



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/21/2022 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 1:00 PM

**CCLC-33875**

**Springfield Christian Academy**

1873 Iris Drive Conyers, GA 30013 Rockdale County  
 (770) 929-1813 nmcallister@sbcgrowth.church

**Regional Consultant**

Kajora McCoy

Phone: (678) 239-9361

Fax:

kajora.mccoy@decal.ga.gov

**Mailing Address**

1877 Iris Drive SE  
 Conyers, GA 30013

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
11/21/2022	Licensing Study	Good Standing
01/20/2022	Licensing Study	Good Standing
07/26/2021	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A 1st Left	Infants	1	2	C	9	C	NA	NA	Floor Play
Main	Rm. B		0	0	C	10	C	NA	NA	Not In Use
Main	Rm. C		0	0	C	6	C	NA	NA	Not In Use
Main	Rm. D 4th left	One Year Olds and Two Year Olds	2	5	C	9	C	NA	NA	Art
Main	Rm. E Middle	Four Year Olds	2	6	C	17	C	NA	NA	Art
Main	Rm. F		0	0	C	13	C	NA	NA	Not In Use
Main	Rm. G 1st first		0	0	C	19	C	NA	NA	Not In Use
Main	Rm. H Imagination Station	Three Year Olds and Four Year Olds	2	6	C	10	C	NA	NA	Art
Main	Rm. I	Three Year Olds	2	7	C	16	C	NA	NA	Transitioning
					Total Capacity @35 sq. ft.: 109	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 109			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	34	C
Main	Playground B	72	C

**Comments**

Consultant conducted an on site licensing study on November 21, 2022.

Plan of Improvement: Developed This Date 11/21/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nadia McAllister, Program Official

Date

Kajora McCoy, Consultant

Date



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**Findings Report**

**Date:** 11/21/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility****591-1-1-.06 Bathrooms** **Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)** **Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met****Correction Deadline: 2/19/2022****Corrected on 11/21/2022****.25(11) - This citation was corrected on this date. Floor coverings were observed to be tight, smooth, and free of odors as required.****591-1-1-.26 Playgrounds(CR)** **Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation there was a water hose on top of a picnic table on Playground B.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 11/21/2022****Food Service****591-1-1-.15 Food Service & Nutrition** **Met****Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations** **Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)** **Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met****Comment**

Please ensure lids remain on trash containing organic waste.

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)** **Met****Comment**

Documentation for medication dispensing observed complete.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

Program observed complete emergency drills

### 591-1-1-.27 Posted Notices

Met

#### Comment

Observed all required posted notices.

### 591-1-1-.29 Required Reporting

Met

#### Comment

Discussed reporting requirements.

## Safety

### 591-1-1-.05 Animals

N/A

#### Comment

Center does not keep animals on premises.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

N/A

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

N/A

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

## Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 09/04/2016

Staff # 2

Met

Date of Hire: 10/13/2015

Staff # 3

Met

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

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Staff # 4	Met
Date of Hire: 01/05/2017	
Staff # 5	Met
Date of Hire: 07/29/2019	
Staff # 6	Met
Date of Hire: 11/14/2011	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 11/01/2021	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 07/29/2009	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 04/02/2012	

**Staff Credentials Reviewed: 6**

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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Comment**

Criminal record checks were observed to be complete.

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<b>591-1-1-.09 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Criminal records checks were observed to be complete.

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
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**Correction Deadline: 2/19/2022**

**Corrected on 11/21/2022**

**.14(2) - This citation was corrected on this date. Consultant observed first aid and CPR for all staff.**

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<b>591-1-1-.33 Staff Training</b>	<b>Defer</b>
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**Correction Deadline: 2/19/2022**

**Corrected on 11/21/2022**

**.33(3) - This citation was corrected on this date. Health and Safety Orientation was observed for all staff.**

**Defer**

591-1-1-.33(5)- This citation was deferred on this date. Annual training will be reviewed in 2023.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 2/19/2022**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.