire: 03/25/1991

Staff # 20

Not Met

Date of Hire: 10/27/2004

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 21

Met

Date of Hire: 11/13/2017

Staff # 22

Met

Date of Hire: 08/23/2021

Staff # 23

Met

Date of Hire: 02/07/2022

Staff # 24

Met

Date of Hire: 12/27/2021

Staff # 25

Met

Date of Hire: 08/26/2021

Staff Credentials Reviewed: 8**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 9/1/2021**

Corrected on 6/10/2022

Previous citation corrected as the consultant all staff currently employed to have satisfactory comprehensive background checks.

Correction Deadline: 9/1/2021

Corrected on 6/10/2022

Previous citation corrected as the consultant all staff currently employed to have satisfactory comprehensive background checks.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 10/1/2021

Corrected on 6/10/2022

Previous citation corrected as the two staff are no longer employed at the center.

591-1-1-.31 Staff(CR)

Not Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of records that the director was observed to be without qualifying academic requirements.

POI (Plan of Improvement)

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 6/10/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.