



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/14/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 1:30 PM **Departure:** 3:30 PM

**CCLC-46297**

**The Children's Courtyard #3214**

7460 McGinnis Ferry Road Suwanee, GA 30024 Forsyth County  
 (770) 418-1882 3214@childrenscourtyard.com

**Regional Consultant**

Beverly Pollard

Phone: (770) 357-7002

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beverly.pollard@dec.al.ga.gov

**Mailing Address**

7460 McGinnis Ferry Rd.  
 Suwanee, GA 30024

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/14/2022	Complaint Investigation Follow Up	Good Standing	
06/09/2022	Incident Investigation & Follow Up	Good Standing	
06/09/2022	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
First	LB	PreK	2	14	C	32	C	NA	NA	Transitioning, Nap	
First	Left-side RT		0	0	C	22	C	NA	NA	Not In Use	
First	LF	Two Year Olds and Three Year Olds	2	14	C	29	C	NA	NA	Nap	
First	R2R	Two Year Olds	1	9	C	24	C	NA	NA	Nap	
First	RB	One Year Olds	2	9	C	17	C	NA	NA	Nap	
First	RT FT	Infants and One Year Olds	1	4	C	22	C	NA	NA	Floor Play	
Total Capacity @35 sq. ft.:			146			Total Capacity @25 sq. ft.:			0		
Second	BkLF		0	0	C	20	C	NA	NA	Not In Use	
Second	BRT	Four Year Olds and Five Year Olds	2	5	C	21	C	NA	NA	Nap	
Second	Front LF		0	0	C	20	C	NA	NA	Not In Use	
Second	Middle LF	Three Year Olds	2	11	C	20	C	NA	NA	Nap	
Total Capacity @35 sq. ft.:			81			Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			66			Total Capacity @35 sq. ft.:			227		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance

### Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

The purpose of this visit was to follow up to the previous visit conducted on June 9, 2022.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Natalia Espinosa Ballesteros, Program Official

Date

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Beverly Pollard, Consultant

Date



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**Findings Report**

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Follow Up **Arrival:** 1:30 PM **Departure:** 3:30 PM

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The following information is associated with a Complaint Investigation Follow Up:

**Staff Records**

**Records Reviewed: 34**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 08/26/2021	
Staff # 4	Met
Date of Hire: 09/09/2016	
Staff # 5	Met
Date of Hire: 06/17/2022	
Staff # 6	Met
Date of Hire: 11/02/2018	
Staff # 7	Met
Date of Hire: 03/23/2022	
Staff # 8	Met
Date of Hire: 04/14/2022	
Staff # 9	Met
Date of Hire: 06/29/2022	

Staff # 10 Date of Hire: 09/19/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 03/10/2020	Met
Staff # 12	Met
Staff # 13 Date of Hire: 05/11/2022	Met
Staff # 14 Date of Hire: 06/14/2021	Met
Staff # 15	Met
Staff # 16 Date of Hire: 06/15/2015	Met
Staff # 17 Date of Hire: 01/31/2022	Met
Staff # 18 Date of Hire: 07/30/2021	Met
Staff # 19 Date of Hire: 09/27/2021	Met
Staff # 20 Date of Hire: 12/13/2021	Met
Staff # 21 Date of Hire: 10/11/2021	Met
Staff # 22 Date of Hire: 08/25/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 23 Date of Hire: 06/21/2022	Met
Staff # 24 Date of Hire: 10/09/2019	Met
Staff # 25	Met

**Records Reviewed: 34**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 08/10/2022

Staff # 26 Met

Date of Hire: 06/03/2022

Staff # 27 Met

Date of Hire: 12/06/2021

Staff # 28 Met

Staff # 29 Met

Staff # 30 Met

Date of Hire: 09/22/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 31 Met

Staff # 32 Met

Date of Hire: 05/25/2022

Staff # 33 Met

Date of Hire: 03/08/2021

Staff # 34 Met

Date of Hire: 12/21/2020

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.33 Staff Training Defer**

**Defer**

591-1-1-.33(5)- Staff training will be evaluated at the next licensing study visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 6/15/2022**