



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 1/31/2022    **VisitType:** Complaint Investigation & Initial Licensing Study    **Arrival:** 10:05 AM    **Departure:** 2:30 PM

**CCLC-56413**

**Cedars Preschool at Lilburn**

3079 Five Forks Trickum Rd. Lilburn, GA 30047 Gwinnett County  
 (770) 982-2000 kwilliams@cedarspreschool.com

**Regional Consultant**

Toni Williams

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toni.williams@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
01/31/2022	Complaint Investigation & Initial Licensing Study	Good Standing
01/10/2022	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L Infants	Infants	1	3	C	20	C	NA	NA	Floor Play
Main	B- 2L 1's	One Year Olds	1	2	C	19	C	NA	NA	Nap
Main	C-3L 1-2's	Two Year Olds	2	7	C	21	C	NA	NA	Nap
Main	D-4L 2's	Two Year Olds	1	7	C	25	C	NA	NA	Nap
Main	E		0	0	C	28	C	NA	NA	
Main	F-4R	Three Year Olds and GA PreK	2	39	C	30	NC	NA	NA	Nap
Main	G- 3R	Four Year Olds	1	13	C	30	C	NA	NA	Nap
Main	H 2R 4's		0	0	C	47	C	NA	NA	
Main	I 1R 3 years	Three Year Olds	1	8	C	39	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 259						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 79			Total Capacity @35 sq. ft.: 259			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant /toddler	33	C
Main	B- School Age	123	C
Main	C- Preschool	109	C

**Comments**

An Administrative Review was conducted on January 7, 2022. Staff files, children’s files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on January 31, 2022. The exit conference was conducted virtually on February 14, 2022 at 5:00 pm with the Provider. The program did not receive Permission to Operate/ Final License on January 31, 2022. The program submitted their Certificate of Occupancy and a final license was issued as of 3/8/2022.

Plan of Improvement: Developed This Date 01/31/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)

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Kelly Williams, Program Official \_\_\_\_\_  
Date

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Toni Williams, Consultant \_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a Complaint Investigation & Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured. Consultant discussed with the Director to add more equipment to Centers in all classrooms except Pre-K, Private Pre-K and Three-year old classroom.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities. No pool observed on site.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 179 children.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on Consultant's observation that the equipment on the left side playground had rust spots and need to be repainted.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 2/10/2022**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Proper diapering procedures observed. Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR) Met**

**Comment**

Discussed proper medication documentation and procedures.

**Safety**

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Appropriate discipline was observed

**591-1-1-.36 Transportation(CR) Met**

**Comment**

13 files were observed and 13 children are being transported. Both vehicles received passing inspections on 7/19/21, insurance expires 11/15/22 and Registration is good through 10/31/22. Both vehicles contained complete first aid kits and fire extinguishers were observed.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Ten (10) of ten (10) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2011. Consultant discussed safe sleeping requirements with the Director during the inspection visit.

**Staff Records**

**Records Reviewed: 22**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 11/15/2021

Staff # 2 Met  
Date of Hire: 07/21/2016

Staff # 3 Met

Date of Hire: 08/03/2020

Staff # 4 Met

Date of Hire: 12/06/2021

Staff # 5 Met

Date of Hire: 01/10/2022

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Date of Hire: 01/18/2022

Staff # 9 Met

Staff # 10 Met

Staff # 11 Met

Date of Hire: 11/15/2021

Staff # 12 Met

Date of Hire: 11/27/2010

Staff # 13 Met

Date of Hire: 01/27/2022

Staff # 14 Met

Date of Hire: 08/03/2015

Staff # 15 Met

Date of Hire: 07/26/2021

Staff # 16 Met

Date of Hire: 01/04/2022

Staff # 17 Met

Date of Hire: 03/16/2021

Staff # 18 Met

Date of Hire: 01/03/2006

Staff # 19 Met

Staff # 20 Met

Date of Hire: 09/27/2021

Staff # 21

Met

Staff # 22

Met

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Seventeen (17) of seventeen (17) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed during the inspection visit.