



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/9/2022 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 1:00 PM

CCLC-48046

Imagination Zone Childcare & Early Learning Center

12710 Brown Bridge Road Covington, GA 30016 Newton County
 (770) 786-8611 imaginationzoneclc@gmail.com

Mailing Address

3316A SOUTH COBB DRIVE, PMB #163
 SMYRNA, GA 30080

Regional Consultant

Kajora McCoy

Phone: (678) 239-9361

Fax:

kajora.mccoy@decal.ga.gov

Joint with: Kesha McNeal

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/09/2022	Monitoring Visit	Good Standing	
01/26/2022	Monitoring Visit	Good Standing	
08/30/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 1R	Infants and One Year Olds	1	5	C	7	C	NA	NA	Transitioning
Main	B: 2R	One Year Olds and Two Year Olds	1	6	C	11	C	NA	NA	Nap
Main	C: Middle	Three Year Olds and Four Year Olds	1	7	C	21	C	NA	NA	Transitioning
Main	D: Left		0	0	C	23	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 62

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 18

Total Capacity @35 sq. ft.: 62

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Right	38	C
Main	PG B: Right Back	10	C
Main	PG C: Left Back	37	C

Comments

On August 9, 2022, the consultant followed up to previous visit and conducted an on-site Monitoring Visit. Consultant requested the director submit required documents for the Administrative Review process. An administrative review was completed on August 19, 2022 and consultant obtained directors signature on administrative review letter.

Plan of Improvement: Developed This Date 08/09/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Deria Watts , Program Official

Date

Kajora McCoy, Consultant

Date

Kesha McNeal, Consultant

Date



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Findings Report

Date: 8/9/2022 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 1:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(4) - Please ensure air purifiers are secured and placed to prevent possible tipping hazards.

Correction Deadline: 8/9/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined there was a six inch gap at the back left fence.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 8/9/2022

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were observed:

PG C:Left Back:

- There was a red and yellow monkey bar structure with peeling paint.
- There were four basketballs that were flat and with mold.
- There was a red and yellow slide with peeling paint.
- There was a red and yellow car with peeling paint.

PG: A Right PG: B Right Back:

- There was a damaged red, white, and blue slide.
- There was a broken red and yellow merry-go-round.

PG: B Right Back:

- There was a purple and yellow house that was not clean and had standing water.
- There was a bucket swing structure with peeling paint.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 8/19/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were observed:

PG:C Left Back playground:

- There was a discarded ladder.
- There were thorny vines alongside the left and at the back right corner of the fence.
- There were exposed tree roots.

PG: A Right:

- There was an exposed tree stump near the middle of the back fence.
- There were pine cones along the right side of the playground.
- There were exposed tree roots.
- There were low hanging tree limbs alongside the right side of the fence.
- There was high grass across the playground.
- There were wasps inside a colorful sitting merry-go-round structure.

PG: B Right Back:

- There were pine cones and thorny vines on the playground.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/9/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Comment**

Proper diapering procedures observed.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the changing table in classroom B: 2R was not clean and free of debris.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 8/9/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Technical Assistance**

591-1-1-.36 - Please ensure that all transportation vehicles have all required items in the first aid kit.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the left door inside of vehicle RSA3219 was missing the cover and did not open and there was a broken seat belt cover on the front row seat. It was further determined based on observation the front row seat and arm rest cover was torn, there was one broken seatbelt cover, one missing door vent, and trash across the floors of vehicle RMG4814.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 8/10/2022**Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that the fire extinguisher on vehicle RSA3219 was empty and not in working order as required.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 8/9/2022

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records there was no unload documented on August 4, 2022 from South Salem Elementary for PM Route on vehicle RMG4814. It was further determined, based on a review of records, there was no load or unload documented on August 12, 2022 for Theme School for PM Route on vehicle RSA3219.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 8/10/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(a)1 - Please ensure that cribs are in good repair

Correction Deadline: 8/9/2022

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that ten of ten sleeping mats in classroom B: 2R were one inch thick and twenty of twenty sleeping mats in classroom C: Middle were one and a half inch thick when two inches was required.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 8/9/2022

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 04/01/2021	
Staff # 2	Met
Date of Hire: 08/01/2017	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 09/24/2019	

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 5	Met
Date of Hire: 01/25/2022	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/19/2021	
Staff # 8	Met
Staff # 9	Met

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.