



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/13/2021 **VisitType:** Initial Licensing Study **Arrival:** 10:45 AM **Departure:** 12:00 PM

CCLC-54297

Cozy West Childcare & Learning Center

1263 Augusta West Pky Augusta, GA 30909 Richmond County
 (706) 650-0232 cozylearningcenter@gmail.com

Regional Consultant

Margaret Pringle

Phone: (404) 985-6259

Fax: (678) 913-0625

margaret.pringle@dec.al.ga.gov

Mailing Address

8840 Old Southwick Pass
 Alpharetta, GA 30022

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/13/2021	Initial Licensing Study	Good Standing	
05/25/2021	Initial Licensing Study	NA	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-First Left 2's	Two Year Olds	2	18	C	28	C	NA	NA	Nap
Main	B-Second Left 3's	Three Year Olds	1	12	C	32	C	NA	NA	Nap
Main	C-Back PreK	Five Year Olds	1	13	C	38	C	NA	NA	Nap
Main	D-Second Right 1's	One Year Olds	1	8	C	22	C	NA	NA	Nap
Main	E- First Right- Infants	Infants	1	4	C	11	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 131					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 131			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Play A	48	C
Main	Play B	128	C
Main	Play C	57	C

Comments

A follow-up visit was conducted on this date. All previous citations were corrected on this date. Final license was issued. The facility carries liability insurance.

Plan of Improvement: Developed This Date 07/13/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Antoinette Bennett, Program Official

Date

Margaret Pringle, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment observed to be free of hazards and properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool on the property.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(9) - Please ensure a plan is put into place to assure painted exposed tree roots paint haven't faded from weather exposure.

Correction Deadline: 7/13/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Correction Deadline: 5/25/2021

Corrected on 7/13/2021
.10(2) - Previous citation was corrected on this date.

591-1-1-.17 Hygiene(CR) Met

Comment

The children were napping during the visit. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR) Met

Comment

Discussed proper medication documentation and procedures at previous visit.

Safety

591-1-1-.05 Animals Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Met

Comment

Center does not provide routine transportation at this time.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 5/25/2021

Corrected on 7/13/2021
.30(1)(a)3 - Previous citation was corrected on this date.

Correction Deadline: 5/25/2021

Corrected on 7/13/2021
.30(1)(b) - Previous citation was corrected on this date.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 04/16/2021

Staff # 2 Met
Date of Hire: 04/23/2021

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 3 Date of Hire: 07/13/2021	Met
Staff # 4 Date of Hire: 04/16/2021	Met
Staff # 5 Date of Hire: 04/16/2021	Met
Staff # 6 Date of Hire: 04/16/2021	Met
Staff # 7 Date of Hire: 07/08/2021	Met
Staff # 8 Date of Hire: 04/16/2021	Met
Staff # 9 Date of Hire: 04/16/2021	Met
Staff # 10 Date of Hire: 05/21/2021	Met
Staff # 11 Date of Hire: 06/21/2021	Met
Staff # 12 Date of Hire: 04/16/2021	Met
Staff # 13 Date of Hire: 04/16/2021	Met
Staff # 14 Date of Hire: 04/16/2021	Met
Staff # 15 Date of Hire: 04/16/2021	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.