



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/15/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 4:00 PM

CCLC-889

La Petite Academy - Highway 138

1750 Highway 138 Conyers, GA 30013 Rockdale County
 (770) 922-1943 7425@lapetite.com

Regional Consultant

Kajora McCoy

Phone: (678) 239-9361

Fax:

kajora.mccoy@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2022	Incident Investigation/Licensing Study	Good Standing	
03/15/2022	Licensing Study	Good Standing	
12/27/2021	Incident Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Three Year Olds and Four Year Olds	2	16	C	25	C	NA	NA	Art
Main	1st Right	Infants and One Year Olds	2	7	C	14	C	NA	NA	Floor Play
Main	2nd Right	One Year Olds and Two Year Olds	2	16	C	16	C	NA	NA	Free Play
Main	Back Left	PreK	2	16	C	23	C	NA	NA	Centers
Main	Back Right		0	0	C	25	C	NA	NA	
Main	Middle	Two Year Olds and Three Year Olds	1	10	C	30	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 65			Total Capacity @35 sq. ft.: 133							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back	74	C
Main	Back Playground	74	C
Main	Right Front Playground	16	C

Comments

Consultant conducted an on site licensing study on November 15, 2022.

Plan of Improvement: Developed This Date 11/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Gloria Johnson, Program Official

Date

Kajora McCoy, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/15/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 4:00 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1.08 Children's Records

Met

Correction Deadline: 3/15/2022

Corrected on 11/15/2022

.08(1) - This citation was corrected on this date. Children's files were observed to be complete.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

Please monitor bathrooms for necessary supplies.

Technical Assistance

591-1-1-.06(4) - Please ensure that bathroom vents are in working order.

Correction Deadline: 12/15/2022

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that there were cracked floor tiles in the kitchen around the drain and under the sink.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 12/31/2022

Recited on 11/15/2022

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were observed:

Middle:

- There were two cleaning spray solutions in the portable sink.
- There was a broom, dust pan, and dusting mop in the bathroom.
- There was a pack of Cuties diapers on the floor.
- There was a bucket containing packs of wipes on the bathroom floor.

1st Right:

- There was an unlocked cabinet containing air freshener, vaseline, diaper cream, Aquaphor, two packs of Cuties diapers, and plastic bags.

2nd Right:

- There was a broom, dust pan, and dusting mop in the bathroom.
- There was a large rug rolled up behind the diaper changing table.
- There was a staff bag on the back shelf.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/15/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the flooring throughout the center was not kept clean.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 12/31/2022

Recited on 11/15/2022

Technical Assistance

591-1-1-.25(7) - Please ensure that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas.

Correction Deadline: 11/15/2022

Technical Assistance

591-1-1-.25(8) - Please ensure that all electrical outlets are covered.

Correction Deadline: 11/15/2022

591-1-1-.26 Playgrounds(CR)**Technical Assistance**

Correction Deadline: 4/11/2022

Corrected on 11/15/2022

.26(4) - This citation was corrected on this date. The playground fence was observed to be in good repair.

Technical Assistance

591-1-1-.26(9) - Please ensure that the playgrounds are clean and free of litter.

Correction Deadline: 11/15/2022

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Comment**

Center menu meets USDA guidelines.

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of files that there were no infant feeding plans for two of four enrolled infants. It was further determined based on a review of files that two of four infant feeding plans were incomplete and had not been updated since April 2022.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 11/15/2022

Recited on 11/15/2022

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices	Technical Assistance
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Technical Assistance

591-1-1-.27 - Please ensure that all required posted notices are posted in the center.

Correction Deadline: 11/15/2022

591-1-1-.29 Required Reporting	Met
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Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)	Not Met
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Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 3/25/2022

Corrected on 11/15/2022

.36(3)(a-b) - This citation was corrected on this date. Transportation training was observed for director and staff responsible for transportation.

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of records that three of sixteen children had no or incomplete transportation authorization.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 11/16/2022

Sleeping & Resting Equipment
591-1-1-.30 Safe Sleeping and Resting Requirements(CR)
Met
Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records
Records Reviewed: 17
Records with Missing/Incomplete Components: 10

Staff # 1 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 2 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 3 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 4 Not Met

Date of Hire: 03/16/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5 Met

Staff # 6 Not Met

Date of Hire: 06/02/1982

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 7 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Records Reviewed: 17**Records with Missing/Incomplete Components: 10**

Staff # 8 Date of Hire: 06/08/2021	Met
Staff # 9 Date of Hire: 01/05/2021	Met
Staff # 10 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing,.33(4)-Food Prep Training Missing 4 hrs.	Not Met
Staff # 11 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing,.24(1)-Evidence of Orientation Missing	Not Met
Staff # 12 Date of Hire: 09/29/2017	Met
Staff # 13	Met
Staff # 14 <u>"Missing/Incomplete Components"</u> .14(2)-First Aid Missing,.14(2)-CPR missing	Not Met
Staff # 15 Date of Hire: 03/27/2015	Met
Staff # 16 Date of Hire: 10/31/2018 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing,.14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 17	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
Comment Criminal record checks were observed to be complete.	
591-1-1-.09 Criminal Records Check(CR)	Met
Comment Criminal records checks were observed to be complete.	
591-1-1-.14 First Aid & CPR	Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of staff files that staff #1, staff #2, staff #3, staff #4, staff #6, staff #7, staff #11, staff #13, and staff #14, did not have evidence of having completed first aid and CPR.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 12/10/2022

Recited on 11/15/2022

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that staff #11 hired on April 19, 2022 and staff #13 hired on April 18, 2022 did not have evidence of having completed center orientation.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 11/15/2022

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of staff files that the following staff did not complete the health and safety orientation training within the first 90 days of employment:

- Staff #1 hired on August 4, 2022
- Staff #2 hired on July 11, 2022
- Staff #3 hired on August 1, 2022
- Staff #7 hired on August 1, 2022

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 11/18/2022

Recited on 11/15/2022

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the cook and center director did not have evidence of completing the nutrition training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 11/25/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Comment

Center observed to maintain appropriate staff:child ratios.

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that a ratio of 1:16 was observed in the toddler classroom which would have required a ratio of 2:16. It was further determined based on observation that a ratio of 1:16 was observed in the preschool classroom, which would have required a ratio of 2:16.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 11/15/2022

591-1-1-.32 Supervision(CR)

Met

Comment

An informal supervision plan was discussed with the center director on this date.